

**Western Washington University Associated Students**  
**Board of Directors Meeting**

Wednesday, June 2, 2010

VU 567

**AS Board Officers:** *Present:* Matt Jarrell (President), Virgilio Cintron (VP Bus Ops), Ramon Rinonos-Diaz (VP Academics), Colin Watrin (VP Activities), Bernard Ikegwuoha (VP Diversity), Morgan Holmgren (VP Governmental Affairs) and Mike Pond (VP Student Life)

**Advisor(s):** Kevin Majkut, Director of Student Activities

**AS Student Senate Rep:** Anne Jansen, Student Senate Chair

**Guest(s):** Anna Ellermeier (The AS Review), Lillian Furlong (Western Front), Brian Conner (AS Personnel Director), Nate Wallace (AS Business Director), Benjamin Brockman, Jamin Agosti, Alisha Beck, Byron Starkey

**MOTIONS**

**ASB-10-S-47** Approval of the minutes of Wednesday, May 26, 2010 with changes. ***Passed***

**ASB-10-S-48** Approve the 2011 Associated Students budget allocations of \$2,425,999 as specified in Doc. 1 presented by the Vice President for Business and Operation as an action item on June 2, 2010. The approval is effective immediately and covers period July 1, 2010 to June 30, 2011 and is subject to the 3 listed provisions:

1. The allocations will be adjusted via administrative action as more precise figures are available for revenue and expenses. These changes will be limited to adjustments and will not constitute management or program decisions.
2. Upon finalization of the budget details an amount not-to-exceed \$25,000 will be allocated as 2011 revenue from the 2010 unspent budget to bring the budget into balance. If there are insufficient funds or the NTE \$25,000 does not bring the budget into balance the budget will be brought back to the AS Board for further review.
3. The decisions of the budget committee that impact individual budgets will be communicated to the appropriate budget authority prior to fall quarter. ***Passed***

**ASB-10-S-49** Approve the change to the AS Employment Policy as stated in Doc. 2. ***Passed***

**ASB-10-S-50** Approve the ratification of the Associate REP Director and the Web Developer. ***Passed***

**ASB-10-S-51** Approve the Western Votes and AS Cooperative Contract as stated in Doc. 3. ***Passed***

**ASB-10-S-52** Approve the Rental Licensing Ordinance Resolution in Doc. 4 with stated changes. ***Passed***

**ASB-10-S-53** Approve the Green Energy Fee Task Force Charge & Charter as stated in Doc. 5 with the addition of an Amendment section stating "amended by a majority vote of the AS Board of Directors." ***Passed***

**ASB-10-S-54** Table the Green Energy Task Force Timeline indefinitely. ***Passed***

**ASB-10-S-55** Approve the intent of the Website Timeline with the stipulation that next year's Board meet with the design team at the beginning of Summer Quarter to discuss this projects outcomes, values and implementation. ***Passed***

**ASB-10-S-56** Approve \$6,000 for an appointment of up to 50 hours per week for Web Design from the unspent funds from Fiscal Year 2010. If money is not available from that fund then they will take it out of the Combined Fund balance. ***Passed***

**ASB-10-S-57** Approve the AS Review Triennial Assessment Program Evaluation as stated in Doc. 9 with exception of Section 1 under areas for improvement/recommendations. ***Passed***

**Matt Jarrell, AS President, called the meeting to order at 6:00 p.m.**

**I. APPROVAL OF MINUTES**

*MOTION ASB-10-S-47 by Holmgren*

Approval of the minutes of Wednesday, May 26, 2010 with changes.

Second: Watrin                      Vote: 6 - 0 - 1                      Action: Passed

**II. REVISIONS TO THE AGENDA****III. FINANCIAL REPORT****IV. PUBLIC FORUM (comments from students and the community)****V. INFORMATION ITEMS - Guests****VI. ACTION ITEMS - Guests****A. AS Budget**

Cintron Doc. 1

Nate Wallace said that revised portions are listed on the second to last page. The Child Development Center increased by about \$4,000 because it was less than last year and this was an error. The End of the Year Banquet will be funded at \$2,500 and \$4,500 for the hourly person for the REP. The AS Budget shows a projected balance of negative \$24,100. He also separated out the S & A Fee disbursement and the Bookstore profit disbursement. This brings the budget to an increase of 5.3% over last year. Most of the increases are to the salaries. The proposed motions don't include the special allocations. The new Board will figure out where these funds will come from because, if taken from reserves, it is a two week process.

