



# Associated Students of Western Washington University

Committees Council Charter  
Expires on June 20, 2021

## I. CHARGE

The purpose of the Committee Council is to appoint students to committees, and organize aspects of the committee process, enhancing the committee experience by:

- Reviewing and appointing student applications for AS and University Committees.
- Connect with Chairs of different AS and University committees to review their process and give suggestions on possible improvements.
- Collect data on committee experience and effectiveness.
- Create training/programing for students who are involved/interested in committees.
- Examine ways for committees to be more accessible, attended and affective.
- Bridge the gap between students and the Chairperson of committees, and be the point of contact for anything around committees.
- Review and make changes on processes of committees.

## II. MEMBERSHIP

### **Voting:**

OCE Director (Chair)  
Executive Board Member (Vice  
Chair) (appointed by the AS  
President)  
AS Student Senator (appointed  
by AS Senate Pro Tempore)  
AS Board Assistant  
At Large AS Student Employee  
2 at Large Students (involved  
with committees)

### **Non-voting:**

Secretary  
AS Board Program Coordinator (Advisor)

## III. CHAIR

The Chairperson shall be the OCE Director. They shall convene the meetings, develop agendas, and preside at all meetings. The Vice Chairperson shall be the Executive Board Member

#### **IV. MEETINGS**

Meetings shall be called by the Chair. The committee shall generally meet every other week with a minimum of twenty-four (24) hours' notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

#### **V. VOTING**

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

#### **VI. QUORUM**

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

#### **VIII. SUBCOMMITTEES**

In order to provide for coordination and direction, the council may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the council with respect to procedure.

#### **IX. RULES OF OPERATIONS**

The council may adopt and amend rules of operations governing its operation by a majority vote of the council, subject to review and approval by the AS Executive Board.

#### **X. AMENDMENTS**

This Charter may be amended by a majority vote of the AS Executive Board.

#### **XI. REPORTAGE**

This committee shall report to the AS Executive Board.