

**Associated Students of Western Washington University**  
**Activities Council Charge & Charter**  
September, 2010

- I. CHARGE** Recognize Associated Students Clubs, establish policies, provide training and grant funding to a wide range of campus activities, events and conferences. Act as the primary distributor of available programming monies, according to established AS Board of Directors and Council Guidelines.
- II. MEMBERSHIP**
- AS Vice President for Activities (Chair)
  - AS Assistant Business Director (Vice Chair)
  - AS Club Coordinator
  - AS Productions Representative, appointed by AS Productions Director
  - Resource & Outreach Program Representative, appointed by ROP Director
  - 5 - AS Club Representatives
  - 1 Student-at-large
  - Secretary (non-voting)
  - Advisor (non-voting)
- III. CHAIR** The Chairperson shall be the AS Vice President for Activities. (S)he convenes all meetings, approves agendas and presides at all meetings. The Vice Chairperson shall act in the absence of the Chairperson.
- IV. MEETINGS** The Council shall meet as necessary, but no less than three times per month. Meetings shall be called by the Chairperson with a minimum of twenty-four (24) hours notice. Meetings may also be called by any member when requested by twenty-five percent (25%) of the seated voting membership.
- V. VOTING** In order for a motion to pass, it must obtain a majority of the legal votes cast, but not less than four (4) affirmative votes. An abstention shall not count as a legal vote cast.
- VI. QUORUM** A majority of the voting membership seated shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.
- VII. AMENDMENTS** This Charter may be amended by a majority vote of the AS Board of Directors.
- VIII. RULES** The Council may adopt rules governing its operation by a two-thirds (2/3) vote of the voting members.
- IX. REPORTAGE** The Council shall report to the AS Board of Directors through the Vice President for Activities.
- X. FUNDING** It shall be the purview of this Council, in addition to normal AS budgeting procedures and subject to the regular review process, to allocate funding to student groups for events not budgeted for elsewhere by the AS Board of Directors.
- XI. SUBCOMMITTEES** In order to provide for coordination and direction within specific activity areas, the Council may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the Activities Council, with respect to procedure. All Chairpersons shall be voting student members.

