

**Western Washington University Associated Students  
Activities Council Meeting**

Monday, February 4, 2013

VU567

Present: Carly Roberts, Jarred Tyson, Kasey Koenig, Jake Jake Velasco, Morgan Heetbrink, Michael Swift, Savannah Roberts, Isabella Ramos Miller

Advisors!: Casey Hayden

Secretary: Mayra Guizar

Guests!: Nicole Carroll - US History Club; Ryan Sarhan and Brad Fenbert - The Brewing Club; Nick Quinlan - Free Thinkers of WWU; Brigitte Manos - Humans Vs. Zombies; Andrew Law - The Philosophy Club; Jesse Douglas-Tesch - Music for Change; Hannah Jones and Ana Kirsch - Management Information Student Association (MISA); Tyna Ontko - Darkside Printmakers; Andrew Zinkle and Jared Bence - To Write Love on Her Arms (TWLOHA); Crista Dougherty - Society of Photographic Education; Melinda Shultz - WWU Deomgraphic Education; Maria Lucas - Occam's Razor;

**MOTIONS**

|                   |                                                                                                                                                                                                                                                        |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>AC-13-W-17</b> | Approve to recognize the US History Club as an official AS Academic Club. <b>-Passed</b>                                                                                                                                                               |
| <b>AC-13-W-18</b> | Suspend the Rules of Operation to turn The Brewing Club's information item into an immediate action item.— <b>Passed</b>                                                                                                                               |
| <b>AC-13-W-19</b> | Approve \$100 in the form of a grant for The Brewing Club from Grants, Loans, and Underwrites.— <b>Passed</b>                                                                                                                                          |
| <b>AC-13-W-20</b> | Approve \$200 in form of a grant to Humans vs. Zombies for their Building Clear Event from Grants, Loans, and Underwrites.— <b>Passed</b>                                                                                                              |
| <b>AC-13-W-21</b> | Approve \$200 in form of grant for HvZ Zombie Prom from Grants, Loans, and Underwrites.— <b>Passed</b>                                                                                                                                                 |
| <b>AC-13-W-22</b> | Approve \$1,250 for MISA's Information Systems Connection Conference from Grants, Loans, and Underwrites.— <b>Passed</b>                                                                                                                               |
| <b>AC-13-W-23</b> | Approve a grant of \$900 from the club conferences account and \$180 from the academic conferences account for Darkside Printmakers Southern Graphics International Printmaking Convention. -Passed                                                    |
| <b>AC-13-W-24</b> | Approve \$413 in the form of a grant for TWLOHA Walk of Hope event from Grants, Loans, and Underwrites.— <b>Passed</b>                                                                                                                                 |
| <b>AC-13-W-25</b> | Approve \$2,200 (\$2,000 from the club conference account, and \$200 from the academic conference account) in the form of a grant for the Society for Photographic Educational National Conference from Grants, Loans, and Underwrites. <b>-Passed</b> |
| <b>AC-13-W-26</b> | Approve \$600 in the form of a grant for WWU Deomgraphic Education's Conference from Grants, Loans, and Underwrites. <b>-Passed</b>                                                                                                                    |
| <b>AC-13-W-27</b> | Approve \$200 in the form of a grant for Occam's Razor from Grants, Loans, and Underwrites. <b>-Passed</b>                                                                                                                                             |
| <b>AC-13-W-28</b> | Approve \$100 for AS KVIK & ASP's Films 48-Hour Film Festival from Bookstore Donations. <b>-Passed</b>                                                                                                                                                 |
| <b>AC-13-W-29</b> | Approve \$200 for VSA's Heritage Dinner from Bookstore Donations. <b>-Passed</b>                                                                                                                                                                       |

**Carly Roberts, AS VP of Activities, called the meeting to order at 6:08 p.m.**

**I. REVISIONS TO THE AGENDA**

Friends of the Needle representative is absent, item has been tabled for next week.  
Add the US History Club to Club Recognitions

**II. BUSINESS DIRECTOR'S REPORT**

Michael Swift said that the current balance is different from the agenda because they got in last minute information, making the current balance as \$28,779.80 in Grants, Loans, and

Underwrites, \$6,600 in Club Conferences, \$1,800 in Academic Conference, and \$875 in Bookstore Donations.

