

**Western Washington University Associated Students
Green Energy Fee**

Tuesday, February 19, 2013

VU 460

Present: Katie Savinski (Chair, VP for Student Life), Victor Celis (VP for Academics), Grace Wang, Ed Simpson, Nina Olivier (AS Environmental & Sustainability Program Associate Director), Sadie Normoyle (AS Green Energy Fee Education Coordinator), Jacob Lesser, and Ashley Selvey. *Absent:* Nicole Brown and Regan Clover

Advisor: Kevin Majkut

Secretary: Kaylee Galloway

MOTIONS

GEF-13-W-07 Approve the minutes from February 5, 2013. *Passed*

GEF-13-W-08 Approve funding for the SEED project for one suite and the Eco Rep position for \$7687.5. *Passed*

GEF-13-W-09 Approve \$23,457 for the Environmental Outreach Hydration Station project. *Passed*

Katie Savinski, Chair of Green Energy Fee Committee, called the meeting to order at 12:00 pm

I. CALL TO ORDER

II. ADDITIONS/CHANGES TO THE AGENDA

III. REVIEW OF THE MINUTES

MOTION GEF-12-W-07 by Lesser

Approve the minutes from February 5, 2013.

Second: Celis

Vote: 5-0-0

Action: Passed

IV. SCALABILITY AND FUNDING DISCUSSIONS/DECISIONS

A. SEED

Celis said that he was disappointed that the project now was for only one room. He said that he really wanted to have two rooms especially since there is enough money to fund it. He said that the building owners only wanted one because that is what it was originally agreed upon. Lesser wondered how that would affect the cost. Simpson noted that there was note of a split cost of two rooms. Wang said that it is not quite half. Selvey wondered how they would do just one room when BT is suite style. Simpson said that it is probably going to be one suite. Selvey said that it would benefit four people. Celis said that he had been thinking about it as one room with two people. He said that more people benefitting the better. Majkut suggested separating each project and approving the funding for each. Savinski said that was her plan. Majkut said that last year, the committee approved the amount of funding requested plus an additional 20% reserve on top of that for anticipated contingency fund. He said that his plan as the financial manager would be to add that 20% contingency fund on top of the cost that is being allocated for the fund. He said that he would do that administratively and kept in a separate account. Savinski asked about the one year maintenance cost. Majkut said that the committee cannot allocate that until they know what it is. He said that it is not clear to him whether the building owners have signed off. Savinski said that as of now, Western SOLutions and the dashboard for the Ree Center does not have those project owner forms submitted. Majkut had a few suggestions. He said that he could add on an additional percentage, approve the expenditures at the committee level with agreement that the projects might come back for more money, or wait until the actual maintenance agreement has been confirmed. Simpson said that the committee can approve the funding with the contingency that the owner form is signed. He wondered about details regarding the maintenance fees. Savinski said that it was briefly discussed but there was no clear decision. Majkut said that maintenance cost is like a warranty, so it can cover the cost of replacing something if it stops working. He said it is for the

building owners to accept some responsibility in the cost of maintaining the project. Savinski said the committee needs to discuss in more detail funding staff and maintenance costs. With regards to funding staff, she said the committee needs to establish thoughts on paying a student to track and maintain data. Wang said it could be a social media coordinator. Savinski said there was discussion on it being an Eco Rep. She wondered if the committee was fine funding two years of employment for a student. She said that she figures this cost is part of the project. Celis said it is for an educational component as well. Majkut agreed that it is an education part of the project that requires more than what the coordinator can do. Lesser said it was \$1,500 for funding staff. Savinski said that her impression was that the position would be someone who can work with the residents. Lesser said he is ok with it being a student and that the costs are not that astronomical. The committee overall agreed. Majkut said the project is unique. Lesser said that this project is mostly about education. There still was some question about whether it was a single room or if it was for a whole suite. Selvey said that whether it was a single room or suite is her only reservation and that she would like some clarification. Simpson read off some of the language in the proposal and it made it sound like it was a suite that was being considered. Lesser said more clarification is needed for this project. With regards to maintenance, Celis said that the committee should wait to approve projects all at once. Savinski agreed because if funding was only given to one project, the teams would feel bad. Wang said that is true, but that it is punishing the EOHS team by making them wait because others are not ready. She said that SEED should be pushed forward because they are ready. Savinski said that SEED and EOHS have project forms and that the committee does not seem to have any issues with either. Lesser wondered about maintenance costs. Majkut said that maintenance cost is a separate. Savinski said that the committee would be reserving some funding for maintenance just in case it is needed. Majkut clarified that that 20% contingency funding would be added in after.