*MOTION ASB-10-S-48 by Cintron*

Approve the 2011 Associated Students budget allocations of \$2,425,999 as specified in Doc. 1 presented by the Vice President for Business and Operation as an action item on June 2, 2010. The approval is effective immediately and covers period July 1, 2010 to June 30, 2011 and is subject to the 3 listed provisions:

1. The allocations will be adjusted via administrative action as more precise figures are available for revenue and expenses. These changes will be limited to adjustments and will not constitute management or program decisions.
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3. The decisions of the budget committee that impact individual budgets will be communicated to the appropriate budget authority prior to fall quarter.

Second: Holmgren

Vote: 7 - 0 - 0

Action: Passed

**B. AS Employment Policy-Hiring Committees**

Cintron Doc. 2

Brian Conner presented the new Employment Policy changes. The intent is to possibly have current position holders meet with the hiring committee to talk about their position. This was done within the Resource & Outreach Program this year. Cintron said that according to this policy be current position holders could be a non-voting member. Conner said he wanted to leave it open at this point.

*MOTION ASB-10-S-49 by Cintron*

Approve the change to the AS Employment Policy as stated in Doc. 2.

Second: Ikegwuoha

Vote: 7 - 0 - 0

Action: Passed

**VII. PERSONNEL ITEMS (subject to immediate action)****A. Ratification of Web Developer and REP Associate Director**

Cintron

Shawn Crawford Web Developer and Morgan Holmgren as REP Associate Director.

*MOTION ASB-10-S-50 by Watrin*

Approve the ratification of the Associate REP Director and the Web Developer.

Second: Cintron

Vote: 6 - 0 - 1

Action: Passed

**VIII. ACTION ITEMS- Board****A. Western Votes Contract**

Holmgren Doc. 3

Holmgren changed the word charter to contract throughout the document.

*MOTION ASB-10-S-51 by Holmgren*

Approve the Western Votes and AS Cooperative Contract as stated in Doc. 3.

Second: Cintron Vote: 7 - 0 - 0

Action: Passed

**B. Rental Licensing Ordinance Resolution**

Holmgren Doc. 4

In Resolved D. change to rental “licensing”. Anne Jansen said that the Student Senate liked this document. Ikegwuoha said that he has heard rumors this might raise rent in Bellingham.

Holmgren said the program that the city is looking at is \$30-50 per year. He feels this will not, on its own, cause rent to increase. Over half of the housing in Bellingham are rental units, so there is a competitive market. Landlords who aren’t in compliance might have to make significant repairs and this might increase rental charges in their units. Holmgren said that in other cities they have found only about 5% of units that were not in compliance. No city that has had a program like the one that is proposed for Bellingham saw a significant increase in rent. Legislative Affairs Council felt that having unsafe homes that could lead to serious injury or even the death of tenants was more important than the possibility of rent increasing a small amount.

*MOTION ASB-10-S-52 by Holmgren*

Approve the Rental Licensing Ordinance Resolution in Doc. 4 with stated changes.

Second: Cintron Vote: 7 - 0 - 0 Action: Passed

**C. Green Energy Fee Task Force Charge & Charter**

Pond Doc. 5

A Faculty/Staff member and Student Affairs person was added to membership. Jarrell said that Dr. Coughlin would like them to add Business & Financial Affairs (BFA) in the charge and reportage. Jarrell feels that this should be put off because the new BFA Vice President will end up having this thrown in their lap. Ikegwuoha dittoed. Holmgren said that at the beginning of this year he worked with the current VP for BFA on the Alternative Transportation Fee. They had started with a cooperative charter and then took it away because they saw it more as a student committee. Cintron thinks an amendment section should be added in case changes need to be made in the future. Rinonos-Diaz feels that this will be exploring the relationship with BFA, and adding BFA in more places is pigeon holing them. This is a student program working in partnership with the university. Holmgren thinks that BFA has representation during the creation of guidelines and this will give them an opportunity to figure out what their long term relationship will be. Pond Dittoed. Holmgren thinks the committee can make recommendations to the Board and BFA. Majkut said that VP for BFA, as the financial manager, has authority over the funds and the AS Board has authority over the processes. Majkut thinks that whether or not it says recommendations to BFA, they will still be in the position to say this works or will not work. Majkut can see the importance of making student agency in this process. Cintron said that the charge is to make recommendations to the AS Board, he feels it is the job to BFA to interact with the VP for Student Life. Jarrell is going to vote against this because he feels that they should work with the new VP of BFA. Cintron said that the Board can amend this charter if the VP of BFA does not wish to work with the committee in this way. Rinonos-Diaz said that it is pretty clear they will be working with BFA because there are three members on the committee.

