



## "Program Standards Update"

**Proposed Motions:** Approve the amended Program Standards.

**Sponsor:** Hung Le, Vice President for Business & Operations

**Persons of Contact:** VP Business & Operations, Lisa Rosenberg, ROP Director

**Date:** August 2013

### Background & Context

The ASWWU Program office Standards exist to ensure effective stewardship of the AS mission and emulate the values, best practices, and responsibilities of student employees within AS Program offices. This can be found at: <http://vu.wvu.edu/policies/AS-ProgramStandards.pdf>

Management Council is tasked with annually reviewing the program standards by which programming offices base their offices on. This is to ensure that the AS is meeting those standards or to reevaluate them if they do not reflect what offices are doing. During the spring of 2013, Management council unanimously voted to update several ROP Mission Statements. At the time, the Assessment Office was voted by the Board to be continued as single position under the AS Board (AS Assessment Coordinator), effectively removing the office. However, it is still relevant to list the Assessment Process.

Minutes from March 13<sup>th</sup> Management Council

*MOTION MC-13-W-04* by Ball

Approve the Program Standards with the proposed changes to the ROP mission statements, and striking the Office of Assessment from the Program Standards.

Second: Philip

Vote: 13-0-0

Action: Passed

### Summary of Proposal

The current mission statements are listed below with their respective proposed changes (Underlined).

Current (Pg. 11) vs. Proposed

**The AS Disability Outreach Center (DOC)** is a student organization that serves people with disabilities and community allies. The DOC provides information, referrals and educational programming targeting disability issues in order to provide students with a connection to community resources and to promote their human and civil rights. The DOC also provides a safe space for all people, social programming and promotes community pride for students with disabilities.

**The AS Disability Outreach Center (DOC)** is a resource for students with disabilities and community allies. The DOC provides information, referrals and educational programming relating to disability topics in order to provide students with a connection to community resources, raise awareness and to advocate for their human and civil rights. The DOC also provides a safe space for all students, social programming and promotes community building and pride for students with disabilities.

Current (Pg. 12) vs. Proposed

**The AS Sexual Awareness Center (SAC)** is a non-judgmental resource for people seeking information about sexuality and related issues. The SAC also works to actively promote knowledge in the campus community that allows people to make safe and informed choices about sexual attitudes and behavior by providing a safe space for all students, confidential referral services, educational and social programming, and peer education.

**The AS Sexual Awareness Center (SAC)** is a non-judgmental, positive resource for students seeking information about sexuality and related topics. The SAC works to actively promote knowledge in the campus community that empowers students to make safe and informed choices about sexuality and sexual health by providing a safe space for all students. We offer free, inclusive safer sex supplies, confidential resource and referral services, educational and social programming, and peer education.

Current (Pg. 11) vs. Proposed

**The AS Legal Information Center (LIC)** provides confidential and non-judgmental information and resources for students. LIC's mission is to help students make informed choices, to encourage students to take an active role in their own legal disputes, and to act as an informal prelaw advisor to those students pursuing or interested in legal careers. The LIC believes that through the use of the peer education, programs and events, and resources students will gain a better understanding of their legal rights and responsibilities and a greater degree of knowledge about the legal system in general.

**The AS Legal Information Center (LIC)** is a confidential and non-judgmental resource for students seeking information about their legal rights and responsibilities. The LIC works to help students make informed choices, to encourage students to take an active role in their own legal issues, and to act as an informal prelaw advisor to those students interested in legal careers through peer education, programs and events, and various resources.

Current (Pg. 7) vs. Proposed

**The AS Office of Assessment** works to maintain and enhance program and service assessment within the Associated Students. Chief among the office's responsibilities are the facilitation of the AS Assessment Process and management of the AS Structure and Program Advisory Committee. The office also acts as a resource for AS offices and departments looking to develop and improve consistent assessment practices.

**The Assessment Process** works to maintain and enhance program and service assessment within the Associated Students. Its facilitator is the Assessment Coordinator whose chief responsibility is the management of the AS Structure & Program Advisory Committee. They also act as resource for AS offices and departments looking to develop and improve consistent assessment practices.

**\*This section will be placed after the AS Communications Office under the AS Administrative Offices.**

#### **Rationale**

The ROP Mission Statements language are small semantic changes that empower students to make use of these resources.

The Assessment Process is important to maintain in this portion of the AS Program Standards. The Assessment Process is relevant to every AS Office and is a vital AS Administrative Function.