

**Western Washington University Associated Students
Board of Directors Meeting**

Wednesday, November 7, 2012

VU 567

AS Board Officers: *Present:* Ethan Glemaker (President), Victor Celis (VP Academics), Carly C Roberts (VP Activities), Hung Le (VP Bus Ops), Deng de Duot (VP Diversity), Patrick Stickney (VP Governmental Affairs) and Katie Savinski (VP Student Life)

Student Senate Representative: Christian Correa, AS Student Senate Chair

Advisor(s): Kevin Majkut, Director of Student Activities

Guest(s):

MOTIONS

- ASB-12-F-32** Approve the minutes of Thursday, November 1, 2012. *Passed*
- ASB-12-F-33** Approve the AS Personnel Committee Charge & Charter. *Passed*
- ASB-12-F-34** Approve the AS Student Development Fund Policy replacing the "AS Business Director" with the "AS Management Council Representative to the Personnel Committee". *Passed*
- ASB-12-F-35** Approve the Election Code Review Committee Charge & Charter. *Passed*

Ethan Glemaker, AS President, called the meeting to order at 6:00 p.m.

I. APPROVAL OF MINUTES

MOTION ASB-12-F-32 by Roberts

Approve the minutes of Thursday, November 1, 2012

Second: Celis Vote: 7 - 0 - 0 Action: Passed

II. REVISIONS TO THE AGENDA

Add Matthew Hillard 3rd year, PoliSci for Senator at-large (now serving on ACC) to Consent Item A.

III. PUBLIC FORUM (*comments from students and the community*)

IV. INFORMATION ITEMS - Guests*

V. ACTION ITEMS - Guests*

A. AS Personnel Committee CC

(5 minutes)

Le Doc. 2

There are no changes to the document since last week.

MOTION ASB-12-F-33 by Stickney

Approve the AS Personnel Committee Charge & Charter.

Second: Savinski Vote: 7 - 0 - 0 Action: Passed

B. AS Student Development Fund

(15 minutes)

Le Doc. 1

Le recommended the form be turned in two weeks in advance; for travel it really should be 5 weeks in advance. Le doesn't feel that this fund is limited to any amount of requests but agreed to change the limit to \$400 before requests need to go to the Personnel Committee. He likes Richards suggested change to the Management Council Rep to the Personnel Committee because they are trained by the Equal Opportunity Office. Stickney feels that only a week is sufficient time to make a decision. Savinski respectfully disagrees, she feels that travel approval takes a large amount of time, she feels that last minute travel should be the exception. They should not set a precedent that a short timeline is acceptable. Celis and Duot dittoed. Savinski said that Personnel Committee (PC) meets every other week. Roberts said that her understanding is that the two week timeline is to allow for PC review. Duot said that the ERs and travel justifications take over 3 weeks. He feels that one week is not adequate time to make an informed decision. Stickney said that this is when a

decision is needed, not when the travel would actually be happening.. Majkut is concerned about the one week timeline because the two week timeline is barely enough time to process the paperwork. He feels that shortening this puts pressure on the Business Office, Finance Office, etc. Duot dittoed. Duot feels that he has a lot of questions about this and Richards is not here to answer questions. Roberts said that the Board is trying to be aware of impacts on VU Staff, she feels that being aware of the timelines and the pressures this creates is not in line with the goals the Board set at the beginning of the year. Celis expressed his dissent about moving this to one week because he doesn't think it is good to make it policy to wait until the last minute. Glemaker said that an ER needs two weeks to be filled out and saying one week rejects this policy. Stickney wondered if a travel justification would be filled out concurrently with the request from the fund. Stickney thinks it is odd to fill out a travel justification when the funds are not there; this is part of his concern about lengthening the timeline. Majkut gave an example of going overnight to Seattle and the many forms that are necessary, it takes time for approvals. Majkut doesn't approve travel justification unless the funding is there. But he feels that if they add in airline travel two weeks is not enough time. Majkut doesn't think that it is good to set a 5 week timeline for Activities Council, but set lesser timelines for AS Employees. He is not sure if people would fill these items out in advance, because he does think that the Business Director would approve things until the funding is approved. Stickney feels that this isn't really about the event as much as the decision making timeline. Majkut clarified that as long as the regular rules of the organization are followed in terms of the timelines for form approval within the AS, the one week timeline is more acceptable. Duot said that the Assistant Business Director last year felt an enormous amount of pressure to get things done within short timelines. Roberts thinks that there are two levels of funding and that for an amount under \$400 it could be one week. But if the PC meets biweekly then there needs to be two weeks' notice so that it can be reviewed. Glemaker dittoed.

MOTION ASB-12-F-34 by Celis

Approve the AS Student Development Fund Policy replacing the "AS Business Director" with the "AS Management Council Representative to the Personnel Committee".

Second: Stickney Vote: 6 - 0 - 1 Action: Passed

VI. PERSONNEL ITEMS *(subject to immediate action)*

VII. ACTION ITEMS - Board*

A. AS Election Code Review Committee CC *(5 minutes)* Le Doc. 3

Le added in many of the recommendations the Board suggested last week. The language in the meetings section was revised for clarity. Savinski appreciated the change to the membership.

MOTION ASB-12-F-35 by Savinski

Approve the Election Code Review Committee Charge & Charter.

