



Western Washington University Associated Students

AS Executive Board

June 3rd, 2021

MS Teams

- Board Members:** Present: Abdul Malik Ford (President), Keenan Kaemingk (VP for Activities), Zarea Lavalais (VP for Sustainability), Carson Brock (VP for Student Services), and Ranulfo Molina (VP for Diversity).
Absent: Nicole Ballard (VP for Governmental Affairs), and Sargun Handa (Senate Pro-Tempore).
- Advisor:** Annie Byers (AS Board Program Coordinator), Eric Alexander (Director of the Viking Union)
- Secretary:** Sierra Templeton
- Guest(s):** Noemi Bueno, Cindy Monger, and Mario Alem.

Motions:

- ASB-21-S-26** To approve the AS Finance Council FY22 Budget Recommendations. **Passed.**
- ASB-21-S-27** To approve the AS VP for Activities Job Description. **Passed.**
- ASB-21-S-28** To move the AS VP for Student Services Job Description to an action item. **Passed.**
- ASB-21-S-29** To approve the AS VP for Student Services Job Description with the amendments of replacing “position will be compensated with one week of additional pay” to “total weeks worked” and changing the language to “any services that may be developed in the future”, changing a job name to “Executive Director of Counseling, Health, and Wellness” and minor spelling edits. **Passed.**
- ASB-21-S-30** To move the AS VP for Diversity Job Description to an action item. **Passed.**
- ASB-21-S-31** To approve the AS VP for Diversity Job Description with amendments previously discussed. **Passed.**
- ASB-21-S-32** To move the AS VP for Sustainability Job Description to an action item. **Passed.**
- ASB-21-S-33** To approve the AS VP for Sustainability Job Description with the edits of adding a third committee under the committee section, adding correct language regarding the position responsibilities, and other discussed edits. **Passed.**

Abdul Malik Ford, AS President, called the meeting to order at 3:12 p.m.

- I. Approval of Minutes**
None

- II. Revisions to the Agenda**

1. Lavalais stated that due to the COVID-19 vaccine side effects she would not be able to present the AS VP for Sustainability Job Description under Information Items with Board.

III. **BSO Demands**

1. Alexander stated that the final meeting concerning the Black Student space occurred and will be moving forth. He stated that BSC Development Specialist funding is in progress.
2. Ford stated that the Black Paper release date has been pushed back in order to ensure that it is a strong document.
3. Molina stated that the Finance Council has approved the BSC account budget.
4. Brock stated that there will be a meeting in the upcoming weeks concerning the Black Affinity Housing group and its function, working with the Counseling Center, and gaining student feedback on the design of the space.

IV. **Public Forum** (*comments from students and the community*)

None

V. **Action Items - Guests**

A. AS Finance Council FY22 Budget Recommendations- Ford

1. Bueno stated that she presented the document in the previous week's meeting. This document can be viewed in full on the AS Executive Board website under meeting minute documents.

MOTION ASB-21-S-24 by Brock

To approve the AS Finance Council FY22 Budget Recommendations.

Second: Kaemingk

Vote: 4-0-1

*Action: **Passed***

*Yes: Kaemingk,
Brock, Ford, Lavalais*

No:

Abstaining: Molina

VI. **Information Items - Guests**

A. None

VII. **Personnel Items** (*subject to immediate action*)

A. None

VIII. **Action Items - Board**

A. AS VP for Activities Job Description- Kaemingk

1. Kaemingk stated he changed the office description to match Ballard's for consistency. The document can be found in full on the AS Executive Board website under meeting minute documents.

2. Alexander stated that because this year had a late election, the training period and four-quarter wording is flexible for those filling their positions.

MOTION ASB-21-S-25 by Brock

To approve the AS VP for Activities Job Description.

Second: Molina

Vote: 7-0-0

*Action: **Passed***

Yes: Molina, Brock,

Ford, Lavalais

No:

Abstaining: Kaemingk

B. AS VP for Student Services Job Description- Brock

MOTION ASB-21-S-27 by Brock

To approve the AS VP for Student Services Job Description with the amendments of replacing “position will be compensated with one week of additional pay” to “total weeks worked” and changing the language to “any services that may be developed in the future”, changing a job name to “Executive Director of Counseling, Health, and Wellness” and minor spelling edits.

