

Western Washington University Associated Students Activities Council Meeting

Monday, April 22, 2013 VU 567

Present: Carly Roberts, Jarred Tyson, Taylor Franks, Jake Jake Velasco, Kasey Koenig;

Advis orfs): Casey Hayden

Secretary: Mayra Guizar

Guest(s): The Graphics Novels and Comics Club - Sanae Kato and Abe Friedman; The Viking Pod-Thing - Stephen Peterson; Project Nur - Madeline Matterson; To Write Tove on Her Arms - Andrew Zinkle and Jared Bence; Current Events Forum - Kelsey Taylor; The Harry Potter Club - Molly Bocian; The Change Makers Club - Kaylie Reep; STEMGRO - Jenna Brooks; Ethan Holzer - Capoeira Club; Students for Renewable Energy - Jane Wards; Billiards Club - Joseph Tieg; Professional Women's Association - Kaylee Galloway; Communications Club - Rachel G.; WWU Weightlifting Club; The German Club;

MOTIONS

AC-13-S-15	Approve to recognize the Graphic Novels and Comics Club as an official AS Special Interests Club. - Passed
AC-13-S-16	Approve The Viking Pod Thing as an official AS Special Interests Club. - Passed
AC-13-S-17	Approve a total of \$1,000 in the form of a grant for the Harry Potter Club to have Evanna Lynch come and speak. - Passed
AC-13-S-18	Approve a total of \$850 in the form of a underwrite for the Capoeira Club to help pay for the Affo-Brazilian Festival. - Passed
AC-13-S-19	Approve a total of \$650 in the form of a underwrite for the Students for Renewable Energy to help pay for the Green Tie Gala. - Passed
AC-13-S-20	Approve a total of \$600 in the form of a underwrite for the Billiards Club to pay for prizes and event costs for tournament.- Passed
AC-13-S-21	Approve a total of \$200 in the form of a grant for the Billiards Club to pay for new equipment. - Passed
AC-13-S-22	Approve a total of \$3,850 in the form of a underwrite for the Professional Women's Association for CBE Business Week, with the stipulation that all revenue from their barbecue is returned to Activities Council. - Passed
AC-13-S-23	Approve a total of \$290 in the form of a underwrite for the Communication Club to pay for their appreciation Barbeque. - Passed
AC-13-S-24	Approve a total of \$200 in the form of a grant for the WWU Weightlifting Club to pay for equipment for the Strongest Viking Competition. - Passed
AC-13-S-25	Approve a total of \$100 in the form of a grant for the German Club to pay for their fuel to attend Maifest. - Passed
AC-13-S-26	Approve to allocate \$75 from bookstore donations /will attempt to get additional \$25 from bookstore. - Passed

Carly Roberts, AS VP of Activities, called the meeting to order at 6:05 p.m.

I. REVISIONS TO THE AGENDA

Grants, Loans, Underwrites, \$18,345.80.

II. BUSINESS DIRECTOR'S REPORT

Taylor Franks reported the account balances. She said there is currently in \$18,345.80 Grants Loans and Underwrites, none left in Academic Conferences, 2120 in Club Conferences, and \$75 in Bookstore Donations.

III. CLUB RECOGNITION *(Basic Funding if Indicated)*

A. The Graphic Novels and Comics Club

Sanae Kato and Abe Friedman are both from The Graphics Novels and Comic Club. They want to discuss appreciate and graphic novels. The way graphic novels presented, design, literature, narrative, from art to film. They don't want to limit this club to anything, and will be discussion only. Abe said it's almost like a book club, and they want to make a magazine. Carly Roberts asked if Anime is different from this. Kato said she doesn't want to limit this club to any one form. If anyone from the Anime club wants to join their club, they would be okay with that. Friedman said anime is more focused, not to say they can't join this club. Taylor Franks asked how many members they have. Kato said so far they have 11 members.

MOTIONAC-13-S-15 by: Kasey Koenig

Approve to recognize the Graphic Novels and Comics Club as an official AS Special Interests Club.