Second: Celis Vote: 7 - 0 - 0 Action: Passed

VIII. INFORMATION ITEMS - Board*

IX. CONSENT ITEMS *(subject to immediate action)*

A. Committee Appointments

AS Transportation Advisory Committee

Ellen Cole	Urban Planning	Senior
Brian Lee	Urban Planning	Senior

AS Student Senate

Matthew Hilliard	Political Science	3 rd year (ACC)
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Campus Dining Committee

Sadie Rath	Biology/ Anthropology	Sophomore
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Student Academic Grievance Board

Alexander Holland	English Literature	Sophomore
<u>Teacher Curricula & Certification Council</u>		
Jordan Radke	Post Bac Special Education	Post Bac
Madeline Neuman	Secondary Education and Teaching	Post Bac
Teal Tegtmeier	Language, Literacy & Cultural Studies	Senior (Elem. Ed)

MOTION ASB-12-F-36 by Stickney

Approve Consent Item A. Committee Appointments.

Second: Roberts Vote: 7 - 0 - 0 Action: Passed

X. STUDENT SENATE REPORT

Christian Correa, AS Student Senate Chair reported that Senate has formed a committee on Senate Reform. The purpose of the committee is not fully formed yet, but they are excited to have a conversation about this at the next meeting.

XI. BOARD REPORTS**President**

Ethan Glemaker reported that President Shepard appreciated the As efforts in terms of the Water Bottle Initiative gathering voices so to not pull the rug out from under people. He asked the Board of Trustees to stop using single use water bottles at their meetings. Savinski and Glemaker visited Hall Councils. Duot and Glemaker were invited to serve on Presidents Diversity Task Force, he is excited to serve. There is a tour of the WTA facilities and Board Meeting tomorrow morning at 8 a.m. The Battlehearts exhibit is in the gallery this week. VU MPR Veterans Day Ceremony. Request for anyone who would like to attend the Mathes Hall Council with him tonight at 8 p.m.

VP for Academic Affairs

Victor Celis reported that Marissa Jaksich has been doing great; she is his partner in crime. They have been doing a lot to recruit for the last people in the committees. They are emailing departments and Celis emailed people from different clubs. There have been good conversations in all of his university academic committees. It has been good to have more student input. The First Year Experience Committee will be looking at retention and advising software. They had a debrief meeting about the AS Committee Orientation and had good feedback from attendees.

VP for Activities

Carly C Roberts reported that the Departmental Related Activities Committee will begin meeting soon. DRAC is one of the entities at the table during the Services & Activities Committee. She is excited to get started with this; she feels this is the closest interaction at the university level. She needs more applicants for the positions on this committee as well as Activities Council. Activities Council approved funding requests to help send the Washington Music Educators to Chicago for a national conference, she is excited that there are so many parts of the Western community coming together to support the expenses. She is excited that this will make the trip more affordable for students. They also approved the Episcopal Campus Ministry Club and the Hooper Troopers, a hula hooping club.

VP for Business & Operations

Hung Le reported that Management Council approved Program Saturation and they will be bringing this to the Board. The Gender Neutral Restroom resolution was approved. The water bottle initiative policy discussion began. Facilities & Services voted to approve the furniture changes to change the desks in VU 567.

VP for Diversity

Deng de Duot reported that President's Council heard from the Thai Student Association who are hoping to become the 15th ESC Club. Steering was short to allow members to watch the Election Results. The name of Steering has not changed yet, they decided to postpone this until next quarter because they feel there is no name that represents fully what they will be doing. The Center for Law, Justice and Diversity has put together a Prison Conference in January. He encourages people to volunteer. There is a new ESC Program Coordinator Danielle Smith. Duot said that next week is International week and there will be many programs and food. There will also be an opportunity to talk to outreach counselors about law school.

VP for Governmental Affairs

Patrick Stickney gave a shout out to Michael Lance for his work in Western Votes; he is the recruitment and membership person for Western Votes. He helped organize the phone bank, ballot box, and ballot printing station and he just started at the end of last year and has really engrained himself. Tuesday Stickney will be presenting to the Student Senate about outreaching to students to get them more involved with decisions made by the Board of Directors. This will be a guideline about the sort of questions that could be asked. To help find out why students aren't coming and participating. Last Friday he went to an Action Sprout meeting, it is a Facebook software that is helpful with informing students about campaign issues. He will be working with Western Advocates. It is a good way to get students engaged. Stickney met with the Council of Presidents Executive Director who visited campuses. He was very impressed with the things Western is working on. Monday LAC voted to not put financial aid for students who are undocumented onto the legislative agenda. There are some people reconsidering this decision. They are currently collecting testimony on various areas in the agenda. There were 3,109 people used the ballot box on campus.

VP for Student Life

Katie Savinski reported that at the Green Energy Fee Committee they identified three main goals: 1) looking into what the fee can do in terms of smaller allocations of funds that can be rolling and available at any time. They made this a goal after Clover and Mike brought information about other schools from the conference they attended last week in Los Angeles. There would be about \$200-1,000 to allow for smaller projects. 2) Address the ongoing maintenance cost for projects because the fee doesn't cover this, and 3) making a more concrete process for getting credit for participation in the Green Energy Fee process. Savinski is excited that the first meeting to discuss men's resiliency on campus is next week.

XII. OTHER BUSINESS

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 6:53 P.M.