AS Transportation Advisory Committee Meeting Minutes

10/21/26 |4:00 PM| CF 110 & Teams

ASTAC Members

Present:

Rachel Marin – Chair - Active Transportation Coordinator	Lilliana Wald – Vice Chair - AS Vice President for Sustainability
Rocco Plastino – Vice Chair - AS Vice President for Student Services	Ambrose Story-Sul- Disability Outreach Center (DOC) Advocacy Representative
Xavier Corey – Off-Campus Living Peer Advisor	Morales– Residence Hall Association (RHA) or National Residence Hall Honorary (NRHH) Student Representative
Andrea Reiter – Financial Manager for the Alternative Transportation Fee (or Designee)	Rylie Erfe-Johnson– ASWWU Senator
Shelby Zimmerman – WWU Director of Transportation	
Non-Voting:	
	Prasidha Krishnaswamy – ASWWU Government Assistant
Vacant – Civic Action Programs Student Staff Representative	John Fauver– Director of Environmental Health and Safety
Mike Penick – Starlight Shuttle Manager	

Absent: 1
Secretary: Krishnaswamy - SGA
Guest(s) in attendance: 0

Motions Summary – at a glance, actions taken this meeting.

Motion #	Title	Result
ATF-26-F-2	Reiter moves to approve 10/7/26 ASTAC Meeting Minutes as presented	Passed
ATF–26-F-3	Marin moves to approve ASTAC Membership from AS Executive Board	Passed

1. **Call to order**
   Marin, Chair, called the meeting to order at 4:00 PM.

2. **Revisions to the agenda**
   - Switch Reiter and Penick for Informational Items Presenting
   - Removed second sentence from Action Item Draft Motion Language

3. **Consent Items – Routine business items that do not require discussion**

10/21/26, 11/4/26, Approved by Motion ATF-26-F-4

a. Approve ASTAC 10/7/26 Meeting Minutes {Doc 1}

ATF-26-F-2			**Motion: Approve 10/7/26 ASTAC Meeting Minutes**
Reiter moves to approve 10/7/26 ASTAC Consent Agenda as presented			
Motion Made By:			**Motion Seconded By:**
Reiter			Plastino
Vote Count:			
Aye	Nay	Abstain	**Action Result:**
7	0	0	Passed

4. Action items – Items that are expected to need a vote

a. **Seek approval of ASTAC membership from the AS Executive Board** (Marin, Wald, Plastino) Doc 2, Doc 3

LAC-26-F-3			**Motion: Approve ASTAC membership from AS Executive Board**
Draft Language: I move that Plastino and Wald introduce a motion to the AS Executive Board to approve the current ASTAC membership.			
Motion Made By:			**Motion Seconded By:**
Marin			Plastino
Vote Count:			
Aye	Nay	Abstain	**Action Result:**
7	0	0	Passed

5. Information items – Items that do not need a vote

a. Bike Counter Project (Reiter)

i. Bike Counters

1. Daily average is 226 bikes on campus
    a. 452 crossings (inbound and outbound)
    b. Essentially a metal detector for bikes for data
2. 2 currents counters
    a. Fairhaven Trail
    b. High Street
        i. Used more than Fairhaven in 8:1 ratio
    c. 3rd counter proposed
3. Future counters on the two pathways near the Welcome Center

b. Starlight Shuttle (Penick)

i. Rider Reliability (2026)

1. 1,202 passenger rides complete
2. 99.4% of trips on time with 8 min average rides
3. 100% average rider reviews
4. Cancellation Rate
    a. 28.07%
    b. Down 12.8 points from 2025

5. No show rate
    a. 4.85%

ii. Changes
1. 7 Day advance bookings disabled
2. 3-minute wait window for no shows
3. Clear no show policy
    a. Cancelling doesn't count against the rider
    b. 1-2 no shows
        i. Recorded only
    c. 3 no show
        i. Warning
    d. 4 no show
        i. 7-day suspension
    e. 5 no sow
        i. 14-day suspension
    f. 6+ no shows
        i. 30-day suspensions
4. Requests until 2:30 AM

iii. Grocery Shuttle pilot
1. Every Sunday to WinCo
    a. 4, 5, 6 pm
    b. 6 riders per loop
    c. Booking on WIN
        i. One RVSP per loop
        ii. Western ID required
    d. Room for bags
    e. ATF Funded
        i. Promoted with Basic Needs Hub
2. Pick up Points
    a. Birnam Wood
    b. Buchanan towers
    c. Edens Hall Walkway
3. Critiques
    a. Makings booking links easier to find
    b. Making pickup spots easier to spot

iv. Charter Service
1. Rate approved of $73/hour with Rate and Fees Committee
    a. 3 hours minimum
2. Campus Groups only
3. Up to 130 miles
    a. N overnight trips
4. Late night comes first
    a. Trying not to take away from Starlight Shuttle

v. How to Help
    1. Spread the word
        a. Remind students to cancel rides if plans change
        b. Point students to Grocery Shuttle on WIN
        c. Bring questions and critiques back

6. Call to adjourn

Marin, Chair, called the meeting to adjourn at 4:28 PM.