

**Western Washington University Associated Students
Activities Council Meeting**
Monday, April 15, 2013 VU 567

Present: Carly Roberts, Jarred Tyson, Taylor Franks, Morgan Fleetbrink, Kasey Koenig;

Advisors Casey Hayden

Secretary: Mavra Guizar

Gues tisi: Eleanor Hines and Jonathan Kemp - Graduate Research Working Group; Ethan Holzer - Capoeira Club; Kaylee Galloway - President of Professional Women's Association, Caleb Ode - Collegiate DECA, Emily Price - Student Marketing Association, Meghan Blue - Northwest Human Resource Management Association, Alexandria Candelaria - International Business Network, Katie Osman - Sigma Iota Epsilon; Stephen Snell and Jacob Power - WWU Hikes; Kevin Yen and Nathan Braks - Longboarding Club; Jane Ward and Kelly McGivern - Students for Renewable Energy; Joseph Tiegs - Billiards Club; Students for Sensible Drug Policy - Matthew Hilliard; Alex Newhard - Theistic Thinkers;

MOTIONS

AC-13-S- 10	Approve to recognize the Huxley Graduate Research Working Group as an official AS Academic/Departmental Club. - Passed
AC-13-S-11	Approve a total of \$200 in the form of a grant for the WWU Hikes to rent hiking equipment. - Passed
AC-13-S-12	Approve a total of \$150 in the form of a grant for the WWU Longboarding Club to buy equipment to build ramps. - Passed
AC-13-S-13	Approve a total of \$450 in the form of an underwrite for the Students for Sensible Drug Policy club so they could purchase the movie rights to Code of the West from Grants, Loans, and Underwrites. - Passed
AC-13-S-14	Approve \$900 in the form of a grant for the Theistic Thinkers to pay for Dean Zimmerman to come and speak on campus from Grants, Loans, and Underwrites. - Passed

Carly Roberts, AS VP of Activities, called the meeting to order at 6:06 p.m.

I.

II. REVISIONS TO THE AGENDA

STEMGRO and Harry Potter Club are absent.

III. BUSINESS DIRECTOR'S REPORT

Taylor Franks reported the account balances. She said there is currently \$20,115.80 in Grants Loans and Underwrites, none left in Academic Conferences, \$2,120 in Club Conferences, and \$75 in Bookstore Donations.

IV. CLUB RECOGNITION (*Basic Funding if Indicated*)

A. Graduate Research Working Group

Eleanor Hines and Jonathan Kemp said the Graduate Research Working Group (GRWG) has been around campus for about three years now, but they would like to be official for rentals, room reservations, etc. They said that students have had a lot of issues their first year here and not enough help. This club is a support group for other students, and they hold workshops for graduate students. They're hosting a conference to help with presentations, and they want to work together with STEMGRO. They said this club is open to undergrads. They said undergrads don't know how to go about applying to grad school and they would like to be that support. Kemp said

they're under Huxley so it's geared towards Huxley. Tyson asked how many students attend meetings. Hines said it varies. She said they've been combining meetings with STEMGRO. They had 15 people attend their last meeting, and five of the fifteen are consistent. Workshops normally have 5-10 people depending on how busy graduate students are. Kemp said at their last workshop they had 7 students there. Tyson said last year they had another research group get approved, and they had specifications. He said it may be better to add Huxley to their name. Hines said she would be fine with that. Jonathon said it would make sense. Tyson said it's whatever they want to do. Koenig said they can always come back and change it so it can be taken back to their club. Carly Roberts asked if they would feel comfortable adding it now, or if they want to come back. Hines and Kemp said they would like to change it now. They decided on adding Huxley at the beginning of their club name.

MOTIONAC-13-S-10 by: Jarred Tyson

Approve to recognize the Huxley Graduate Research Working Group as an official AS Academic/Departmental Club.

