



**Associated Students of Western Washington University**

Board of Directors

Request for Funding: AS Committee Orientation

**Sponsor: Victor Celis, AS VP for Academic Affairs**

**Proposed Motion:** To approve \$750.00 in the form of an underwrite for the AS Committee Orientation from the Operational Enhancement Fund [FXXENH].

**Request:** Requesting to use no more than \$750 from the Operational Enhancement Fund to pay for the event services and catering at the AS Committee Orientation.

**Context:** As a means to fulfill the AS Board goal to provide stronger support to committee members, the AS Committee Orientation has been established to give background of the AS and University committee system and to teach skills that will benefit students on committees. The AS Committee Coordinator budget does not allow for an event of this scale to take place, so the request is coming to the Operational Enhancement Fund.

**Funding:** The \$750 is a combination of the event services charges (\$52.00) and the catering charges (these have been estimated to about \$600.00). Catering will consist of a fruit, veggie, and cheese platter with coffee and tea.

**Current Balance of Related Budgets:**

Operational Enhancement [FXXENH]	\$9,878.32	of	\$10,000
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