

**Western Washington University Associated Students  
Board of Directors Meeting**

Friday, November 1, 2013

VU 567

**AS Board Officers:** *Present:* Carly Roberts (President), Josie Ellison (VP Academics), Jarred Tyson (VP Activities), Hung Le (VP Bus Ops), Mayra Guizar (VP Diversity), Kaylee Galloway (VP Governmental Affairs) and Robby Eckroth (VP Student Life)

**Advisor(s):** Kevin Majkut, Director of Student Activities

**Guest(s):** Blake Bishop, MBA and Legislative Affairs Council; Glen Toko la, Representation & Engagement Programs- Student Senate Reform.

**MOTIONS**

- ASB-13-F-25** Approve the minutes of October 11, 2013. *Passed*
- ASB-13-F-26** Approve the minutes of October 14, 2013. *Passed*
- ASB-13-F-27** Approve the AS Senate Reform Task Force Charge and Charter with the understanding that the AS Board Member present at meetings should be kept as consistent as possible and adding “and sent to the AS Board of Directors.” *Passed*
- ASB-13-F-28** Approve Consent Item A- Committee Appointments. *Passed*

**Carly Roberts, AS President, called the meeting to order at 3:15 p.m.**

**I. APPROVAL OF MINUTES**

*MOTION ASB-13-F-25 by Ellison*

Approve the minutes of October 11, 2013.

Second: Eckroth                      Vote: 7 - 0 - 0                      Action: Passed

*MOTION ASB-13-F-26 by Guizar*

Approve the minutes of October 14, 2013.

Second: Ellison                      Vote: 7 - 0 - 0                      Action: Passed

**II. REVISIONS TO THE AGENDA**

**III. PUBLIC FORUM** (*comments from students and the community*)

**IV. INFORMATION ITEMS - Guests\***

- A. AS Legislative Affairs Council (LAC) CC (10 *minutes*) Galloway Doc. 1  
Kaylee Galloway, AS Vice President for Governmental Affairs was presented with a unique opportunity to increase student representation by adding a specified graduate student to LAC at the recommendation of a student. Blake Bishop is an MBA student, he did a study on graduate students at Western Washington to find out what the disconnect is between what the students want and what they are receiving. It explored the lack of knowledge of resources. Western is 6% graduate students. They are an interesting group because they are students who have already graduated from university and the large majority of them have come from other colleges and even states. He thinks this is an untapped resource and a lot of it is just lack of knowledge of the leadership opportunities. He believes that graduate students don't feel like they are part of the student body. He thinks that ensuring there is one graduate student on the LAC will help bring forward that an opportunity exists here. Galloway said it is hard to represent and entire student body with 6-8 students. She likes this suggestion because it requires outreach to graduate students. Hung Le, AS Vice President of Business & Operations, asked if this could be applied to other groups. Galloway said that the role of the Western Votes Representative is to report to Western Votes what occurs at LAC. She can see the Graduate Student reaching out to the graduate department. Robby Eckroth, AS Vice President for

Student Life, said that he appoints to committees that require students who live on and off campus. Carly Roberts, AS President, thinks that this is different than setting aside a place for demographics. Roberts thinks that this is different than demographic based representation, this is about sending a message and incorporating intentional outreach to a specific community that has traditionally not been well connected to the Associated Students. She also reminded people that looking for ways to outreach to Graduate students is part of their Board goals for this year. Kevin Majkut, Director of Student Activities, said that there is an effort to try to increase Graduate student involvement. In this case he would say that sometimes graduate student issues at the legislature are covered in general but sometime things are specific tuition is different, how it is set is different, rates for TAs, access to financial aid, etc. there are different issues than for graduate students. It seems like a good place to make sure that voice is represented. Le doesn't disagree with this proposal. He knows that for the Student Senate they had spoken about having each college select or elect a student. Bishop is on the Graduate Council this year and he would be able to have this direct line of communication with the college. Josie Ellison, AS Vice President for Academic Affairs, said that a lot of her committees do have designated graduate student members. Galloway thinks that this will bring a different perspective to the table. Galloway said that she could make it a Graduate Council Representative. Roberts would like to caution against constituency based representation because the Associated Students doesn't have that kind of representative model. Le said that he has many representatives from specific areas on his committees. Roberts said that administrative committees are a little different and require specific knowledge. Councils that deal with external things are different than existing employees coming together for the maintenance for the affairs of the organization versus outside decision making bodies. Galloway said that they try to diversify their members, to help bring a connection to a network. Roberts said that there is a difference between bringing someone in to ensure diverse representation and bringing someone in to speak for a whole area. She thinks that these are conversations they should continue having as they seek to construct the way that they govern themselves in a way that is most beneficial for and most representative of Western Students. Roberts feels that it should be a general graduate student, in order to maintain as many opportunities for leadership as possible. Ellison feels that it might close off the opportunity to do one or the other, due to the time commitment.

