

ASWWU Executive Board Meeting Documents

1/29/26

Document Number	Agenda Topic Title
1	Draft Minutes – 1/22/65 Exec Board Meeting
2	ASVP of University Operations Appointment Procedure

ASWWU Executive Board Meeting Minutes-DRAFT

1/22/26 | 4:15 PM | VU 567

ASWWU Executive Board Members

Present: Cates-Doglio, Davis, Maynard, Stegeman, Skinner, Polo, Carnell

Absent: NA

Advisor: Lorio

Secretary: Stensrud

Guest(s) in attendance: Reps from Athletics Dept and Student Journalists

Motions

Motion #	Title	Result
ASB-26-W-6	To approve the 1/22/26 consent agenda items as presented	Passed
ASB-26-W-7	To approve Letter to Legislators	Passed

1. Call to order

Cates-Doglio, Chair, called the meeting to order at 16:15.

2. Revisions to the agenda

None

3. Consent Items – Routine business items that do not require discussion

a. Approving ASWWU Exec Board 1/15/26 Meeting Minutes

ASB-26-W-6	Motion: To approve the 1/22/26 consent agenda items as presented.	
Motion Made By: Stegeman		Motion Seconded By: Carnell
Vote Count: 7 Aye, 0 Nay, 0 Abstain		Action Result: Passed

4. Public forum – Time for WWU & community members to address the ASWWU Executive Board

None

5. ASWWU Exec Board Reports

a. AS President Report (Cates-Doglio)

- i. Has been working on a lot of weird projects recently. Outback Farm has started campaign to find alternative funding for the Program Manager position as it is being cut. Will have more info at the end of this meeting, but nothing urgent, so may be tabled.
- ii. Went to Olympia and did a higher ed lobby day, HB1570 is now scheduled. Working on letter from other universities being cut out of HB1578, that they support the current strategy. Evergreen and Central have both passed, Eastern has it on their agenda for Monday. Relating to WAWU429 union.

- iii. Working to potentially host WSA Spring General Assembly here. Looking for someone to rep on restructuring task force.
- iv. Also working with VP Carnell on WTA situation.
- v. Went to UBC in Esther's place.

b. ASVP University Operations Report (Davis)

- i. Working on long historical and informational synopsis on University Budget. Spending a lot of time reading policies, reaching out to more knowledgeable folks. Communicating with people about committees to see what's going on with them. Aspen and Esther presented letter to President Sabah, positive feedback.

c. ASVP Student Services Report (Carnell)

- i. Been working on WTA situation a lot, seems to be confusion about timeline, working to clarify it for a better update next week. Still negotiating, nothing concrete.
- ii. Have a meeting with Counseling Center next week.

d. ASVP Governmental Affairs Report (Maynard)

- i. Support Lobby Day! Working on proof of lobby day agenda, scheduling with legislators and training lobbyists. Couple of bills that are on the agenda that we are following. Checking in with COLA regularly, things going well so far.

e. ASWWU Executive Board Advisor Report (Lorio)

- i. Nothing substantive this week. Thanked everyone for the week. Continued positive feedback from admin on engagement in variety of topics. Ongoing check-ins to clarify a lot of the ongoing work and the amount of work specific to this year. Moving closer to spring, expect to hear from CAP about election code and timeline. All fees except for one student voted fee will be on the ballot this year.

6. Action items – Items that may need a vote

a. Letter to Legislators (Maynard, Doc 2)

ASB-26-W-7	Motion: To approve Letter to Legislators	
Motion Made By: Davis		Motion Seconded By: Polo
Vote Count: 7 Aye, 0 Nay, 1 Abstain		Action Result: Passed

7. Discussion Items – Items that do not need a vote

a. WSA Restructuring and Spring General Assembly (Cates-Doglio)

- i. Part of restructure is that UW-Seattle and WSU are unhappy with WSA for number of reasons. Restructuring taskforce meeting Sunday at 5pm. Adam mentions that a significant portion of the Leg Action fee that students pay goes to WSA membership, and recommends we have a voice in the restructuring. Questions about any VP's that may be interested, Polo, Carnell and Cates-Doglio to meet after the meeting to discuss further. Does the body want to host

WSA Spring GA here if they find funding to host it so that WWU doesn't have to pay.

b. Athletics Referendum (Stegeman and Swift, Doc #3)

- i. Reps from Athletic Dept present on Fee Referendum. Refer to doc packet for slideshow and details. Continued discussion after Athletics reps leave.

Tabling Outback Farm Discussion Item until next week.

8. Call to adjourn

Cates-Doglio, Chair, adjourned the meeting at 17:22

ASWWU Executive Board Vacancy Fill by Appointment Application Procedure

Draft

Procedure

1. The application period to fill ASWWU Executive Board Vacancy(ies) will open the business day after the vacancy(ies) is/are approved to be filled by application procedure. Vacancy applications will initially be open for 8 calendar days. If no applications are received during the 8-day period, then the application will remain open until at least one application is filed.
2. After the application period closes, a vacancy appointment work group consisting of the AS President, Senate Advisor, a Vice President, and the departing Vice President (when applicable) will meet and score each candidate's responses on an approved rubric. After scoring, the three top candidates will be presented to the Executive Board at the next regular business meeting to be approved to move on to the next round of the process as finalists. If there are less than three finalists, the process will continue as described, but with the candidates available.
 - a. If the body approves the finalists brought forward, then the body will vote on a set of 3 questions, for them to answer in a face-to-face meeting with the vacancy selection workgroup.
 - b. If the body votes not to approve the presented finalists, the work group will return to the applications, and bring forward another set of candidates, or the body may vote to reopen the application for a given time.
3. Once the body has approved finalists, and final questions to ask them, finalists will be asked to answer the approved questions in written form, to be submitted to the AS President in time to be presented at the next regular business meeting of the AS Executive Board.
4. After the finalists' responses have been collected, they will be distributed as a document to the body. The finalists will be given the opportunity to introduce themselves to the body during a regular business meeting of the AS Executive Board. The body is expected to deliberate over which responses have the most merit, and from there vote to appoint a new member of the body to the applicable open seat.

Initial Application Questions

Question 1: Why are you interested in being an elected representative in ASWWU Government?

Question 2: What relevant experience would you bring to this role if you were appointed?

ASWWU Executive Board Vacancy Filling by Appointment Procedure: Approved: {Enter Date/Senate Motion # of last time passed}

Time Frame

	Any Regular Executive Board Meeting (1 st)	Next Business Day	Next Exec Board Meeting (2 nd)	Application Closes (8 th Calendar Day)	Next Exec Board Meeting (3 rd)	Next Exec Board Meeting (4 th)
Action of the Exec Board	Vote to fill vacancy by appointment Application	Application Period Opens for 8 calendar days	No action	Work group scores applications	3 Finalists presented, voted on, Finalist Questions Approved (sent to Finalists)	Finalist responses reviewed; Finalists introduce themselves, vote to appoint 1 Finalist to each open seat.

ASWWU Executive Board Vacancy Filling by Appointment Procedure: Approved: {Enter Date/Senate Motion # of last time passed}