*MOTION ASB-10-S-53 by Cintron*

Approve the Green Energy Fee Task Force Charge & Charter as stated in Doc. 5 with the addition of an Amendment section stating “amended by a majority vote of the AS Board of Directors.”

Second: Pond

Vote: 6 - 1 - 0

Action: Passed

## D. Green Energy Fee Timeline

Pond Doc. 6

Pond added “work sessions with the AS Board as needed” and “significant outreach to the University Administration shall be made by the taskforce leadership.” Holmgren asked when the hiring is to start for the student position. Pond didn’t feel comfortable putting that in the timeline because there is a new person in his position and they might need to talk to the Personnel Director. Rinonos-Diaz asked if the committee would be meeting during winter quarter. Pond thinks they should approve this as a tool or a working timeline, and the timeline will change as needed. Holmgren said that this wouldn’t come back to the Board unless something went terribly wrong. Ikegwuoha would rather approve it as a document with an amendment section. Cintron thinks this should just be passed on to the committee as a recommendation. Rinonos-Diaz dittoed.

*MOTION ASB-10-S-54 by Holmgren*

Table the Green Energy Task Force Timeline indefinitely.

Second: Cintron

Vote: 6 - 0 - 1

Action: Passed

## E. AS Website Timeline

Cintron Doc. 7

Cintron said that this is the same timeline as he presented two weeks ago. In terms of approval of this document he feels that this is a good starting point. There aren’t really any guiding principles about what the Board wants except for Web Unification that was passed about a year and a half ago. This proposal is to finish the website at the base level. He is concerned though because it could increase work to change it, if people decide that this is not the way that they want to go. Cintron thinks they should pass this because it is a working model, but thinks that next year’s Board should sit down with Bates and figure out what they want from the website and what direction they want to take. At this point they may need to make revisions to the timeline. Watrin suggested approving the intent of the timeline with the stipulations that the Board meet with the Web design team at the beginning of summer quarter. Holmgren is concerned about putting off getting the website up and running just because they are not sure of the timeline. He is concerned because right now people can’t look at the website and see the up to date information. Ikegwuoha wondered why this timeline was being discussed when the last was tabled. Jarrell said that this case is different than the last item because the Publicity Center was not able to meet deadlines and so they would like to approve this timeline in to give them direction. Rinonos-Diaz views this as a different situation because this is the third Board that has seen this project and this needs to happen. Cintron said that Jeff Bates is the one who put the dates on this timeline, so he has been very involved.

*MOTION ASB-10-S-55 by Watrin*

Approve the intent of the Website Timeline with the stipulation that next year’s Board meet with the design team at the beginning of Summer Quarter to discuss this projects outcomes, values and implementation.

Second: Cintron Vote: 7 - 0 - 0 Action: Passed

## F. AS Website Funding

Cintron Doc.8

Watrin said that these positions have already been hired, but this will increase their hours. They are approving 50 extra hours per week. Cintron feels comfortable hiring them because the Board would like to finish this project this summer. Jarrell dittoed

*MOTION ASB-10-S-56 by Cintron*

Approve \$6,000 for an appointment of up to 50 hours per week for Web Design from the unspent funds from Fiscal Year 2010. If money is not available from that fund then they will take it out of the Combined Fund balance.

Second: Ikegwuoha

Vote: 7 - 0 - 0

Action: Passed

## G. AS Review TAP

Cintron Doc. 9

Recommendation #4 has changed and Anna Ellermeier, AS Review Editor agrees with this change. It states more clearly how information is collected. Cintron would like to table the mission statement and leave it for the new AS Review Editor and Majkut to work on. The committee and Majkut were concerned about criticism of the AS Board because it would change the AS Review from a newsletter to a newspaper. Ellermeier was trying to say that there is a distinct difference between telling students that the AS passed a resolution versus telling them the AS passed a resolution and here is how it might affect students. She feels that the Review serves as a bridge between the Board and the students. She doesn't feel it gives the editor ability to be a watchdog, which wouldn't work because they are funded by the Board. Ellermeier had a concern about the Editorial Board. Her intention was not to have it approved by the Board, it has no voting powers, it is just there to convene people who have been chosen to help the Editor with issues that may be controversial.