Second: Morgan Heetbrink Vote: 5 - 0 - 0

Actions: PASSED

V. INFORMATION ITEMS

A. Capoeira Club

Ethan Holzer, president of the Capoeira Club, said they are trying to foster an environment so they can engage in capoeira. Club members are learning songs in Portuguese, and learning movements together. He said they are affiliated with a larger association in Seattle. He said they usually pay out of pocket for workshops. He said these workshops are a body language/dialogue and that it's a fun way for people to interact. He hopes to continue to share this cultural practice with all. There were only 8 people coming through the winter, and they have lost people due to graduation. He said they managed to promote it to other people. He said 13 people came to last week's meeting, and 17 came to this week's meeting. He said the 5th annual Affo Brazilian Festival will be happening. He said 4 different instructors will be coming to teach different art forms. He said that they will be bringing in different dance practices from throughout West Africa and the America's. He said this event is open to all students. He said there is a price for dinner and the event, and it is set by suggested donation for students. He said this will generate community at Western. He said that instead of thinking about cultural practice, you're engaging in it through this. They are asking for a total of \$900 to cover the diversity fund grant, a \$200 underwrite for publicity and services, a \$400 grant for dining services, and \$200 for event services. He said it is a total of \$1,100 underwrite and \$600 grant. He said they got \$900 from the diversity fund, Kurt Willis, and \$450 from the dance department. Carly Roberts asked if the Cold Beverage Contract (CBC) fund was accepted. Holzer said it was denied because it's annual event. He then passed out updated budgets for the council to look over. He said attendance in the past has been about 50-60 people that stay for the whole day. Last year they had 180 attend, and in the past they had 250 people. He doesn't have numbers for years prior to 2 years ago. He said they are doing more promotion this year. Carly asked what they are doing for advertisement. He said they received a package from the Publicity Center, they are making a KUGS announcement, and posting banners and posters. He said they will be distributing banners downtown. He said they also are having practices outside to spark student interest, and advertising at the farmers market. Heetbrink asked if they still need the underwrite. Holzer said it that the diversity fund doesn't come through until after the event. He said he could also talk to the instructors about paying them after the event and if that works with them. He said ideally he would like to pay them before so they don't. Carly Roberts asked if their plan was that Activities Council would give them an underwrite of \$900 to pay the instructors, and then

after the event, the club would pay Activities Council back through the \$900 Diversity Fund. Holzer said yes. Carly asked about the underwrite amount. Holzer said it would be a \$ 1,100 underwrite. Koenig asked if the final amount would then be \$ 1,100 as an underwrite and \$650 as a grant. Holzer said yes. Hayden said another way they can structure the funding to ensure that the diversity fund is made definite, is for them to make the \$900 a loan until the diversity funds kick in, because the diversity fund will wonder if they still need the funding. This would get rid of confusion. Carly Roberts said that it would be best to label this as a loan.

B. Professional Women's Association

Kaylee Galloway, President of the Professional Women's Association, is here with colleagues representing 6 clubs total including Kaleb Ode from Collegiate DECA, Emily Price from Student Marketing Association, Meghan Blue from Northwest Human Resource Management Association, Alexandria Candelaria from International Business Network, and Katie Osman from Sigma Iota Epsilon. Galloway said they are all working together to create the 2nd annual business week. She said these 7 clubs have been working together on this. She said will be making additions to budget sheet. She said business week is a week of events that will run through May 13-20. She said they're reaching out to different audiences. She said they are currently looking for a speaker for Monday. They are hoping to combine with the College of Business and Economics (CBE) for targeted outreach with tabling. She said this will be a different way to get students involved. She said the Mr. CBE pageant is a male business pageant, and said that the goal is to select the best of CBE to represent them. She said she wants to bring in the community. She said the proceeds will be donated to SAC's of Love. She said they are looking for faculty and community representatives. On Wednesday, they will be promoting the Club Kickback. On Thursday they will have barbecue. On Friday, they're looking to do a smaller presentation with a speaker who they are working on getting. In terms of the funding request, she said the room set up on Monday in the Multipurpose Room (MPR) will need funding. She said individuals will help set up and clean up, too. They will then need funding for publicity, catering, and food. She said they're requesting an additional \$1000. She said they want to target 300 people, and are hoping to charge \$2 per student for lunch. If this is done, they would raise an extra \$600. She said whatever revenue they make, will be brought back to the fund. For Mr. CBE, they would like to have t-shirts made for the individuals selected. They don't know how much it will cost, but they are estimating it to be \$150. She said she knows Activities Council funds can't fund apparel, which is why they're asking for this in the form of a loan. Hayden said that it would be different if it was an incentive or a prize, but it seems like the t-shirts would be a personal item. Carly Roberts said they cannot fund the attire. Carly Roberts asked how they plan to get to promoting. The Student Marketing Association said they want all students involved, not just for the event. They will put up posters and give handbills. They are planning to call it the AS CBE business week. They hope to get more people's attention this way. They are also promoting this event through word of mouth, Career Services, and alumni. Galloway said the BBQ will be in the plaza. She said this will attract students who don't know what's going on. Hayden asked if they have a rain back up plan. He said they don't have to have it now, but they can bring it in next week. Carly Roberts explained how underwrites work. Koenig asked if the business department and other clubs are contributing. Galloway said that they have, but she said they have a tight budget. Ashley said most clubs are willing to donate for the event. Carly Roberts asked if they've considered reaching out to the Cold Beverage Contact (CBC). They said unfortunately they can't reach out. Carly Roberts said that maybe if they present this as a series of events instead of one big event and word it right, they may have access to CBC funding. Hayden said that's a great suggestion, and told them to look into all the resources they have. This