Second: Jake Jake Velasco

Vote: 5 - 0 - 0

Actions: PASSED

B. The Viking Pod-Thing

Stephen Peterson said that he would want this club to be an umbrella club for student podcasts. It's more of a club for people who have decided to do this so they can talk to each other about podcasting. If people want to join to create their own podcast, they're welcome to join and learn how. Carly Roberts asked if they have worked with KUGS. Stevem said no, but has worked with others who have worked with KUGS. Koenig asked how many will show up to meetings. He said he doesn't know if there'll be regular meetings, but about 12 people will show up. This club is for students to explore who are interested. Tyson asked if there's a website. He said currently they have been through facebook. If they talk about it, they may create a unified podcast. Carly Roberts said Orgsync has a way to do that as well.

MOTIONAC-13-S-16 by: Jarred Tyson

Approve to recognize The Viking Pod-Thing as an official AS Special Interests Club.

Second: Taylor Franks

Vote: 5 - 0 - 0

Actions: PASSED

IV. INFORMATION ITEMS

A. Project Nur

Madeline Matterson said that they are a subsector of American congress, which is based in Washington DC. She said there is a big conference for different chapters in the west coast. Because of budget cuts, they moved the conference to Los Angeles, California and are holding it for the new founded chapters. She said it's next month, from the 17th-18th. She said they have generously offered to fly 7 of them out to the conference. She said they will only be flying 6 for a one night stay in Los Angeles. But, she said if they go one day earlier they can meet with their liaison. She said they can meet with them to have a more hands on role with the conference and get to meet and know who they are working with in Washington DC and learn about Hands Across America. She then passed out a tentative itinerary to Activities Council members. She said it would benefit their club because they focus on club dynamics and it will help them grow here at Western because they are new. She said they are asking funds for an extra night stay. Carly Roberts asked if they can explain a rundown of their club. She said Project Nur is part of the American Islamic congress, which promotes spaces of pluralism and education. She said they can turn the club into anything they want in the context. They aim to give people a space to come and learn about the issues, and to expose others to an alternative to media. Koenig

asked if they couldn't pay all of it, how would it impact their stay. She said all they would need is hotel to stay, which is \$130-150 for 2 rooms. She said their number one priority is to get their hotel paid for an extra night. Carly Roberts asked if there are only 6 members going now. Matterson said yes. Project Nur will come back next week as an action item.

B. To Write Love On Her Arms (TWLOHA)

Andrew Zinkle and Jared Bence are both from TWLOHA. Zinkle said this club is to reduce stigma on self harm and addiction. He said they are bringing Buddy Wakefield to perform spoken word poetry on campus. He said that they are also wanting him to hold a workshop. Zinkle said they're paying for Buddy to come to Western. He said to have an academic workshop; it would be \$500 for 40 students. He said other expenses are for things like parking passes and publicity. Zinkle said they're working with Daniel Espinoza-Gonzalez to have sign ups through him, who is currently teaching poetry classes. Hayden asked if there's an admission fee. Bence said they would like it to be free, so more students attend this event. Hayden said that for the workshop and for the quality, he said that's an experience people would pay for. He said charging a fee would be something to think about. Carly Roberts asked if they've reached out to Resident Hall Advisory (RHA) and the Cold Beverage Contract (CBC). Bence said that they couldn't use CBC, but they told them to go to Activities Council. Carly Roberts said that she can't recall anything in CBC rules that would keep them from funding this event. She asked if their club has done any fundraisers since their last campus events. Bence said the 5K was the only fundraiser they've done, which was back in February. Hayden said they could talk to AS Productions to ask for what they've been able to get him to agree to, because they've had Buddy here too, and for less. He said it would be good to lower the cost. Hayden also added that Wakefield is good and worth it. He said that if Wakefield knew what this was for and that the cost is free for attendees, he may lower his cost.

C. Current Events Forum

Kelsey Taylor, President, of Current Events Forum said this club is a small group that meets once a week to talk about current events of any event of interest. She said they outreach to the rest of the community and share awareness. They thought it would be great to bring in Tim Harris. She said he helps homeless people by giving them newspapers to sell to the public. She said they are interested in having him here because he's inspirational. She said the Western Library community outreach is helping them, too. She said they are asking for a total of \$800. The way it will be divide is as followed: \$500 honorarium, \$75 for travel, \$175 for publicity, and \$50 for catering. She said he will be lecturing honor students, and then they will show him around campus from 3:30-5 pm and end in the communications building room 115 for the general public to give big lecture. Afterwards, they will take him out to dinner and send him back home. Franks asked how many will attend the lecture. She said the room will hold 150 people and they are hoping to fill it.

