

**ASSOCIATED STUDENTS OF WESTERN WASHINGTON UNIVERSITY**  
**Student Senate Charge and Charter**  
May, 2010

**I. CHARGE**

To serve as an advisory body to the AS Board of Directors on student issues and increase student involvement in the AS Board of Directors' decision-making process. The Student Senate shall not be limited in the scope of issues it covers. Issues discussed by the Student Senate can originate from the AS Board of Directors, other AS or University committees, within the Student Senate, or directly from students. To approve any changes to the charge and charter of the AS Election Board. The Student Senate will not advise the AS Board of Directors on personnel matters and application of personnel policies.

**II. MEMBERSHIP**

- 1 Chairperson to be (non-voting except in the event of a tie)
- 1 Vice-Chairperson
- AS VP for Academic affairs or AS Board of Directors designee (non-voting)
- 1 Senator per 1000 students (normal rounding rules) as follows:
  - 1 Senator to represent students in their First year at WWU
  - 1 Senator to represent students in their Second year at WWU
  - 1 Senator to represent students in their Third year at WWU
  - 1 Senator to represent students in their Fourth year (and above) at WWU
  - 1 Senator to represent Graduate and Post-Baccalaureate students
- Balance to be Senators at-large
- Secretary (non-voting)
- Advisor (non-voting)

**III. CHAIR**

The Chairperson shall be hired in accordance with AS hiring procedures.. (S)he convenes all meetings, approves agendas, and presides at all meetings. The Chairperson will also be responsible for making regular reports to the AS Board of Directors (at the AS Board of Directors' meetings) concerning the Senate's position on any issue. The Vice-Chairperson shall be elected each year from within the Senate and presides over meetings in the absence of the Chairperson.

**V. MEETINGS**

The Student Senate will hold regular weekly meetings or when requested by the AS Board of Directors. Meetings may be called by any member with a minimum of 24 hours notice (voting or non-voting) when agreed upon by twenty-five percent (25%) of the seated voting membership.

**VI. VOTING**

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

**VII. QUORUM**

A majority of the seated voting membership shall constitute a quorum. If a quorum is not present, the Chairperson shall adjourn the meeting and reschedule to a new day and hour.

**VIII. RULES**

The Senate may adopt and amend rules governing its operation, subject to review by the AS Board of Directors

**IX. AMENDMENTS**

The Charge and Charter may be amended by a majority vote of the Senate and a majority vote of the AS Board of Directors.

**X. REPORTAGE**

The Senate shall report to the AS Board of Directors. No recommendation of the Senate is binding on the decisions of the AS Board of Directors.

**XI. COMMITTEES**

Each Senator shall be appointed to at least two (2) committees within the University and Associated Students governance structure, outside of the Student Senate appointment (pursuant to approval by the AS Board of Directors through the committee appointment process). Senators are responsible for attending all committee meetings and reporting back to the Senate on any items of interest and relevance that were presented.

**XII. CONSTITUENCY**

Each of the Senators representing a specific year of students (First, Second, Third, Fourth +, or Graduate) is responsible for representing the interests of that group. Each of the At-large Senators is assigned to the constituency of the general university population and must act accordingly. Any method by which the Senators may become better acquainted with the interests of their constituents is highly encouraged.

# ASSOCIATED STUDENTS OF WESTERN WASHINGTON UNIVERSITY

## Student Senate Charge and Charter

May, 2-QQ-S2010

### I. CHARGE

The Associated Student Senate is responsible for increasing To serve as an advisory body to the AS Board of Directors on student issues and increase student involvement in the AS Board of Directors' decision-making process. The Senate will serve in an advisory role for the Board of Directors in that it will provide student input on issues presented to the Board. The Senate will not be limited in the scope of issues it covers, except that issues discussed by the Student Senate can originate from the AS Board of Directors, other AS or University committees, within the Student Senate, or directly from students. To approve any changes to the charge and charter of the AS Election Board. The Student Senate will not advise the AS Board of Directors on issues concerning personnel matters and application of personnel policies. The Senate will be encouraged to comment on issues it arrives at originally, as well as issues that are presented to it by other students.

### II. MEMBERSHIP

- 1 Chairperson to be chosen from among (non-voting except in the event of a tie)
- 1 Vice-Chairperson to be chosen from among AS VP for Academic Affairs on designated by the AS Board of Directors designee (non-voting)
- A.S. Vice President for Student Life
- 1 Senator per 1000 students (normal rounding rules) as follows:
  - 1 Senator to represent students in their First year at WWU
  - 1 Senator to represent students in their Second year at WWU
  - 1 Senator to represent students in their Third year at WWU
  - 1 Senator to represent students in their Fourth year (and above) at WWU
  - 1 Senator to represent Graduate and Post-Baccalaureate students
  - Balance to be Senators at-large
- Secretary (non-voting)
- Advisor (non-voting)

### III. CHAIR

The Chairperson shall be electd each year by the Senate hired in accordance with AS hiring procedures. (S)he convenes all meetings, approves agendas, and presides at all meetings. The Chairperson is a voting member of the Senate. In addition, the Chairperson will also be responsible for making weekly regular reports to the AS Board of Directors (at the AS Board of Directors' weekly meetings) concerning the Senate's position on any issue. The Vice-Chairperson shall be elected each year from within the Senate and presides over meetings in the absence of the Chairperson.

### IV. VICE CHAIR

The Vice-Chairperson shall be elected each year by the Senate. The Vice-Chairperson will assume the responsibilities of the Chairperson in the Chairperson's absence. The Vice-Chairperson is a voting member of the Senate.

**V. MEETINGS**

The Student Senate will hold regular weekly meetings or when requested by the AS Board of Directors. Meetings may be called by any member with a minimum of 24 hours notice (voting or non-voting) when agreed upon by twenty-five percent (25%) of the seated voting membership.

**VI. VOTING**

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

**VII. QUORUM**

A majority of the seated voting membership shall constitute a quorum. If a quorum is not present, the Chairperson shall adjourn the meeting and reschedule to a new day and hour.

**VIII. RULES**

The Senate may adopt and amend rules governing its operation, subject to review by the AS Board of Directors

**VIIIIX. AMENDMENTS**

The Charge and Charter may be amended by a two-thirds (2/3) majority vote of the Senate and a majority vote of the ATSTAS Board of Directors.

**FX. REPORTAGE**

The Senate shall report to the AT,AS Board of Directors. No recommendation of the Senate is binding on the decisions of the ATSTAS Board of Directors.

**XXI. COMMITTEES**

Each Senator shall be appointed to at least one committee (2) committees within the University and Associated Students governance structure, outside of the Student Senate appointment (pursuant to approval by the ASBODAS Board of Directors through the committee appointment process). Senators are responsible for attending all committee meetings and reporting back to the Senate on any items of interest and relevance that were presented.

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Each of the Senators representing a specific year of students (First, Second, Third, Fourth +, or Graduate) is responsible for representing the interests of that group. Each of the At-large Senators is assigned to the constituency of the general university population and must act accordingly. Any method by which the Senators may become better acquainted with the interests of their constituents is highly encouraged.

**XII. BYLAWS**

~~The Student Senate has the ability to adopt Bylaws in accordance with the Associated Students Bylaws. Bylaws can be adopted with a three-fourths (3/4) majority vote of the seated Senate members and a majority vote of the AS Board of Directors.~~