

**Western Washington University Associated Students**  
**Activities Council Meeting**  
Monday, October 17, 2011 VU 567

**Present: Daniel Hagen, Derrick Troy, Maddy Vonhoff**

**Absent: Matt Temple**

**Late: Kye Freeman**

**Advisor f s): Casey Hayden**

**Secretary: Erin Curran-Tileston**

**Guest(s): Chris Cox, Western Libraries; Carmen Werder, Western Libraries; Eric Nelson, Students for Sustainable Food; Chelsea Enwall, Students for Sustainable Food; Allen Nguyen, WWU Mock Trial; Brandon Brayfield, WWU AEG; Claire Meyer, WWU Mock Trial; Milena Vili, WWU Mock Trial; Kasey Koenig, Foulplay; Sam Moss, NeRDS; Joanna McIntyre, WWU Harry Potter Club; Robel Paguio**

**MOTIONS**

<b>AC-II-F-05</b>	Approve the Students for Optional Clothing's change of purpose with the deletion of the links. - <b>Passed</b>
<b>AC-II-F-06</b>	Approve the Ockham's Razor request to change their name to Occham's Razor. - <b>Passed</b>
<b>AC-II-F-07</b>	Approve the Association of Environmental and Engineering Geologists WWU Student Chapter as a pre-professional and honorary club.- <b>Passed</b>
<b>AC-II-F-08</b>	Approve Neuroscience Research Driven Students \$70 per person for a total amount of \$770 in the form of a stipend for the conference in Washington DC splitting the money evenly between the Academic and Club Conference accounts. - <b>Passed</b>
<b>AC-II-F-09</b>	Approve the Western Library's use of the bookstore donation fund in the form of one \$100 and two \$50 gift cards. - <b>Passed</b>
<b>AC-II-F-10</b>	Approve a bookstore donation in the form of a \$50 gift card to the AS Ethnic Student Center for evaluation incentives. - <b>Passed</b>

**Mario Orallo-Molinaro, AS VP of Activities, called the meeting to order at 6:31 p.m.**

**I. APPROVAL OF MINUTES**

This item was left off the agenda so the minutes from October 10<sup>th</sup> and October 17<sup>th</sup> will be reviewed and approved at the Activities Council meeting on October 24<sup>th</sup>.

**II. REVISIONS TO THE AGENDA**

Mario Orralo-Molinaro allowed the representatives from Western Libraries to present first because of time constraints. The Business Director's Report was moved to the end of the meeting.

**III. BUSINESS DIRECTOR'S REPORT**

Kye Freeman stated the amount in Grants, Loans, and Underwrites should be \$31,880, Bookstore Donations at \$2,202, basic funding at \$5,000, club conferences at \$7000, and academic conferences at \$4,000.

**IV. CLUB RECOGNITION (*Basic Funding if Indicated*)**

A. WWU ASL CLUB

No one from the club was present. The item has been moved to next week's agenda.

B. Dancing with Scarves

No one from the club was present. The item has been moved to next week's agenda.

C. Students for Optional Clothing

Maddy Vonhoff said the proposed changes to the club's purpose was somewhat strange. This was directed at links to Facebook and Google Calendar being included in the purpose. Vonhoff said she believed that links should not be included in the purpose because there is designated space on OrgSync to do this. Casey Hayden pointed out that there were other changes but could strike the links. Daniel Hagen thought AC shouldn't tell clubs what they should or should not have in their purpose. Hayden added that there are places on OrgSync that are better to put links or meeting times than in the purpose. He said he only encourages putting meeting times, links, and emails in mission statements if they are going to stay consistent over an extended period of time. Orallo-Molinaro wondered that with OrgSync now available would the club still want the links in their purpose. Hagen said he would be fine with striking the links from the purpose as long as the club was informed on how to do what they wanted to do. Vonhoff added that it would be nice to have the club at the meeting so they could understand what the council was talking about and how to go about using OrgSync to their best advantage. Vonhoff offered to send the club an email explaining the changes made by the council

***MOTION AC-II-F-05 by Daniel Hagen***

Approve the Students for Optional Clothing's change of purpose with the deletion of the links.

Second: Derrick Troy

Vote: 5 - 0 - 0 Action: **PASSED**

D. Ockham's Razor

***MOTION AC-II-F-06 by Daniel Hagen***

Approve the Ockham's Razor request to change their name to Occham's Razor.

Second: Derrick Troy

Vote: 5 - 0 - 0 Action: **PASSED**

E. Association of Environmental and Engineering Geologists WWU Student Chapter

Brandon Brayfield said he and his advisor were initiating a student chapter of AEG, a national organization of working professional geologists and environmental engineering geology labs. The two goals of the club would be to provide profession networking opportunities and provide information and study materials for professional licensing. Troy asked what the requirements were to join this club would be. Brayfield said the only requirements would be to register and become a member of the national organization and besides that there are no restrictions. He added that the club and the national organization are free for students and there are no academic requirements to join so you do not need to be a certain major, though he does expect for this club to mostly interest Geology and Environmental Science majors.

