

**Western Washington University Associated Students
Activities Council Meeting**

Monday, March 29, 2013 VU 567

Present: Carly Roberts, Jarred Tyson, Taylor Franks, Jake Jake Velasco, Savannah Roberts, Kasey Koenig, Morgan Heetbrink;

Advisors: Casey Hayden

Secretary: Mavra Guizar

Guests: Occam's Razor - Maria Lucas; AS Club Activities Office - Kasey Koenig; Project Nur - Madeline Masterson; To Write Love on Her Arms (TWLOHA) - Andrew Zinkle; Current Events Forum - Kelsey Taylor; Social Entrepreneurs Society (Change-Makers Club) - Kaylie Reep; STEMGRO - Jenna Brooks;

MOTIONS

AC-13-S-27	Approve a total of \$600 in the form of a grant for Project Nur to stay an extra night for their Conference. - Passed
AC-13-S-28	Approve a total of \$1,500 in the form of a grant for To Write Love on Her Arms to bring Buddy Wakefield to campus. - Passed
AC-13-S-29	Approve a total of \$800 in the form of a grant for Current Events Forum to bring Tim Harris to campus. - Passed
AC-13-S-30	Approve a total of \$2,600 in the form of a underwrite for Social Entrepreneur Society (Change-Makers Club) for LivFest. - Passed
AC-13-S-31	Approve a total of \$1,025 in the form of a grant for STEMGRO to bring food and a speaker to their conference. - Passed

Carly Roberts, AS VP of Activities, called the meeting to order at 6:05 p.m.

II. REVISIONS TO THE AGENDA

None

III. BUSINESS DIRECTOR'S REPORT

Taylor Franks reported the account balances. She said there is currently in \$10,095.80 Grants Loans and Underwrites, none left in Academic Conferences, \$2,220 in Club Conferences, and none in Bookstore Donations.

IV. CLUB RECOGNITION (*Basic Funding if Indicated*)

V. INFORMATION ITEMS

A. Occam's Razor

Maria Lucas said they came during winter quarter and they are here to request more. She said their club produces a student run publication that publishes a scholarly journal and they want to print it this year in color. She said they want to print up to 300 copies. She said they hand out publication for free to all students. Hayden said that on the form they're requesting \$2,000 and pointed out the differences in their budget sheet. Lucas explained the difference between them. Carly Roberts said that they would then be allocating \$4,000 in total to this club. Lucas said they are also considering color prints versus black and white, although they may not be a feasible option, but they are looking into copy services. Hayden said looking back at Occam's Razor history, he was wondering where the color would be in their publication. Lucas said that they would add the color to the art pieces. Right now, they're thinking the cover would be in color. Carly Roberts asked if they've been seeking other forms of funding besides the kick starter. Lucas said no. Carly Roberts asked if they have a goal. Lucas said they want to raise

\$4,000. She said their kick starter will be up and running for 28-30 days. Carly Roberts asked that if they're able to change it to a goal amount if they want to. Lucas said yes. Carly Roberts said that they should go for a more attainable goal, so that they aren't left not reaching their goal. Then they can go back and do it again if they want to raise more. Koenig said that \$1,200 was requested from them last year, and why the difference was so big. Lucas said that the quantity of the publication is why the difference is so great.

B. AS Club Activities Office

Kasey Koenig said the AS Club Activities Office putting up an end of the year club awards. She said they give 19 awards, one for each category. They're opening up nominations soon, and it closes the day after the Club Kick Back. She said they're requesting money for pizza because they've done it in past years, and they are using the deal with Pizza Time and ordering 40 pizzas. She said they would also like to frame the awards, and they found cheap frames at Office Depot. She said she also has to pay \$30 to print the awards, too. Carly Roberts asked if it's traditionally paid through Activities Council, or through the Club Hub fund. Hayden said usually it does, but as programs have grown with incentives, they came last year to Activities Council too, to support Orgsync. He said they have requested more, because essentially the budget needs to increase and it hasn't. He said that it shows that the Club Hub also needs more money. Carly Roberts said that they should look into it so that they can drain all accounts for clubs, before this reaches Activities Council.

C. Western Writers United

ABSENT

VI. ACTION ITEMS

A. Project Nur

Madeline Masterson said last week they came to request funds for conference in Los Angeles, California. She then went over the proposal break down. Since last week, one person can no longer go. So they have subtracted one person. She said at the very least, they would like to have their first hotel night stay paid for by Activities Council. Carly Roberts asked how many people are going. Masterson said 6. Hayden said they can't pay for the food and that the in city travel expenses could be paid for if they keep all receipts that can be handled when they come back. Carly Roberts said that if they can pay for the hotel, and give a \$20 stipend. Casey Hayden said that each person is given a check, and people put that into their personal accounts so they can pay for things that way. Carly Roberts said they could add an extra \$100. She suggested that they carpool in the taxi, so they could save money that way. Koenig asked if \$600 would be the stipend. Carly Roberts said yes, that it would be \$100 per person.

MOTIONAC-13-S-27 by: Morgan Heetbrink

Approve a total of \$600 in the form of a grant for Project Nur to stay an extra night for their Conference.