### III. CLUB RECOGNITION *(Basic Funding if Indicated)*

#### A. US History Club

Nicole Carroll said their club is for people who enjoy learning about US History. She said she's not sure what they'll be doing just yet. She said this club is dedicated to Mr. James Talley, a professor who recently passed away last year. Jared Tyson asked if they see their club hosting any events on campus. Carroll said yes. Carly Roberts asked if they've been in contact with the history department. Carroll said yes they have been, and the department said their club is a good idea.

*MOTION AC-13-F-17 by: Michael Swift*

Approve to recognize the US History Club as an official AS Academic Club.

Second: Morgan Heetbrink

Vote: 5 - 0 - 0 Action: **PASSED**

### IV. INFORMATION ITEMS

#### A. The Brewing Club

Ryan Sarhan and Brad Fenbert said they started this club last year. They currently want to do a tabling event on February 20<sup>th</sup>. Sarhan said their \$100 request is for cups, coffee, and tea. Koenig asked what they've been brewing lately. Sarhan said they just had Chinese teas and the next event they will be a coffee grinding. Swift asked if their clubs done any fundraising. Sarhan said yes, and they have considered doing a fundraiser at vender's row, but they are wanting to wait until the club gets bigger to do that. Tyson asked how many members they have. Fenbert said they have about 8-9 consistent members.

*MOTION AC-13-W-18 by: Michael Swift*

Suspend the Rules of Operation to turn The Brewing Club's information item into an immediate action item.

Vote: 5 - 0 - 0

Actions: **PASSED**

*MOTION AC-13-W-19 by: Kasey Koenig*

Approve \$100 in the form of a grant for The Brewing Club from Grants, Loans, and Underwrites.

Second: Carly Roberts Vote: 5 - 0 - 0

Actions: **PASSED**

#### B. Freethinkers of WWU

Nick Quinlan said this club promotes free thinking in secular issues. He said members get together to discuss the issues of today. He said they are asking for funds for a conference in Spokane. He said this conference is to talk about new things going on in the world, and their club has gone for the past 3 years. He said they have held events where they share their experience and it is a great way to team build. Through this conference, they will bring Western Washington University's name out to the rest of the Pacific Northwest. Carly Roberts asked what the greatest benefit they will gain to share is. Quinlan said when they come back from the conference; they have a meeting where they discuss what happened. One member began a podcast because of what they learned about podcasting through this experience. He said they will also invite members of other clubs to come learn as well. They have one major event after the conference called "Ask Us Anything". He said many people came to the event last year. They were able to bring back information from the conference to this event. Koenig asked if there were 14 people going. Quinlan said they will be taking 13, one alumnus, one graduate student, and 11 undergraduate students. Koenig reminded him that we can fund the graduate and undergraduate students, but not the alumni.

C. Humans Vs Zombies**1. Building Clear**

Brigitte Manos said that this event takes place in the Viking Union. It is a six floors of a game of Humans vs Zombies. They will be charging \$2 per human run. For this \$200 funding closing time. She said they will start in the Underground Coffeehouse. She said last year they did this as well. The club has talked to Aramark and they are willing to leave the coffee house open for this specific event. There's a predetermined route that was approved. She said she doesn't know the exact route, but they will end up in the Multipurpose Room (MPR). Carly Roberts asked if they'll be able to use the decorations from Building Clear for Zombie Prom. Manos said yes, and that last year they were able to reuse the decorations for Zombie Prom. Tyson asked if they've had this event before. Manos said yes, this is the third year that they have done Building Clear. She also added that paying the building manager is the most expensive. Heetbrink asked where the fundraised money will go. Manos said the money will go for future events, games, and first aid kits. Tyson asked how many people they expect to play. She said 5-15 players are put in one group, and in the past they have had about 12-16 teams run through the building. She said they anticipate about 100 people to play. Swift added that this is a revenue building event, so everyone should consider if it should be a grant or underwrite. Koenig said if they don't have a plan for the money, she wouldn't feel comfortable making it a grant, but they do. Manos also said that they are hoping to one day have moderators in the future go through first aid training. Carly Roberts said this is a great self-supporting club, so she's not concerned with bringing money back to the council.

**2. Zombie Prom**

Manos said this event is an apocalypse themed dance, which is open to everyone in the community. She said this is a free event, and it is about 2 weeks after Building Clear. This will also be this event's third year. She said last year they had about 70 people attend. Last year, it was held in the middle of a Humans Vs. Zombies game so it was less people than they anticipated to attend because the club is assuming everyone was too tired to go. Carly Roberts asked what type of decoration they are anticipating. Manos said they are having refreshments and decoration, but this is up to the committee that is in charge of Zombie Prom, so she isn't sure. Carly Roberts also asked if they have worked with the Zombie Defense League Club. Manos said she has never heard of that club before. Casey Hayden said that club didn't renew their membership this year. Tyson asked if they would be advertising Zombie Prom during their Building Clear event. Manos said that their club's publicity person is currently working on that to be up soon, but she's sure that it will work out that way. Casey Hayden told Manos that their club should come to him about what their food handling and safety plan is. Manos said they most likely will be bringing baked goods from home, but she will double check with committee leaders and get back to him.