***MOTION AC-II-F-07 by Daniel Hagen***

Approve the Association of Environmental and Engineering Geologists WWU Student Chapter as a pre-professional and honorary club.

Second: Derrick Troy Vote: 4 - 0 - 1 Action: **PASSED**

V. **INFORMATION ITEMS**

#### A. Students for Sustainable Food

Chelsea Enwall said she and Eric Nelson are planning to travel to Oakland, California for a food justice conference put on by Community Food Security Coalition from November 5<sup>th</sup> to the 8<sup>th</sup>. She said that at the conference there would be a large number of workshop tracks including one specifically about racism in the food system. Enwall added that the Black Panthers and the Detroit Black Farmers Community will be attending the conference. She stated that by attending this conference it would allow her club to bring social justice and food justice issues onto campus and be more aware of the current issues facing sustainable food today. She also said their goal was to bring a speaker back from the conference at some point in the future. Orallo-Molinario clarified that there would only be two people attending the conference. Hagen stated that he would be comfortable giving the group up to \$80 each. Vonhoff said that while bringing back as speaker is great, the group also needed to have an event planned that they would absolutely do after returning from the conference ensuring that the campus would benefit from the conference as well. She suggested maybe doing a presentation or another event where the club wasn't reliant on a speaker. Nelson added that a number of the workshops they would be attending are informational sessions so they could bring back information to campus. Enwall added that the club was really interested in campus wide education and said they would work on planning educational workshops and integrating the information that they learn at the conference into the cooking classes that they hold every month. Freeman asked what the \$200 would go towards. Enwall said the money would go towards the \$350 conference fees and some travel within California to work with different groups and organizations.

#### B. WWU Mock Trial Club

Clair Meyer said that since this was the club's first year they have to register with the American Mock Trial Association. She explained that mock trials are faux trials performed in front of real judges and real attorneys, while student will play the roles of witnesses and attorneys in fictional cases. Meyer said the club is hoping to attend a regional competition so they are asking AC for help with registration fees. She informed the council that the registration deadline was earlier that day so they already had paid the fees and were looking for reimbursement. Troy asked if this would that be retroactive. Orallo-Molinario said this would be reimbursement and Freeman said it would not be ok to fund the request. She said that if the club has funds in its account they can ask the Business Office for reimbursement. Hayden said the club could also raise money in order to reimburse the people who paid out of pocket. He added that he wasn't sure why the request wasn't on the agenda the previous week. Troy asked if it was possible to suspend the policy. Freeman asked the reason for delay in paying the fees. Allen Nguyen answered that to be able to access the case the club had to pay today and they could not risk waiting any longer. Vonhoff noted that the form was submitted in time and would have been able to be passed. Nguyen added that the club was also hoping to travel to some invitational meets and asked if the club could change the request to possibly cover costs for one of those events. Hayden said that that was a good idea. He said that the group should wait for their most expensive meet, figure out cost, and come back to the council. Freeman reiterated that it might be a good idea for the club to do some fund raising because tht could be a way for people to get reimbursed.

#### C. Foulplay: A Murder Mystery Club

Kasey Koenig, Foulplay's Treasurer, stated the club was putting on 3 murder mystery games during winter and spring quarter and would need \$75 per quarter to put them on. She said each game is held in VU 565 which costs \$25 to rent and set up. Freeman asked if the club had talked with Kate Stevenson to make sure the amount was accurate. Koenig said the club had and they had already played on game this quarter. She added that the club was not

seeking funding for the other two games this quarter because they were already planned and that would be considered retroactive payment. Troy asked if the club was planning to charge people for the event. Koenig answered that the event was free to anyone who wanted to participate and joining was as simple as going on to OrgSync and joining the group or email to get a character.

D. WWU Harry Potter Club

Joanna McIntyre stated that this year would be Harry Potter Club's 5<sup>th</sup> annual Yule Ball. She said that this is a free event open to the whole campus. The club is currently expecting 300 people to attend. McIntyre said that without advertising 86 people had already said that they were attending and there was a total of 152 people saying they were either possibly or definitely attending. She said the club is asking for \$600 for food, utensils, and decorations. Vonhoff asked why the club was asking for exactly \$363. McIntyre said she had gone to the store and calculated exactly what everything would cost. The amount included napkins, cups, and lights. Orallo-Molinaro asked if set up would cost more money than the club had budgeted. McIntyre said the club had just raised \$250 from their bake sale and that if any calculations were off they would cover it with the money they made. She added that she only included things they needed from the council in the funding request. She said that the funding would go towards paying for costs from the PC and extra lighting. She added that they were asking club members to donate lights because she was only asking for 18 strands in her request and they use more lights than that. Troy said he would like to see the club donation amount and what the club is planning on contributing so he could make a more informed decision. Hagen asked what if set up more than \$75. McIntyre replied that the club would use some of their money to pay for it. Hayden added that the total cost depends on labor costs. McIntyre replied that the club had even shortened the ball in order to accommodate the new VU hours and not to incur more costs from VU Event Services. Hayden asked if the club was using last year's expenses as a reference. McIntyre said the club received \$350 but this year the club is planning to do more activities at the dance so the cost will go up. Freeman asked how many people attended last year's ball. McIntyre replied that the number was 250 and Vonhoff added that the date of the dance was around the time of the snow storm last winter so numbers were probably lower than they would have been with good weather. Hayden suggested that the club meet with Kate Stevenson to get an accurate quote for next week. The committee was interested in what the club wanted to do with the PC. McIntyre said that they were going to make a banner and 45 flyers to put in the residence halls and across campus. She added that the design was done by a member of the club and that the total cost would be \$64 to make the copies and without the design fee. Orallo-Molinaro and Freeman asked for McIntyre to talk to Kate Stevenson over the next week and come back with more accurate numbers including set up and the club's contribution.