D. The Change Makers Club

Kaylie Reep said their club is made of social entrepreneurs, all for social change. She said there are about 60 members. She said that they are coming to Activities Council to get funding for Livfest. She said an individual who wanted social change created this event. She said they believe in individual gifts and abilities. Roberts asked about details for expenses. She said they are asking for \$2,000. She said this will go to green coats, decorations, and publicity for the newspaper. Roberts asked about the dome. She said on May 17th-18th it will be huge. She said it's a great opportunity for all. She said after 5 pm they will charge people. Student wristbands will be \$15, and \$20 for the general public. Jake asked about last year's event. Reep said last year they made \$36,000 in profit,

and are expecting a great turnout. She said Back to Bellingham will be that Friday as well. They're offering free meditation and zumba classes, too. Anyone can participate for free. They're whole reason is to show that every individual can make a difference in what they're gifted in. Hayden asked where the money will be going. Reep said they're donating all profits to children's transplants. Roberts asked if they've reached out with back to Bellingham to co-sponsor and advertise. Reep said yes. Hayden said that this has been worked on since last summer.

E. STEMGRO

Jenna Brooks, president of STEMGRO offers for graduate students is a place to share what they've been doing. She said they are focused on inter-departmental networking. She said it's for graduates who work in labs and to help promote the research going on. They do a lot of research that is worthy of being presented. She said they're hoping to put on a conference. Brooks said they scheduled it during back to Bellingham to draw in alumni to see how Western has progressed. She said it's also on the Back to Bellingham agenda so everyone knows where it is and at what time. She said the total request is for \$1,050, based on last year's conference. She said about 45 students participate. This year they are expecting 60 people, because last year was the first year. She said a lot of people do donate their money, and that a lot of funding comes from donations and some of that goes for research. She said they're having a post celebration, too. She said it's not written in the budget, but \$350 is being donated to the celebration. She said they want to making it bigger so would need more funds. Carly Roberts said she noticed they have water bottles in their budget, and asked if hydration station were looked at from Aramark. Brooks said that they've talked about it, and said people can bring their own personal water bottles. She said it's more environmentally friendly, and that they'll look into that. Franks asked if they were planning to do any fundraisers. She said they haven't done any external events for fundraisers.

V. **ACTION ITEMS**

A. Harry Potter Club

Molly Bocian said they want to bring Evanna Lynch to talk about what she's gone through with Anorexia. She said clubs are trying to bring her over to speak on campus. Carly Roberts asked if anything's changed over last couple weeks. Bocian said no. Carly Roberts said these are different than what Activities Council is used to seeing, and broke down the budget proposal to everyone. Hayden said that it will most likely sell out.

MOTION AC-13-S-17 by: Kasey Koenig

Approve a total of \$1,000 in the form of a grant for the Harry Potter Club to bring Evanna Lynch to campus.

Second: Taylor Franks

Vote: 5 - 0 - 0

Actions: PASSED

B. Capoeira Club

Ethan Holzer said they hold weekly meetings. He said this is an Afro-Brazilian art form and cultural practice. He said this is basically a fun way to express yourself and interact with others and learn songs in Portuguese. He said they host the Afro-Brazilian festival, where they'll have 4 different instructors. He said this is the 5th year they've done this. Roberts asked if Diversity Fund was approved. He said yes, \$900. He said \$300 of the \$900 was for airfare and he doesn't know how that works out. He said they still need to create a contract. Hayden said that they will be paid afterwards. Holzer said it's the same amount, \$1000, but the funds for each item has now changed. He gave a break down of how the funds will be disbursed. He said that they

also have the dance department contribute \$400 and that they will be having a bake sale. He said they have done fundraising in Seattle, because \$300 isn't enough for the round trip for airfare. He encouraged everyone to come. Hayden said that contracts should be arranged so that they can hand the instructors a check.

MOTION AC-13-S-18 by: Kasey Koenig

Approve a total of \$850 in the form of a underwrite for the Capoeira Club to help pay for the Affo-Brazilian Festival.