*MOTION AC-13-W-20 by: Michael Swift*

Approve \$200 in the form of a grant to Humans vs. Zombies for their Building Clear Event from Grants, Loans, and Underwrites.

Second: Jared Tyson                      Vote: 5-0        -0                      Action: Passed

*MOTION AC-13-W-21 by:*

Approve \$200 in form of grant for HvZ Zombie Prom from Grants, Loans, and Underwrites.

Second: Carly Roberts                      Vote: 5-0 - 0                      Action: Passed

D. Philosophy Club

Andrew Law said they are having their annual Northwest Student Philosophy Conference during President's day weekend, and are asking for \$700 from Activities Council. He said they have a lot of expenses to cover, but the one they are focusing on is food for 25 people. They are asking for \$1,890 from Activities Council funds. He said this is a few hundred less

than what they asked for last year because they are no longer serving coffee. Carly Roberts said she noticed they have water bottles listed, and if there are any alternatives to that. Law said yes, but said water dispensers are a hassle because they're difficult to work with. Tyson asked how many people attended last year. Law said 25 people. Heetbrink asked if they charge. Law said no, it is open to everyone willing to attend. Hayden asked if the department will be funding anything. Law said no, they haven't contacted them. Tyson asked about Megan Sullivan and what her significance to the club is. Law said that she brings prestige to the club, and she is the reason why graduate students will be attending. He said she publishes metaphysics and philosophy, and knows a lot of the guest speakers. Carly Roberts asked if Megan will be speaking on both days of the conference. Law said no, she is only the keynote speaker on Sunday. Heetbrink asked about the housing and transportation costs. Law said they are for Megan.

#### E. Music For Change

Jesse Douglas-Tesch said they are requesting \$310 for Battle of the Cans, which will be in the Underground Coffeehouse on February 28<sup>th</sup>. He said last year it went really well and they raised a lot of canned foods, and they even got a dance party started. They are planning on doing the same format as last year, and it is free. For every can or \$1 donation, people will get the opportunity to vote. Tyson asked where all the donated cans will go. Douglas-Tesch said they will be going to the Bellingham food drive. Carly Roberts asked if they have started planning on who will be performing. Douglas-Tesch said yes, they had five bands last year and they want the same amount this year. He added that they will be using an updated version of last year's poster for advertisement. He said he has already talked to the Publicity Center about it, and they said they could do it. Hayden told the council he doesn't want them to feel pressured by how close the event is. Tyson asked how much money and cans were raised last year. Douglas-Tesch said they raised about 5,000 pounds of food. Heetbrink said it wouldn't hurt to suspend the rules of operation to vote on this today. Both Carly Roberts and Swift voiced that they rather stick to the timeline for this request and vote on it next week.

### V. ACTION ITEMS

#### A. Management Information Systems Association (MISAI)

Hannah Jones and Ana Kirsch are both club officers for MISA, and they are requesting funds for the Information Systems Convention. This is an event that get professors and alumni connected to students. Jones said they will have a great keynote speaker and they want to go through university catering. Carly Roberts asked if they will be charging to attend this event. Kirsch said they're not sure, but if they decide to charge, it will only be a small \$5 charge just to keep students accountable. Carly Roberts said that the small fee would be great because it helps get people there and brings extra support for their budget. Swift said that event like this is worth paying for. Koenig added that she is comfortable with the amount being asked for. Hayden told Jones and Kirsch that they could save \$11 an hour by not having an attendant for parking.

*MOTION AC-13-W-22 by: Michael Swift*

Approve \$1,250 for MISA's Information Systems Connection Conference from Grants, Loans, and Underwrites.