## VI. ACTION ITEMS

A. Vikings of Comedy/Stand Up Comedy Club

No one from the club was present. The item has been moved to next week's agenda.

B. Neuroscience Research Driven Students

Orallo-Molinaro asked Sam Moss what the official numbers were for people attending the conference. Moss said that there were 11 people attending with 3 people in separate accommodations. Vonhoff asked if he was now asking for \$800. Moss said yes. He added that he worked on the calculations for the cost of the hotel rooms would be \$2,647 total and would sleep everyone, so it would be about \$150 per person. Orallo-Molinaro asked again if he was

only looking for \$800. Moss replied that he would like to get funding for the other three travelers if possible. Hayden said it was important to know what the total per person cost is. Moss said the lodging cost per person would be approximately \$330 for the eight people staying together. Hayden clarified that the NeRDS were asking for stipends because AC won't be able to pay one direct cost and the amount the club is asking for is less than 50% of the total cost. Because of this the committee can award stipends to each individual traveler to help offset the travel cost. He added that stipends are easy for clubs and the Finance Office, especially in cases like this. Vonhoff asked if AC was paying some of the lodging cost, had some people already paid for their hotels, making some of the funding retroactive, but with stipend can put it towards other cost. Hagen asked for the full out of pocket cost for the conference attendees. Moss said it was \$950 per person. Hagen said he would like the funding to come from academic conference funding but would not be comfortable awarding one fifth of that budget at second meeting. He suggested lowering the amount awarded to the club. Vonhoff asked how high the demand was from clubs for funding for academic conferences. Hayden said that the year before the entire academic conference fund was awarded. Freeman said she would feel more comfortable splitting the cost between club and academic conference funding. Troy agreed and added that he would also like to lower the amount of funding given. Hagen suggested an amount between \$600 and \$850. Freeman recommended 70 per person, about 72% of what the club originally asked for.

***MOTION AC-II-F-08 by Derrick Troy***

- C. Approve Neuroscience Research Driven Students \$70 per person for a total amount of \$770 in the form of a stipend for the conference in Washington DC splitting the money evenly between the Academic and Club Conference accounts.

Second: Kye Freeman

Vote: 5 - 0 - 0 Action: **PASSED**

**IX. BOOKSTORE DONATION REQUEST**

A. Western Libraries—

Chris Cox stated that Western Libraries do an open house every year and invite students to the libraries for two hours to inform them about available services, the changes that might have happened over the past year, and allowing them to connect with librarians or services. For the open house the libraries pick a Halloween theme and decorate. This year's theme is Pirates. At the event there will be free food, door prizes, and other activities. Cox asked the council to provide three of the prizes the libraries would be handing out at the event. He asked for one \$100 bookstore gift card and two \$50 gift cards. This prize would go to someone who finished one of the activities they are planning to do and whose name was drawn from a hat. Cox added that bookstore gift cards had been very popular prizes in the past. Derrick Troy asked what the estimated 1,000 attendants was based on. Cox said last year there were 890 students in attendance and they anticipate for the activity to be larger this year. Cox also added that this event would also promote the Teaming Commons and Tutoring Center, both of which having recently moved into the library.

***MOTION AC-II-F-09 by Derrick Troy***

Approve the Western Tibrary's use of the bookstore donation fund in the form of one \$100 and two \$50 gift cards.

Second: Maddie Vonhoff Vote: 4 - 0 - 0 Action: **PASSED**

B. WWU AS Ethnic Student Center

Robel Paguio said the ESC was asking for a \$50 gift card as a prize. He said they intend to use it as an incentive for filling out evaluations for the conference that took place the previous

weekend. He explained that to choose the winner they would hold a drawing with all the names of people who filled out an evaluation. Hagen asked if the ESC had to ensure that the prize went to a Western student. Hayden explained that to get a bookstore donation the event had to be for students but the prize did not have to go to a student. Vonhoff asked if there were going to be multiple prizes or one large prize. Paguio said he wanted the prize to be one \$50 gift card.

***MOTION AC-II-F-10 by Daniel Hagen***

Approve a bookstore donation in the form of a \$50 gift card to the AS Ethnic Student Center for evaluation incentives.

Second: Derrick Troy Vote: 5 - 0 - 0 Action: **PASSED**

**X. OTHER BUSINESS**

**A.** Hayden recommended not inviting clubs who were requesting name or purpose changes because they were often straightforward making it unnecessary for the person to attend the meeting.

**THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:50 P.M.**