Second: Jarred Tyson

Vote: 7 - 0 - 0

Actions: PASSED

B. To Write Love on Her Arms (TWLOHA)

Andrew Zinkle said that the only thing changed from last week is that Buddy Wakefield's rate has dropped by \$250. He said it is now \$2,250. He reminded activities council that 75% of the funds that they make have to go back to headquarters, so it's difficult to fundraise because only 25 cents stay to the club per dollar spent. Carly Roberts said it would be a significant amount to find for from what Activities Council has left. She said they might only be able to fund a certain portion. She said that she

believes that the Cold Beverage Contract (CBC) will pick up what they can't fund. She asked if they could cover catering, parking, or publicity if they fundraise. Zinkle said that they are running short on time. He said they can if they are being asked to, but they're beginning to panic. She said their event is May 23rd. Hayden asked if it would be free of charge for students attending. Zinkle said a backup plan could be to charge admission if they're struggling. He said that a low ticket price wouldn't hurt attendance. He said that we don't want to charge students for the sake of it, but this is a good idea. Carly Roberts asked if there are only 40 seats for the workshop. Zinkle said yes. Carly Roberts said charging a rate for the workshop would be great to pick up event costs and attendance. The council then began to go back to see how much TWLOHA has been allocated this year so far. Carly Roberts said they're able to fund \$1,500, and that they could schedule in a meeting with CBC to pick up the slack. She asked the council how they felt about \$1,500 for this request in form of a grant. The council agreed to this amount.

MOTION AC-13-S-28 by: Jake Jake Velasco

Approve a total of \$1,500 in the form of a grant for To Write Love on Her Arms to bring Buddy Wakefield to campus

Second: Carly Roberts

Vote: 7 - 0 - 0

Actions: PASSED

C. Current Events Forum

Kelsey Taylor said this is an event that they're looking to put on May 24th. She said they made a few changes and a finalized schedule. She said they will have their brown bag from 12-1 pm. She said they decided to have only one meeting with the honor student board from 1:30-2:30 pm and the main event from 3:30-5 pm. She said it gives people the opportunity to decide if they want a one-on-one or meet in a group. Carly Roberts said this is a wonderful opportunity.

MOTION AC-13-S-29 by: Taylor Franks

Approve a total of \$800 in the form of a grant for Current Events Forum to bring Tim Harris to campus.

Second: Velasco

Vote: 5 - 0 - 0

Actions: PASSED

D. Social Entrepreneurs Society (Change-Makers Club)

Kaylie Reep said they came requesting \$2,000 for LivFest. Carly Roberts said it's a great event, and is an appropriate amount compared to the rest of the cost to cover this event. She said that they are looking to add security. She said that don't have history with the event, but if they didn't have someone staffing it, Hayden would then have to be there. She said that they may add staff. She said if Friday night is relaxed, would still want volunteers. She said they should do it for safety reasons, and this would then increase the price by \$200. Carly Roberts asked if that would be reflected in their request. Hayden said it's up to what the council wants to do. Reep said they're wanting to rent a car to pick up the dome in Portland. He said it'll turn out to be \$400. She said that Pacific Dome's contract said they have to assemble it. They said a member is going to drive down, and a week later they'll get it. The additional money is to pay for gas. \$330 would pay for who is going to drop off the dome and go to Portland. It's three trips now versus 3. Hayden said it's abit confusing. Carly Roberts said the logistics are confusing, but they will trust them. Reep said that they're doing what they can to save money. Carly Roberts said this will bring the total request to \$2,580. Carly Roberts asked the council about the additional \$580. Franks said that Grants, Loans, and Underwrites is at \$4,600 by the end of this meeting. Carly Roberts said they only have 4 more meetings, and the larger requests won't be coming in anymore. Koenig said that

they'll get a lot of small events. She expects a lot of people will attend LivFest because that weekend is Back to Bellingham weekend.

MOTIONAC-13-S-30 by: Kasey Koenig

Approve a total of \$2,600 in the form of a underwrite for Social Entrepreneur Society (Change-Makers Club) for LivFest.

Second: Morgan Heetbrink

Vote: 7 - 0 - 0

Actions: PASSED

E. STEMGRO

Jenna Brooks said the only update is about the hydration station instead of water bottles for their conference. She said it will be in the Communications Facility and it would be best to have people bring in their own water bottles. She said they would save \$30 if they did this. Carly Roberts said this is an awesome event, and asked the council if they had any feedback. They did not.

MOTION AC-13-S-31 by: Carly Roberts

Approve a total of \$1,025 in the form of a grant for STEMGRO to bring food and a speaker to their conference.

Second: Kasey Koenig

Vote: 7 - 0 - 0

Actions: PASSED

VII. BOOKSTORE DONATIONS

None

VIII. OTHER BUSINESS

Hayden said that the rugby team will be coming in to Activities Council next week. He said they're a sports club from the recreation center and they are going to the national championships. He said they are flying out to it and they just found out. He said they raised \$18,000 for Arizona to go there, and they need another \$20,000, and that they're pulling every resource they can to go. He said they are getting support from the recreation center and out of pocket, too. He said Kevin Majit, Carly Roberts, and himself came together to see what Activities Council can do to support them. He said they looked and saw that they have funded program offices in the past. He said their charge and charter has been changed since then, and the funding section looks like it may go beyond club system. He said he doesn't read it as an absolute no for funding something like this, but they haven't been forced to answer that question in a long time. He told them that it wouldn't hurt to try to see what they can do. Carly Roberts asked questions that the council should keep in mind for next week: Should this be funded? Should they suspend the rules of operation because it doesn't fit their timeline? Hayden said it's a huge request because it's 20 people who are going, but even if it's small fund, because they're trying to pull from anywhere they can. Carly Roberts stressed that this is an exceptional team to fund, and she said she's open to everyone's opinion. She thinks it would be nice to support them and this could open doors with working with the ree center. Carly Roberts said for now, it would be good to make it clear that this is an exceptional situation. She said this leaves things open to development in the future.'

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:06 P.M.