Second: Morgan Heetbrink Vote: 5 - 0 - 0 Actions: **PASSED**

#### B. Darkside Printmakers

Tyna Ontko said they are sending six people to Milwaukee for their Southern Graphics International Printmaking Convention. She said they are asking for \$1,080 for their hotel stay. Carly Roberts asked how many nights they will be staying. Ontko said they will be staying for five nights. Tyson asked her if they have other fund resources. Ontko said that the department

gave them \$500 which paid for half of registration for each member going. Carly Roberts said that in proportion to the amount that the club members are each paying out of pocket and the length of the convention, that this amount is reasonable. But, she also said that this is the longest trip they may fund this year. She said typically, they fund for 2-3 day trips. Heetbrink added that they are getting to the point where conference funds are depleting. If they gave everyone \$200 each, they would have already used 70% of their entire funds in only one meeting. Swift said at the beginning of last spring, they took 21% from the account, so essentially if everyone is given what they asked for, they would be slightly behind performance from last year and they may have to turn down future requests. Koenig said last year they were very tight on funds, and the lowest amount of funding they had given a club was \$30 per person for a trip. Ontko asked if funds would be coming from the club or academic conference account. Swift told her it would come from the club conferences account. Heetbrink asked if it would hinder their club's chances of going to Milwaukee if they were to only fund \$100 per person. Ontko said it wouldn't exactly hinder their chances, but it would be difficult to work with that amount. Koenig said she's willing to fund a little more than \$100 because it is such a long trip. She then suggested funding \$150 each. Swift said they may not have to lower the initial request by very much, because they could possibly pull out of both the club and academic accounts. He said they could probably take \$100 from the club conferences account, and \$75 from the academic conferences account for each person. Hayden then asked Ontko if faculty attend this event. Ontko said yes, but their expenses are fully funded by the department. Carly Roberts said that the council should lean towards funding closer to \$200. Swift and Tyson agree to this. Carly Roberts said that if this were done, \$900 would come from the club conferences account and \$180 could come from the academic conferences account, for a total of \$1,080.

*MOTION AC-13-W-23 by: Michael Swift*

Approve a grant of \$900 from the club conferences account and \$180 from the academic conferences account for Darkside Printmakers Southern Graphics International Printmaking Convention.

Second: Jared Tyson                      Vote: 5 - 0 - 0                      Actions: **PASSED**

C. To Write Love on Her Arm

Andrew Zinkle and Jared Bence said they are asking for \$413 for Walk of Hope. This is a free event that will feature two student and one staff speaker from the counseling center. They are needing funds for the MPR set up and Publicity Center costs. They will also be having the Meteors play at the event for free, too.

*MOTION AC- 13-W-24 by: Kasey Koenig*

Approve \$413 in the form of a grant for TWLOHA Walk of Hope event from Grants, Loans, and Underwrites.

Second: Michael Swift                      Vote: 5 - 0 - 0                      Actions: **PASSED**

D. WWU Society for Photographic Education

Crista Dougherty said they are part of the national organization. She said they host a regional and national conference. During the conferences professionals, artists, and students get together. Nationals is three days long conference held in Chicago March 7-9 and people speak from industries and also do portfolio reviews. She said they have 11 students going. Carly Roberts asked about the sweetheart photo fundraiser. Dougherty said they have room reservations and posters ready for this. Dougherty said they have quite a bit of funding coming from the art department. The club has raised \$1,620 so far, but still need \$4,864.50. Swift asked about how they think the final three fundraisers will go. They said they are still waiting to hear back from the silent auction, since they just took down the show today. She then estimated they would make around \$400 based on their Santa photo shoot. They will

also have Portrait day, which they've made about \$100-\$150 from in the past. Koenig asked what changes would be made if Activities Council couldn't fund everything. Dougherty said about three of eleven members are looking at backing out because airplane tickets are out of pocket and it's too much. They also need to pay for registration and membership, which are additional costs, and it's too much money. Koenig said they should make this on a per person stipend. She said they're looking at a \$200 cap per person. She said the total for this would then be \$2,200. Swift said they might want to bear in mind that the students being on the fence and the fact that this is very important for this club. Tyson asked how many nights they will be staying. Dougherty said they would be there for about 5 nights. Koenig said they're sending almost twice as many people than Darkside Printmakers. Heetbrink is just concerned with funds for spring quarter, depending on how much they decide to fund. Carly Roberts said based on this club's fundraising efforts, it's important that they recognize and support them by doing \$200 per person. Swift suggested allocating \$200 from the Academic Conference Account, and \$2,000 from the Club Conferences account. Carly Roberts was wondering if they can move funds from grants, loans, and underwrites to the conference accounts. She said that the Associated Students is to fit student needs, and she said they can change the allocation of money to meet student needs. She said it would be a wiser use of the money. Swift agreed and said he wouldn't like to cut away from what they're asking for, which is only 35% of what their overall expenses will be.