*MOTION ASB-10-S-57 by Cintron*

Approve the AS Review Triennial Assessment Program Evaluation as stated in Doc. 9 with exception of Section 1 under areas for improvement/recommendations.

Second: Watrin Vote: 7 - 0 - 0 Action: Passed

## IX. INFORMATION ITEMS - Board

X. CONSENT ITEMS (*subject to immediate action*)

## XI. STUDENT SENATE REPORT

Student Senate Meeting Information

Anne Jansen, Student Senate Chair said that the Senate Bylaws are newly updated. There are some areas that were not changed because they need additional philosophical discussions, such as the inclusion of a Parliamentarian. However next year's chair is aware of these changes. The document went from six pages to three. They also talked about the issue of the summer which is about Civic Engagement. She is working to finish her legacy document. The Senate will meet Tuesday at 6:00 pm. for a study break and goodbye party. Jansen said that yesterday was her last Senate meeting and this is her last Board Meeting that she is required to attend.

## XII. BOARD REPORTS

VP for Business & Operations

Virgilio Cintron reported that he has been working on his legacy document. He is also finalizing the rest of the Triennial Assessment Program. Cintron thanked the Board for a great year. He said who would have thought seven guys fighting over ties in Jarrell's Office would have accomplished so much over the course of the year. He said that he has grown a lot by working with them. He thanked Cindy Monger for taking minutes and supporting the Board; particularly for supporting him the last three years and especially this Board. He thanked Majkut for his wonderful advisement. He guesses that Majkut is not always right (*sarcastic*). Above all he thanked the students of Western for having him for two great years.

VP for Academic Affairs

Ramon Rinonos-Diaz reported that he has been working on assessments of committees and how the year went. He thanked Jarrell and Cintron for their leadership, as individuals and Board Members. He will be cleaning his desk next week.

**VP for Student Life**

Mike Pond reported that the Gender Inclusive Housing Task Force will be making a presentation to the Residential Advisory Committee this week, they are hoping for an endorsement. Executive Dining Committee wrapped up. The Residence Hall Association had its last meeting with the new Board taking over and there will be a party tomorrow night. He is working on legacy documents and his internship with the incoming Vice President.

**VP for Governmental Affairs**

Morgan Holmgren reported that he is working on his legacy document and it is over 30 pages. He has a couple committee meetings left. He also has meetings with administrators about starting a Public Access TV Station and the 2011 Legislative Session.

**VP for Activities**

Colin Watrin reported that he has attended Cold Beverage Contract meetings and they are almost ready to submit a request for a proposal. University Branding met to finalize what they will give to the Trustees. The AS Banquet and AS Club Awards were very successful. There were over 100 people at the Club Awards. It was great to see so many people excited and to know that the club system is alive and well. He has been working on internships with Alisha Beck and Jarrell. He is finishing up one more hiring committee. He thanked everyone and said he has learned a lot from everyone and everything that has happened. He looks forward to carrying on the successes and learning from the mistakes to help next year.

**VP for Diversity**

Bernard Ikegwuoha reported that they just finalized ESC Scholarship Recipients. After a few conversations it was decided for the TAP process the ESC as a whole will be assessed before the clubs come back next year for their assessment. The ESC Banquet is tomorrow. He wrapped up ESC Steering. He feels it has been a good process. He thanked everyone for putting up with his loud, obnoxious self and for putting up with his singing. He thanked Majkut for putting up with him, Monger for those days when he didn't give his schedule, Cintron for his threats and Jarrell for his craziness. He thanked everyone and said they have helped him become the leader he is.

**President**

Matt Jarrell reported that he is preparing for presentations to the Foundation Board this week and Trustees meeting next week. Jarrell is finishing up his legacy document and his internship with Watrin, who has gone to a lot of meetings for him. He would like to do one on one meetings with each of the Board Members over the next week. He is trying to graduate Jarrell said thank you. He knows he is not the most conventional president and each of them have taught him something about what it is to be a leader. Watching people come in to their own and grow has been really inspiring to him. They got so much accomplished and he feels very proud to be able to be a part of this team. To those who will be there next year in the AS or not he knows that they will do very great and amazing things.

**XIII. OTHER BUSINESS-**

- A. Big Blue Bonus Book Raffle winner is Corey Hoffman.
- B. Jarrell presented Watrin with his gavel as President next year.

**THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:18 P.M.**