MO TION GEF-13- W-08 by Lesser

Approve funding for the SEED project for one suite and the Eco Rep position for \$7687.51.

Second: Wang Vote: 5-0-0 Action: Passed

B. Dashboard

Savinski said there was a funding staff component of this project as well. Majkut said it seems that the team was requesting funding for someone to work on education in the various buildings that are not managed by Facilities Management. He said the information is not very clear. Lesser said that there was a more detailed breakdown. Savinski said that was a different line item. She said that this funding would go to hiring a staff to do trainings and to train other people how to utilize the dashboard effectively. Majkut said that part of the educational component falls under Clover's job description. Savinski said that it would be Clover's responsibility and not Normoyle's. Normoyle said that she was a little confused of what her responsibility would be. Lesser suggested removing the Sustainability Office Education, Publicity and Outreach line item because it falls under Clover's job description. Savinski said that more time might be needed. She said it could be hiring someone to complete the special project. She said it would be paying someone for the labor needed for the contract. She said she is a little uncomfortable about the cost of the Utility Manager Education, Publicity, and Outreach for 120 hours though she recognized that it was a part of the project. Lesser said that there was mentioned that the team would not use all of the hours. Celis said that he would like more details about how the team is going to allocate those 120 hours. Savinski said that it is a lot of hours. Majkut said they he would be concerned about approving it without more information. Savinski agreed that it would be best to hold off on funding the project until more questions are answered. Wang said that the questions the team representatives answered were more technical and not as focused on the budget. Majkut said that he is confused with the Dashboard project because there seems to be no cost to the Ree Center. Savinski said they were

also concerned about the replacement of the meters and that they did not want to cover the cost. Majkut said that the issue might just be a change within the facility. Simpson said that he would talk to Greg to see what his perspective is. Savinski said that this project should be tabled until more information is found.

C. Western SOLutions

Savinski said she had a meeting with Marie and a few people from Campus Recreation to discuss why the project owner form was not signed. She said that Ree Center has to absorb some of the funding overlap that is occurring with the implementation of the new Fairhaven fields because there has not been enough donor funds to fund the field. She said that there was some worry about the aesthetics, but the funding was more of an issue. She said that they haven't raised their fee for students, but that is because it is the most complained about fee and that they pride themselves on that. Lesser noted that the project would be saving them money. Savinski said the funding was the issue and that the Ree center covers the maintenance cost for the Ree center and why the GEF doesn't fund the maintenance cost. Olivier said they were concerned over the maintenance project itself, worried about the pool being closed, what the aesthetics of the piping would look like, and questions about heat exchangers. She said that the Fairhaven field was also a concern with regards to their funding ability. She said the team is working with Bainbridge Island Metro Park and Recreational Center and their aquatics manager. She said the team is asking them about what kind of evacuated tubes they are using, what kind of solar thermal panels they are using, and what their maintenance costs are. She said the team is looking into another location for the solar thermal. She said the team is looking for buildings that are most used during the summer so that the project is maximized. She said the team is looking at the VU. Savinski said the Ree Center saw Western SOLutions has tied together with the Dashboard project. She said the Ree Center was adamant in thinking they are already being efficient and that they do not need the dashboard because their energy bills are consistent. She said they are already looking into energy efficient machinery. She said that because of the renovations at Carver Gym, she said the Ree Center is looking to extend their hours until possibly 1 a.m. Wang said there is more incentive to be efficient. She wondered who Marie reports to. She said that it perplexes her that there is so much resistance where there are savings and other benefits. She wondered if there was someone else to talk to. Olivier said that the case study with the Bainbridge Island community pool will be helpful. Majkut said that there is a variety of issues that have come up and that the committee needs to have some answers. He recognized that not all of the questions could be solved. He said that the choice of facility might change but that the committee needs to make sure that they are making the correct choice. Savinski said that this project should be tabled until more

D.EOHS

Wang said this group is on top of everything and seems really passionate and excited for their project. Majkut said that the EOHS is not asking for funding for any maintenance costs.

MOTION GEF-13-W-09 by Celis

Approve \$23,457 for the Environmental Outreach Hydration Station project.

Second: Selvey

Vote: 5-0-0

Action:Passed

V. OTHER BUSNIESS

Normoyle said there have been two small grant project workshops so far and there will be two more. She said people have some great ideas. Savinski said that the committee needs to go over metrics and scoring for the small grant fee pilot. She said that she will let everyone know by Friday if there will be a meeting next week. Simpson said that he will be unavailable the next couple Tuesdays.

VI. NEXT MEETING DATE- TBD

VII. ADJOURN

The Meeting was adjourned at!2:54p.m.