Second: Jarred Tyson

Vote: 5 - 0 - 0

Actions: PASSED

C. Students for Renewable Energy

Jane Ward said they came last week for funding for the Green Tie Gala. She said they are an environmental club and are joining with other environmental clubs on campus. She said the event would bring in students who don't know about club. She said that Bruce Shepard is also coming to speak at the event. She said there will be live jazz, and catered food by one of their clubs. She said there will be other community speakers, too. She said they received some funding from RHA, too. Otherwise, all other information is up to date.

MOTION AC-13-S-19 by: Taylor Franks

Approve a total of \$650 in the form of a underwrite for the Students for Renewable Energy to help pay for the Green Tie Gala.

Second: Kasey Koenig Vote: 5 - 0 - 0

Motion: Passed

D. Billiards Club

Joseph Tieg said he's refined and revised budget sheet. He said they've realized that they don't need the amount they were asking for. He said it's for their tournament, and said he would like to get prizes. He said he's talked to businesses, who have donated. Onyx, Woods Coffee, and ABE Crepes have donated prizes. He described why they would be needing the new equipment. He said for the event, which includes paper plates, cups, etc. he said for the scores, an erase board could be used. Koenig said that they have 2 white boards and white poster board that they can be supplied with. For food, Pizza Pipeline hasn't gotten back to them so they would like to fill out a sheet for catering. He said soda and bottled water will be bought from Haggen. Koenig said if they can keep it under \$200 they don't have to go through a longer process. Roberts suggested that it would be beneficial to get hydration station, and they wouldn't have excess plastic bottles. Roberts asked Hayden if they can fill out a funding request for the equipment right now, or if that could be approved without the process. Hayden said it can be done now, as one, or two separate motions. He said it's not a problem. Roberts said it can be done in two different motions.

MOTION AC-13-S-20 by: Taylor Franks

Approve a total of \$600 in the form of a underwrite for the Billiards Club to pay for prizes and event costs for tournament.

Second: Carly Roberts

Vote: 5 - 0 - 0

Motion: Passed

MOTION AC-13-S- by: 21 Taylor Franks

Approve a total of \$200 in the form of a grant for the Billiards Club to pay for new equipment.

Second: Kasey Koenig

Vote: 5 - 0 - 0

Motion: Passed

E. Professional Women's Association

Kaylee Galloway said that she's the president of the Professional Women's Association and is here with other representatives from other College of Business and Economics clubs. She said last week they came and asked for funding, and went back to look and see what CBE and other clubs can contribute. They then came up with \$600 total from this. She said their barbeque will hopefully generate \$900 in revenue, and are charging \$3 per ticket. She said these 8 clubs are collaborating to hold 6 events. She said their main goal is to open up to all students on campus. She said this will give individuals an opportunity to get exposed to the professional environment. Hayden asked how many meals will be included. They said that they have a simple menu with Aramark, which will serve for 300 people. She said they are including the barbeque costs and additional fees and taxes. She said they are trying to negotiate with them. Hayden said that \$15 per meal is a lot, and is hoping they can work with catering less than \$15 a plate. He says it seems like a high price for the simple meal. Koenig said they would be down to less than \$500 in grants loans and underwrites if they were to be fully funded. Koenig said she feels like it's too much. If it were CBE person, she would be more comfortable with that, because it would involve different identities and encompassing of everyone. Roberts said that funding something that participation is limited, although she said she's not against it, but was also thinking about that, too. Koenig said that shouldn't fund limited participation. Galloway said they were just informed, she said they can rally CBE clubs, and they could cover that cost. Hayden said that it's higher than average, but because it's a request that is coming from 8 clubs, they should keep that in mind. Hayden also asked about backup in case the weather isn't nice the day of the barbeque. He said that catering is expensing, and if they're supporting a public meal, this is it. She said they'll have it on the balcony on Parks Hall if it rains. If necessary, they can see if the Multipurpose Room (MPR) is open. Hayden said that he has seen dining services move cooking to the Performing Arts Center (PAC) and there's decent amount of space to set up to cook. They then all agreed that all revenue from this barbeque would come back to Activities Council. Carly Roberts asked if Club kick back overlaps during a CBE Week event. Galloway said no. She said they are advertising for club kick back during the barbeque event. Carly Roberts said after next week, this will put them in the 5 week limit for big events.

