

## **Assessment Rotation II: 2013 – 2017**

In January of 2010, the AAP (Administrative Assessment Program) was passed unanimously by the AS Board of Directors, but remained separate from what was then dubbed the “Triennial Assessment Program,” or TAP. As our organization’s assessment practices have evolved, there has been a lack of administrative assessment despite the precedent set by this 2010 Board vote.

The Administrative Assessment Program should then therefore be integrated into the existing AS Assessment Process. The schedule for the second rotation of the AS Assessment Process, including its merge with the AAP, is laid out below. Note that newly-added administrative offices are in **bold** type.

The dissolution of the AS Drug Information Center and AS Civil Controversy offices in the first two years of Rotation I provided open slots for Personnel and Business to be added to this schedule, and the transfer of the AS Recycle Center to VU Facilities effectively transferred any assessment duties to VU Facilities Director Jim Schuster. Given the prevalence of the AS club system in AS culture over the last several years, it seemed logical to provide the AS Club Office with the same assessment opportunities afforded other offices and programs.

<b>2013 – 2014</b>	<b>2014 – 2015</b>
<b>Personnel Office</b>	<b>Business Office</b>
KVIK	Social Issues Resource Center
AS Review	VU Gallery
ASP Pop Music	Outdoor Center Excursions
Outback	<del>Child Development Center</del> OC Bike Shop
Legal Information Center	Ethnic Student Center
Publicity Center	Queer Resource Center

<b>2015 – 2016</b>	<b>2016 – 2017</b>
ASP Films	OC Equipment Shop
Veterans Outreach Center	Disability Outreach Center
KUGS	ASP Special Events
EDGE	Sexual Awareness Center
Women’s Center	Environmental Center
Underground Coffeehouse	Representation & Engagement Programs
<del>The Recycle Center</del> Club Activities Office	<b>Communications &amp; Marketing</b>

The AS Office of Assessment, which is not on this schedule, could be examined for effectiveness by a special Task Force, chaired by the AS Vice President for Business and Operations. This Task Force would ideally be assembled roughly every four years after the office ceases its pilot program phase. The trigger for the assembly of this group would be at the discretion of the Vice President for Business and Operations. The task force could include three AS employees (each from different offices), Kevin Majkut (advisor), the AS Assessment Associate Director (as a non-voting advisor) and the Task Force chair.

Seeing as the Office of Assessment is still in its pilot program stage, however, the 2012-2013 AS Assessment Associate Director and AS VP for Business and Operations should be responsible for development of such a policy during their tenures.

The Board Office is not on this schedule for a few reasons, chief among which is the concern about who holds authority over the elected body. The clerical and managerial dynamics of the office seem to be fluid enough (i.e. the Board Assistant restructure just implemented this month) to alleviate the need for a four-year strategic overview *a la* the SPAC process. Though if the 2012-2013 Board of Directors see fit, the Office of Assessment could revisit the notion of Board Office assessment. Meanwhile, it is the view of the Office of Assessment that the most pressing need for regular rotation seems to be for the offices included in the Rotation II schedule provided above.

## **VU Facilities Assessment Transition**

Given the recent move to transfer the AS Recycle Center to VU Facilities, and given the assessment experiences of the AS Child Development Center in 2010-2011, the Office of Assessment would like to see the transfer of those two offices from the Rotation II Assessment Schedule for 2013-2017.

The AS Recycle Center and Child Development Center operate in ways that allow for their Facilities personnel and staff managers to address ongoing issues in a way that makes the AS Assessment Process less applicable to the offices. In the '10-'11 year, the Child Development Center primarily used the Assessment Process as an avenue to present the Board of Directors with their new funding model, which had already been developed and was ready-to-implement. Essentially, the Structure and Program Advisory Committee merely approved this model, and then presented it to the Board without taking part in what was very much an internal CDC business process. The AS Structure and Program Advisory Committee's time was not particularly well-spent when working with the CDC, which is ably managed by professional staff – a marked distinction from all other offices on the SPAC schedule.

For future years, the AS Recycle Center, which has been transferred to VU Facilities, will have its internal assessment processes managed by VU Facilities Director Jim Schuster. Schuster feels more comfortable having baselines and goals for offices like the RC at the discretion of staff and Facilities management. Given the nature of the RC, the Office of Assessment agrees.

***– John von Volkli***  
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