is a large request than typical for Activities Council. Koenig said they should talk to clubs and see what they are willing to contribute and bring those numbers back next week. Hayden said that he remembered Mr. CBE last year. He said he doesn't want it to be a bikini competition, and wants to make it professional, and to recognize students of both genders and highlighting students. They said if that were to be done, it would also turn into a battle of the sexes, adding more than they can handle.

C. WWU Hikes

Stephen Snell, who is president and Jacob Power, who is the budget authority of WWU Hikes came to present this funding request. Snell said they want to go backpacking over the weekend of May 4th-5th. He said they have most of the equipment to go, and that people are lending their own gear, too. He said 26 people are signed up to go. He said they will be splitting up for a total of 3 groups. They will be going to Tily and Tizard lake over at the Chuckanut mountains. He said the travel could take up to half an hour to two hours. He said they are lacking 4 sleeping backs, 4 sleeping pads, and 9 backpacks. They are hoping to get a grant for an updated total of \$187.84. He apologized, because he didn't think to print new copies. He wrote down the new numbers and passed it out to the members of Activities Council. Carly asked if the rental rates were from the AS Outdoors Center. Snell said yes. Carly Roberts asked if they will be paying out of pocket. Snell said yes, and for the gas for the 30 minute car ride and food, too. He said it's not too much. Activities Council then agreed to bump up the funding request to \$200. Carly Roberts asked if they're counting personal costs. Snell said last week filled out liabilities. Everyone going on trip will have it signed and done. Tyson said about the forms, he should remind members where to turn it in. Snell said he was out of the country so he couldn't communicate with the members. Carly Roberts said it's low enough to make automatic action item. Koenig asked the council if they would like to bump it up to \$200. They all said yes.

MOTION AC-13-S-11 by: Kasey Koenig

Approve a total of \$200 in the form of a grant for the WWU Hikes to rent hiking equipment

Second: Jarred Tyson

Vote: 5 - 0 - 0

Actions: PASSED

D. Longboarding Club

Kevin Yen and Nathan Braks are from the Longboarding Club and they're asking for \$150 for two longboard kicker ramps. They said it would be a good recourse to have. Yen said once a week, they all go out and free ride and practice tricks. He said it's all on the ground stuff; they don't have jumps to get off the ground. He said a lot of members have expressed interest in this and it would be a lot of fun. Braks said he will also be around for a while (at Western). Tyson asked where they would store it. Yen said that they could keep it at his house or somewhere on campus. He said he has a big basement, but it would stay with the club. Carly Roberts asked how many members they have. Yen said it depends on the weather, but about 10-20 people attend. He said if they were to get funding, they will be heavily used. Carly Roberts asked if they have experience creating ramps. Yen said yes. He said he has been building since he was 6. He has a lot of experience through working with a longboard company, too. Carly Roberts asked Hayden if additional safety precautions should be involved for this. Hayden said yes, it's been talked about. He is going to put together a waiver for builders and members. Yen said they usually wear helmets. Carly Roberts asked if funding can be approved tonight. She said it could either be a grant or an underwrite. Activities Council agreed to a grant.

MOTIONAC-13-S-12 by: Morgan Heetbrink

Approve a total of \$150 in the form of a grant for the WWU Longboarding Club to buy equipment to build ramps.