Second: Molina

Vote: 5-0-0

*Action: **Passed***

Yes:

No:

Abstaining:

C. AS VP for Diversity Job Description- Molina

MOTION ASB-21-S-29 by Molina

To approve the AS VP for Diversity Job Description with amendments previously discussed.

Second: Brock

Vote: 5-0-0

*Action: **Passed***

Yes:

No:

Abstaining:

D. AS VP for Sustainability Job Description- Lavalais

MOTION ASB-21-S-31 by Lavalais

To approve the AS VP for Sustainability Job Description with the edits of adding a third committee under the committee section, adding correct language regarding the position responsibilities, and other discussed edits.

Second: Brock

Vote: 4-0-1

*Action: **Passed***

Yes:

No:

Abstaining: Lavalais

IX. Information Items - Board

A. ASWWU Diversity Advisory Council Charge & Charter- Molina

1. Molina stated that the Diversity Advisory Council would serve as an advisory group for the AS VP for Diversity. Molina then presented the Charge and Charter which can be viewed in full on the AS Executive Board website under meeting minute documents.

B. AS VP for Student Services Job Description- Brock

1. Brock presented the AS VP for Student Services job description which can be viewed in full on the AS Executive Board website under meeting minute documents.
2. Brock added more offices that he served as a liaison to under the "About the Position" description, updated the average amount of hours worked per week, and changed language to be more consistent with Ballard and Kaemingk's job descriptions. Brock stated that he changed the bullet concerning the political structure of the AS to knowledge of campus systems, and heavily edited the position descriptions, adding collaboration with the Child Development Center, the Counseling Health and Wellness office, and removed the duty of acting as a liaison to the Residence Hall Association. Brock also updated the list of committee he serves on.

MOTION ASB-21-S-26 *by Brock*

To move the AS VP for Student Services Job Description to an action item.

Second: Kaemingk

Vote: 5-0-0

*Action: **Passed***

Yes:

No:

Abstaining:

C. AS VP for Diversity Job Description- Molina

1. Molina presented the AS VP for Diversity job description which can be viewed in full on the AS Executive Board website under meeting minute documents.
2. Molina stated that he edited the wording "underrepresented or of a marginalized nature in society" to "systematically minoritized, marginalized, and underrepresented.", changed consistency of the names of offices and the board, and edited eligibility requirement. Molina heavily edited the preferred qualifications section to Knowledge, Skills, & Abilities that Support Success, and removed serving on certain committees.

MOTION ASB-21-S-28 *by Molina*

To move the AS VP for Diversity Job Description to an action item.

Second: Ford

Vote: 5-0-0

*Action: **Passed***

Yes:

No:

Abstaining:

- D. AS VP for Sustainability Job Description- Lavalais
1. The Executive Board looked over the AS VP for Sustainability job description which can be viewed in full on the AS Executive Board website under meeting minute documents.
 2. Brock stated that there is mention of handling funds, which is not something the position generally does.
 3. Lavalais stated that there is a section within the document stating that the position acts as oversight to the AS Environmental Sustainability program, although they are two separate entities, and changed it to communication and collaboration.
 4. Brock recommended adding the Campus Dining committee under committees as the position is a voting member.

MOTION ASB-21-S-30 by Molina

To move the AS VP for Sustainability Job Description to an action item.

Second: Brock

Vote: 4-0-1

*Action: **Passed***

Yes:

No:

Abstaining: Lavalais

X. Consent Items (subject to immediate action)

A. 2021 Spring Election Results- Ballard

1. Alem stated that the elections for Spring Quarter are complete for both the Executive Board and Student Senate. The newly elected members have been certified and no grievances were filed. Alem stated that participation was low for this election.
2. Alexander stated that there was about a 5% voting population when usually it is 15-20%. However, this has been the case for other universities, but it is a good opportunity to look at ways to engage.
3. Alem stated that the following week an inauguration celebration will be held.

XI. Discussion Items

A. None

XII. Board Reports

There were no reports for this meeting's meeting.

XIII. Senate Reports

None

XIV. Other Business

A. None

Abdul Malik Ford, AS President, adjourned this meeting at 4:51 p.m.

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