



**Associated Students of Western Washington University**  
Facilities & Services Council Charge & Charter  
November 2010

- I. CHARGE** Review policies and oversee the operations of the Viking Union, Recycle Center, Publicity Center, Lakewood, Child Development Center, AS Vehicles, Viqueen Lodge, Outdoor Center and any other facilities or services provided by the Associated Students for the university community, unless said services are terminated by the AS Board of Directors. They shall also act as advisory to the Director of VU Facilities. They also review and approve Repair and Replacement requests. The Council shall serve as a policy advisory council to the AS Board of Directors.
- II. MEMBERSHIP** AS VP for Business & Operations (Chair)  
2 -Students-at-large, appointed by the AS Board  
1- Student Senator  
1- Student representative from Viking Union  
1- Student representative from Outdoor Center  
1- Student representative from the Child Development Center  
1- Student representative from the Recycle Center  
1- Student representative from the Publicity Center  
1- Student representative from Lakewood  
Viking Union Director of Facilities (Advisor, non-voting)  
Secretary (non-voting)
- III. CHAIR** The Chairperson shall be the AS VP for Business & Operations or designee. (S)he shall convene the meetings, approve agendas, and preside at all meetings.
- IV. MEETINGS** Meetings shall be called by the Chair. The council shall meet as necessary, but not less than one time per month, with a minimum of twenty four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five (25%) of the seated, voting membership.
- V. VOTING** In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.
- VI. QUORUM** Three attending seated members shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.
- VII. RULES OF OPERATION** The council may adopt and amend rules of operation governing its operation by a majority vote of the council, subject to review or approval by the AS Board of Directors.
- VIII. AMENDMENTS** This Charter may be amended by a majority vote of the AS Board of Directors
- IX. REPORTAGE** This council shall report to the AS Board of Directors through the AS Vice President for Business and Operations.