*MOTION AC-13-W-25 by: Kasey Koenig*

Approve \$2,200 (\$2,000 from the club conference account, and \$200 from the academic conference account) in the form of a grant for the Society for Photographic Educational National Conference from Grants, Loans, and Underwrites.

Second: Carly Roberts Vote: 5 - 0 - 0 Actions: **PASSED**

#### F. WWU Deomgraphic Education

Melinda Shultz said that the WWU Demography are asking for \$600 for a conference in March. She along with two other students will present papers at this conference. They are asking for \$600, so it would be exactly \$200 per person. She said the Sociology Department will be funding airfare. She added they'll be paying for their own food. Heetbrink said they should fully fund this request because it isn't as if they decided to want to go to this conference, but they've been asked to do it. Shultz mentioned they will also be bringing back information to Scholar's Week. Koenig asked if members have gone in the past. Shultz said some people have gone in the past, but this will be the first time that students have gone in a while. Carly Roberts said this request could fully be funded from the Academic Conference Account. Swift agreed.

*MOTION AC- 13-W-26 by: Kasey Koenig*

Approve \$600 in the form of a grant for WWU Deomgraphic Education's Conference from Grants, Loans, and Underwrites.

Second: Michael Swift Vote: 5 - 0 - 0 Actions: **PASSED**

#### G. Occam's Razor

Maria Lucas said they're a club that publishes scholarly journal, which is distributed to students on vender's row. Their funding request of \$2,000 is for advertisements for submissions and printing costs. Carly Roberts asked if they've looked into the Orgsync website to get an external website. Lucas said they want to design the website to match the theme, and he believes that there are only limited templates if you do that. She said it is a small fee to get their own. Swift asked about how they will be distributing the journals. Lucas said it's on a first come first serve basis, and that this journal is to showcase and promote academic writing. She said students can submit on their own or professors can recommend

them. Heetbrink asked if they have a plan on how they'll be publishing student work. Lucas said it all depends on how many submissions and recommendations they get. She said normally they only take in about four essays, which are about 7-10 pages long each. If they don't get enough funds today, then they will most likely keep it at about four. If they get more funds, then they'll publish six to eight essays. Swift said he noticed they have \$500 fundraised. Lucas said it was an estimated amount that they will raise through bake sales and asking libraries to donate. Carly Roberts asked what the benefit of those who submit and don't get published. Lucas said that submitting their essays give students pride of getting their essays submitted. He said that although it has been hard deciding what essays get published, it's important for them to keep in contact with students who submit. They're thinking about starting an online blog to put essays that don't make it in the journal. She said those who don't get in, still get feedback on their essays, which also benefits them. Heetbrink said she appreciates the idea, but also thought that it would be great for this journal to reach out into the community. She said it's not just open to hard science majors, but open to all the arts.

*MOTION AC-13-W-27 by: Morgan Heetbrink*

Approve \$200 in the form of a grant for Occam's Razor from Grants, Loans, and Underwrites.

Second: Kasey Koenig Vote: 5 - 0 - 0 Actions: **PASSED**

## **VI. BOOKSTORE DONATIONS**

### **A. AS KVIK & ASP Films 48-Hour Film Festival**

They are requesting \$150 for their second annual film festival, and they are anticipating 250 people. Carly Roberts said that she heard it was successful last year. She said she feels comfortable funding them \$100. Swift said thinking about the behavior of this account, he feels like the bookstore want it to be evenly distributed between the quarters to clubs, and he feels like they might let them down on how it's being spent if they keep giving big amounts.

*MOTION AC-13-W-28 by: Michael Swift*

Approve \$100 for AS KVIK & ASP's Films 48-Hour Film Festival from Bookstore Donations.

Second: Carly Roberts Vote: 5 - 0 - 0 Actions: **PASSED**

### **B. AS Special Events Laser Tag Tournament**

Cannot receive funding.

### **C. VSU Heritage Dinner**

Carly Roberts said they are asking for \$300, and that they should look at funding between \$100-\$200.

*MOTION AC-13-W-29 by: Michael Swift*

Approve \$200 for VSA's Heritage Dinner from Bookstore Donations.

Second: Jared Tyson Vote: 5 - 0 - 0 Actions: **PASSED**

## **VII. OTHER BUSINESS**

None

**THE MEETING WAS ADJOURNED BY ACCLAMATION AT 8:00 P.M.**