Second: Carly Roberts Vote: 5 - 0 - 0

Actions: PASSED

E. Students for Renewable Energy

Jane Ward and Kelly McGivem are both from Students for Renewable Energy. Ward said they are asking for \$650 for their Green Tie Gala event. She said it is a collaboration with the Environmental Club, Students for Sustainable Food, Transition Whatcom, Western Coalition, and Wildlife. He said it's a lot of clubs. She said then event is on May 1st from 6-9 pm. She said it's \$10 for students, and \$12 for general admission. She said it's a classy dinner catered by Students for Sustainable Food. She also said this event is open to all dietary needs. She said Bruce Shepard will also be speaking at this event, along with representatives from each club will talk about their experiences as club members. They will have clubs set up and have different advertisements to give more information about their clubs. She said last year they sold out 100 seats, and they still had more people at the door. She said this year they will limit entrance to 125 people. She said they sold an extra 2 tickets last year. She said Aramark will give place settings for \$1.25, and they still have a few extra plates they'll use. Right now they're asking for \$650. She said it will be \$5 a plate of food. They have \$200 from the Environmental Club, \$320 from their bake sale, and made \$70 last week. She said their club account is at \$375, and they will be getting \$350 from RHA. She said they also have a giveaway. Carly Roberts said this is a great event. Tyson asked how they have reached out to the rest of campus. Ward said that through RHA they are going to hall council to get the word out to freshmen and sophomore and they will also be putting up posters in resident halls. Hayden told them to start thinking about how they can expand in the future, because they should try to meet the demands of students who want to be there. If it is a food limitation, and not a space limitation, they can figure out a different resource.

F. Billiards Club

Joseph Tiegs said they have an event coming up in May and it's their first pool tournament at the Fairhaven Residence Hall. He said that weekend is Back to Bellingham. He said right now they are asking for \$1,000. He said this is a high estimate and they don't expect to spend that much. He said they want to be sure they have enough. He said they are also buying pizza. He found out they can't have above \$200 or they have to go through catering. He said they want to hand out prizes. He said they will be charging \$5 per person to enter the event. He said any money not used will come back to Activities Council. Carly Roberts asked him to be more detailed next week. Tiegs said he will bring more information.

VI. ACTION ITEMS

A. Students for Sensible Drug Policy

Carly Roberts said last week the council explored looking at purchasing the permanent rights to Code of the West. She had an opportunity to look at the trailer of the movie rights that they are asking funding for and said it looked like a beneficial film to invest in. She said also considering that they want to build a film library in the Club Hub, that it is a great idea. Koenig said it looks good, and she is for building a movie library. She told Matthew Hilliard that after they show the film, they can bring it down to the club hub. She also said that this film would be beneficial for other clubs and offices to share if they want to share for any event. Koenig asked how much the permanent rights are. Hilliard said it's about \$150 more, but he is not sure. Carly Roberts asked if they could do a \$500 underwrite to be safe. Hilliard said it shouldn't be more than \$400, so they

can do that instead. Carly Roberts opened it up for a motion, since most of the discussion for this item was done last week.

MOTION AC-13-S-13 by Kasey Koenig

Approve a total of \$450 in the form of an underwrite for the Students for Sensible Drug Policy club so they could purchase the movie rights to Code of the West from Grants, Loans, and Underwrites.

Second: Morgan Heetbrink

Vote: 5 - 0 - 0

Actions: PASSED

B. Harry Potter Club

Absent - this item has been tabled for next week.

C. Theistic Thinkers

Alex Newhard, the budget authority, said their club is looking to bring in Dean Zimmerman to host a few workshops. He said they applied for CBC funding, but haven't heard back yet. He said they're feeling good about it. He said they have \$300 coming from other sources, so they just need \$900 from Activities Council if CBC doesn't come through. Carly Roberts said their request seemed like a good amount to her, and said this event is a great opportunity to serve many students, which is really important. Carly Roberts said that she feels like CBC would most likely fund this, but she can't say for sure.

MOTIONAC-13-S-14 by: Jarred Tyson

Approve \$900 in the form of a grant for the Theistic Thinkers to pay for Dean Zimmerman to come and speak on campus from Grants, Toans, and Underwrites.

Second: Carly Roberts

Vote: 5 - 0 - 0

Actions: PASSED

VII. BOOKSTORE DONATIONS

None

VIII. OTHER BUSINESS

None

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:10 P.M.