AS Transportation Advisory Committee Meeting Minutes

10/7/26| 4:00 pm | Parks Hall 146 & Teams

ASTAC Members

Present:

Rachel Marin – Chair - Active Transportation Coordinator	Lilliana Wald – Vice Chair - AS Vice President for Sustainability
Rocco Plastino – Vice Chair - AS Vice President for Student Services	Vacant - Disability Outreach Center (DOC) Advocacy Representative
Xavier Corey – Off-Campus Living Peer Advisor	Abby Morales– Residence Hall Association (RHA) or National Residence Hall Honorary (NRHH) Student Representative
Andrea Reiter – Financial Manager for the Alternative Transportation Fee (or Designee)	Vacant – ASWWU Senator
Shelby Zimmerman – WWU Director of Transportation	
Non-Voting:	
	Prasidha Krishnaswamy – ASWWU Government Assistant
Vacant – Civic Action Programs Student Staff Representative	John Fauver– Director of Environmental Health and Safety
Mike Penick – Starlight Shuttle Manager	

Absent: 1
Secretary: Krishnaswamy - SGA
Guest(s) in attendance: 1

Motions Summary – at a glance, actions taken this meeting.

Motion #	Title	Result
ATF-26-F-1	Reiter moves to approve 5/18/26 ASTAC Meeting Minutes as presented	Passed

1. **Call to order**
   Marin, Chair, called the meeting to order at 4:09 PM.

2. **Revisions to the agenda**
   Remove OMPA presentation from the agenda.

3. **Consent Items – Routine business items that do not require discussion**
    a. Approve ASTAC 5/18/26 Meeting Minutes ATF-26-S-1

ATF-26-F-1			**Motion: Approve ASTAC Meeting Minutes for 5/18/26**
Reiter moves to approve 5/18/26 ASTAC Meeting Minutes as presented			
Motion Made By:			**Motion Seconded By:**
Reiter			Zimmerman
Vote Count:			
Aye	Nay	Abstain	**Action Result:**
7	0	0	Passed

4. **Action items – Items that are expected to need a vote**
    a. None

5. **Information items – Items that do not need a vote**
    a. **ATF Overview** (Reiter)
        i. Managing admin of Active Transportation fee
            1. Oversee financial oversight
            2. Gather and review student input
            3. Recommend changes in fee/program
            4. Ensure fee mission is upheld
                a. Need to take to referendum this upcoming spring due to expiry
        ii. What is the ATF
            1. Mandatory fee
            2. Funds programs throughout WWU
                a. Student Bus Pass
                b. Starlight shuttle
                c. Bike programming
                d. Ride share
            3. Fee initially approved in 2007
            4. Comes up to vote every 5 years, next vote in April 2027
            5. Raised approx. $1.4 million to annually fund programs
                a. $34.70 per person fee for 2026-2027
        iii. Where does Fee cost and go
            1. Expected Expenses
                a. WTA (½ of Expenses)
                    i. $700,000
                b. Bike Theft Prevention (small portion)
                    i. Number 1 crime committed to students
                c. Zipcar

i. $0-$1800 per month
ii. Expenses vary
d. Starlight Shuttle (¼ of Expenses)
e. Labor
i. Not including Mike and Starlight shuttle
ii. Includes Student Active Transportation Coordinator
f. Mic. Program Expenses
g. Reserves
i. Need about $1.4 million in the end
ii. Will be complete once “met”
iii. Currently at around $1.1 million
iv. Purpose is to make sure later obligations can be paid
1. Ex. Student Referendum, Contract breaches (early ending)

iv. Roles
1. Chair
2. Vice Chairs
a. ASVP for sustainability
b. ASVP for student services
3. Voting Members

v. General Info
1. Meeting every other week
2. 24-hour notice of meetings
3. Decisions made by consensus
4. Simple majority of 4 voting seats constitute a quorum
5. Proxy voters can be used
a. Chair must be notified
6. Can create necessary sub-committees
a. Same rules follow
b. Not likely in present

vi. Everyone is welcome
1. Meetings are open to public

b. WTA Contract (Plastino)

i. WTA Contract Proposal
1. Capped Rides
a. Based on enrollment
b. Talks about how much WWU pays, not how many rides are available to students
c. Currently don’t have ride data from WWU
i. Relying on student surveys
1. Large majority of students use the bus

ii. One-year contracts
    1. Been in one-year contracts for the past 3 years
    2. Working towards a 4-year contract
    3. Future contracts transition to 5-year contract
        a. Aligns with ATF referendum
    4. To accommodate WTA fare increases
        a. 2-part system
            1. Pay per ride
                a. Incentivizes WTA to offer good service
            2. Capped Rides
                a. Max number of rides WWU pays for
        b. Only based on agreed upon amount
            i. Previous year - $600,000
            ii. Expected to see increase this year
                1. Total raise per student is $5 over 4 years
iii. Price per ride
    1. Max obligation if student enrollment is 14,000-14,999
        a. Year 1 – next year
            i. 65 cents
        b. Year 2
            i. 70 cents
        c. Year 3 and 4
            i. 75 cents per ride
                1. WTA student rate
iv. Planning on transitioning to WWU Student card bus passes next year
        a. Replaces UMO App
v. Open in WTA contract language for ability to re-open and negotiate contract items

c. Skagit Transit (Reiter)
i. Contracts since 2021
ii. Estimate of 40 students in Skagit County commuting to WWU on a weekly basis
iii. 2 1-year renewals
iv. Mirrored on WTA contracts
v. Proposal for 26/27 school year contract: $300,000 flat rate
    1. Original payment about $3,000 (proposal about 100x more)
    2. ASTAC negotiations ongoing
    3. Currently no contract in place for Skagit transit
        a. Students can still ride Skagit transit bus using WTA pass
        b. Foreseeable issues with Skagit transit
            i. Students in Skagit maybe reimbursed for county connector Skagit pass

ii. Note: Referendum language in future modification
1. Don't specifically name transit providers
a. Generalize “bus pass,” etc.

d. Next Meeting

i. Starlight Shuttle

6. Call to adjourn

Marin, Chair, called the meeting to adjourn at 5:13 PM.