



**Associated Students of Western Washington University**  
Management Council Charge & Charter  
~~October 2011~~ October 2012

**I. CHARGE**

The intent of the Management Council is to provide a forum in which the student leaders of internal AS departments can come together to foster communication,, and teamwork. ~~and to share insights. By: The council provides input and makes recommendations about AS policies and processes including but not limited to: AS training, AS employee evaluations, AS hiring, the AS employment policy and the AS Program Standards. The council also makes decisions about distributing funds from the AS Program Supplemental Event fund.~~

- ~~Providing input and making recommendations about AS policies and processes. Including but not limited to: AS training, AS employee evaluations, AS hiring, the AS Employment Policy and the AS Program Standards.~~
- ~~Making decisions about distributing funds from the AS Program Supplemental Event Fund. IFXXSBR-ASBSCW1.~~

**II. MEMBERSHIP**

AS Vice President for Business & Operations (Chair)  
AS Assessment Associate Director  
AS Business Director  
AS Communications & Marketing Director  
AS Environmental & Sustainability Programs Associate Director  
AS Ethnic Student Center ~~Public Relations~~ Program Support  
AS KUGS Program Director  
AS Outdoor Center Equipment & Bike Shop Coordinator  
AS Personnel Director  
AS Productions Director  
~~AS Recycle Center Education Coordinator~~  
AS Representation & Engagement Programs Associate Director  
AS Resource & Outreach Programs Director  
AS Review Editor in Chief  
~~4-Quarter AS Publicity Center Account Executive~~ (appointed by AS PC Coordinator)  
AS Club Coordinator  
Secretary (non-voting)  
Assistant Director of Student Activities (Advisor)

**III. CHAIR**

The Chairperson shall be the AS Vice President for Business & Operations. They shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be selected at the discretion of the council and acts in the absence of the Chairperson.

**IV. MEETINGS**

Meetings shall be called by the Chair. The council shall meet every other week with a minimum of twenty four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five (25%) of the seated, voting membership.

**V. VOTING**

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

I ~~DU~~VI **QUORUM**

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

I ~~V~~VI **funding**

It shall be the purview of this council, ~~in addition to normal AS budgeting procedures and subject to the regular review process, to allocate Supplemental Funding for Events funding and to review AS Productions, Resource & Outreach and Environmental & Sustainability Program Discretionary funding use. To allocate Supplemental AS Program Funding [FXXSBR-ASBSCW1~~

I ~~U~~VI **SUBCOMMITTEES**

In order to provide for coordination and direction, the council may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the council with respect to procedure.

I ~~V~~VI **RULES  
OF OPERATION**

The council may adopt and amend rules of operation governing its operation by a majority vote of the council, subject to review or approval by the AS Board of Directors.

I ~~V~~VI **AMENDMENTS** This Charter may be amended by a majority vote of the AS Board of Directors.

I ~~BL~~-XL **REPORTAGE**

This council shall report to the AS Board of Directors through the AS Vice President for Business & Operations.