

**Western Washington University Associated Students  
Tactical Assessment Program (TAP)  
November, 2010**

**I. Statement of Purpose:**

The Tactical Assessment Program (TAP) will assess and evaluate AS Programs on a regular quadrennial cycle, creating a structured, transparent, and consistent assessment process throughout the AS organization which assesses and evaluates AS Programs on a regular quadrennial cycle. The assessment process will be used to determine what student needs are being met by the assessed each program and to propose any necessary recommendations, to the AS Board of Directors, regarding the alteration of any assessed the program. TAP will be conducted by the AS Structure & Program Advisory Committee (SPAC).

**II. Assessment Process:**

- A. This Assessment process will consist of each Every AS Program office presenting is expected to make a presentation and written report to SPAC the following: These will include:
1. Current mission statement and program programmatic outcomes
  2. Programming list for the past 4 years
  3. Summary of event and/or service evaluations
  4. Available demographics of Demographic information about students that which are currently served by office
  5. Efforts to foster inclusivity and an inclusive environment and improve diversity of students served
  6. Recommendations, if any, for improvement and strategic goals for the next 4 years of operation
- B. In addition to the presentations, SPAC may evaluate, as applicable, the offices critically AS Program by analyzing each offices its events^ and services, history, job descriptions, staff trainings, employee opinions, structure, reportage, budgets, funding, opportunity costs, operational overlap with other units on campus, ability to function with different amounts of staff and nonpersonnel resources, evaluations, reports from the press, accessibility, impacts on students, inclusivity, diversity efforts, and/er other operational issues.
- C. SPAC is expected to critically evaluate each program based on the information collected. Once SPAC has evaluated the AS Program, it will then deliver present their findings to the AS Board of Directors-their findings and any. Any appropriate recommendations regarding based upon the assessment of said program will also be presented at this time.
- D. In order to evaluate multiple areas of the Associated Students simultaneously, AS Programs will be reviewed on a timetable established by the AS Board of Directors.

**III. TAP Review:**

This program will be reviewed annually by SPAC and changes recommended to the AS Board of Directors. The AS Board of Directors approves any changes to the TAP program.

**IV. TAP Schedule:**

<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>
KVIK	Civil Controversy	ASP Films	OC Equipment Shop
Legal Information Center	Social Issues Resource Center	Veterans Outreach Center	Disability Outreach Center
AS Review	VU Gallery	KUGS	ASP Special Events
ASP Pop Music	Outdoor Center Excursions	EDGE	Sexual Awareness Center
Outback	Child Development Center	Women's Center	Environmental Center
OC Bike Shop	Ethnic Student Center	Underground Coffeehouse	Representation & Engagement Programs
Publicity Center	LGBTQA	Recycle Center	