



**Associated Students of Western Washington University**  
**Green Energy Fee (GEF) Taskforce**

**Timeline 2010-2011**

June 22 to July 23 : The Green Energy Fee Taskforce shall begin meeting, receive training and orientation, set outcomes, and develop committee operational procedures. In addition the members shall begin researching both program models used on other campuses and campus processes that will help guide the development of program operational guidelines. Additionally, significant outreach to the University Administration shall be made by the taskforce leadership.

July 24 to August 20<sup>th</sup>: The Taskforce shall develop a draft of operational, programmatic, and budgetary guidelines including: The development of the Green Energy Fee Committee including mission, membership, and processes. Also, outcomes, program elements (potential loan fund), application procedures, criteria for selection, review process, long-term project requirements, university review and approval procedures, development of student position job description, staff support and advisement, and assessment procedures.

September 13 to October 13: Review, discussion, and agreement by the various stakeholders in the process recruitment for Green Energy Fee Committee members, with AS Board worksessions as needed. A formal presentation by the ASVP for Student Life on the recommendations of the GEF Taskforce as an information item at the October 13<sup>th</sup> AS Board meeting.

October 20: Action item at the AS Board meeting.

November 1<sup>st</sup>: Request for Proposals advertised to the campus community. It is anticipated that the student position will meet with interested students and staff to orient people to the application process.

January 21<sup>st</sup>: Proposal Deadline

January 21 to February 18<sup>th</sup>: Review of proposals by the committee. It is anticipated that some proposals may be approved for immediate action and some for more study and review based upon the complexity of the proposal and intersection with different rules and regulations. The date is set to allow students to make arrangements for credit related to the projects during spring quarter.

Spring Quarter 2011: The committee will assess the program and recommend fee levels for FY2012.