MOTION AC- 13-S-22 by: Carly Roberts

Approve a total of \$3,850 in the form of a underwrite for the Professional Women's Association for CBE Business Week, with the stipulation that all revenue from their barbecue is returned to Activities Council.

Second: Jarred Tyson

Vote: 5 - 0 - 0

Motion: Passed

IMMEDIATE ACTION ITEMSF. Comm Club

Rachel G. said that the Comm Club holds three events each year, an academic, a social, and a community event. She said they are here because they want to honor the students who were nominated for scholar's week. She said it will be May 15th and the set up is all volunteer based. She said they only requesting funds for food. It's going to be a barbeque so they will be serving hamburgers, veggie burgers, plates, condiments, etc. ambassadors and members will set up. She said people wouldn't be able to access the food unless they go listen to their speakers. She said they will have a food and desert station. She said publicity will be paid for by the department. She said hey just found out that they'll need approximately \$80 for a waver to serve the food. She said \$280 would be the request, and were told it would be a separate request, too. Hayden

said that if they're cooking meat, there's 2 different ways they can go about this. He explained temporary food handlers request, or going to get a food permit. Hayden said they want it all 2 weeks in advanced. Rachel G. asked if it's easier if a group of people have permit. Hayden said no, at least just one person. Hayden said essentially, the food department will ask questions and details. Hayden recommends talking over the phone with them. He said it's key to having that signed documentation for him and also for VU reservations to have. Carly Roberts asked if they have done any fundraising. Rachel G. said they haven't done any fundraising. Roberts said they will add \$80 as a cushion. Roberts said the rules can be suspended to increase it to \$290.

MOTION by: Carly Roberts

Approve to suspend the rules of operation.

Vote: 5 - 0 - 0 Motion: Passed

MOTION AC- 13-S-23 by: Taylor Franks

Approve a total of \$290 for the Comm Club in the form of an underwrite from grants, loans, and underwrites.

Second: Jarred Tyson Vote: 5 - 0 - 0 Motion: Passed

G. WWU Weight Lifting Club

Desiree Rainey said they have been a club for the past 5 years, but this is the first year that they are a club, and said there are women interested as well. She said that they are asking for \$200 for equipment to be rented. She then presented their budget. Carly Roberts asked about the t-shirts, and if funding for that will be coming from somewhere else. Rainey said yes. She said activities council funds will only be for rentals. Carly Roberts asked if liability waivers have been filled out. Rainey said yes there has been, through the recreation center.

MOTION AC- 13-S-24 by: Taylor Franks

Approve a total of \$200 in the form of a grant for the WWU Weightlifting Club to pay for equipment for the Strongest Viking Competition.

Second: Carly Roberts Vote: 5 - 0 - 0 Motion: Passed

H. German Club

Sean Miller said they are hoping to drive to Leavenworth, WA to celebrate Maifest. He said this is a festival that originated from southern Germany. He said this is about celebrating their heritage. He said this is the only city that holds it, and they are coming to ask for gas money.

MOTION AC-13-S-25 by: Jake Jake Velasco

Approve a total of \$100 in the form of a grant for the German Club to pay for their fuel to attend Maifest.

Second: Carly Roberts Vote: 5 - 0 - 0 Motion: Passed

VI. **BOOKSTORE DONATIONS**

A. HOH

They have \$75 left in bookstore donations. This funding request is for HOH's Luau on May 18th. Carly Roberts said this is for their basket item for their silent auction. She said this event has been funded in the past. Carly Roberts said the process is different for grants, loans, and underwrites versus bookstore donations. She said for bookstore, it's not from Activities Council. She said the AS Bookstore sets aside \$3,000 for activities council. It's like a gift card. Grant loan or underwrite goes through their

account. Koenig said she doesn't believe they will get other bookstore donations coming in for the rest of the year. Roberts asked if they should empty that account, or if it should come from Grants Loans and Underwrites. Hayden said they can talk to the bookstore to ask for \$25 more to fund for this. He said it wouldn't be that hard.

MOTION AC- 13-S-26 by: Carly Roberts

Approve to allocate \$75 from bookstore donations /will attempt to get additional \$25 from bookstore.

Second: Jarred Tyson

Vote: 5 - 0 - 0

Motion: Passed

VII. OTHER BUSINESS

None

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 8:01 P.M.