## V. ACTION ITEMS - Guests\*

- A. AS Senate Reform Task Force Charge & Charter (5 minutes) Galloway Doc.2  
 Kaylee Galloway, AS Vice President for Governmental Affairs, added "as needed" to the Assistant Director of Student Activities and making a report at the end of each meeting. Hung Le, AS Vice President of Business & Operations, would like to know what will happen to the report. He suggested adding "and sent to the AS Board of Directors." The purpose of this is to keep the Board informed as the process moves along.

*MOTION ASB-13-F-27 by Tyson*

Approve the AS Senate Reform Task Force Charge and Charter with the understanding that the AS Board Member present at meetings should be kept as consistent as possible and adding "and sent to the AS Board of Directors."

Second: Ellison Vote: 7 - 0 - 0 Action: Passed

## VI. PERSONNEL ITEMS (subject to immediate action)

## VII. ACTION ITEMS - Board\*

## VIII. INFORMATION ITEMS - Board\*

## IX. CONSENT ITEMS (subject to immediate action)

## A. Committee Appointments

<u>AS Structure &amp; Program Advisory Committee</u>	
Daniel S Tollefsen Business Administration	Senior
Glen C Tokola English Literature	Senior
<u>Excellence in Teaching Award</u>	
Jessica Weimer Continuing and College Ed	Graduate Student
<u>International Programs Advisory Committee</u>	
Anna Tran Environmental Studies	Sophomore
<u>Academic Honesty Board</u>	
April Arnold Business	Graduate Student
<u>Student Academic Grievance Board</u>	
April Arnold Business	Graduate Student
Katie Garner Human Services	Junior
<u>AS Election Board</u>	
Karleen Adams Political Science	Junior
<u>Parkins Appeals Board</u>	
Kaitlyn Stambaugh Human Services	Senior
<u>Academic Coordinating Commission</u>	
Logan MacPherson French	Sophomore
<u>Student Academic Grievance Board</u>	
Logan MacPherson French	Sophomore
Andrea Frost Computer Science	Graduate Student
Kaitlyn Stambaugh Human Services	Senior
Karleen Adams Political Science	Junior
<u>Carl H. Simpson Bridging Award</u>	
Andrea Frost Computer Science	Graduate Student
<u>Teacher Curricula and Certification Council</u>	
Kelly Rose Kirby Masters in Teaching	Graduate Student

Galloway is very excited to see so many graduate student appointments.

*MOTION ASB-13-F-28 by Galloway*

Approve Consent Item A- Committee Appointments.

Second: Ellison

Vote: 7 - 0 - 0 Action: Passed

## X. BOARD REPORTS

### President

Carly Roberts reported that the Munro Seminars are next week on the 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup> of November. There will be two panels each day, one at 9:00am and one at 10:30am. She hopes that Board Members will attend. Some proposals being brought through Legislative Affairs Council and the Washington Student Association are closely tied to the economic systems of Washington, specifically new ways of approaching tuition. As student leaders, it presents an excellent opportunity to have extra education. Many of the panel members are legislators, which means there will be some meetings with legislators available over the week. She requests that the office be kept especially professional next week, including attire. Mid quarter trainings are happening currently. Kudos to Ruta Nanivadekar and the Personnel Office for their great job on the trainings. She learned things at the training and it was a good use of time. Roberts is on the hiring committee for the Suicide Prevention Grant Manager, and they are getting closer to making a decision regarding hiring. Finally, she provided clarification on the trip to the Washington Policy Center (WPC) Solution Summit. She misspoke during her report last week. She lumped registration and transportation together in her report. She corrected it later but her original statement was published and caused some confusion. She took responsibility for that

mistake. The Western Foundation is not paying for registration. There is no money going from any Western entity to the WPC. The Western Foundation will be paying for the van to transport a maximum of 24 students to travel down to the Summit. Kudos to the Western Front Staff because they work very hard to make sure things like this don't happen. They were also very responsive when she brought up her concerns.

#### **VP for Academic Affairs**

Josie Ellison reported that earlier this week she had meet with Glen Tokola to discuss Student Senate and about the viability of an academic senate and its potential roles. In University Planning and Resources Committee they are talking about how the demand for some majors is forcing the hand of the university in regards to looking at pre-requisites for certain majors, as well as how equal and accessible those majors are to students. The Western Study on General Education representation for faculty is entirely set, and students have favorable representation. Their first meeting will hopefully be the first week of December if approved by Faculty Senate.

#### **VP for Activities**

Jarred Tyson reported that Activities Council recognized three new clubs. They have ended the club renewal process which means there are over 240 clubs. He is working to get the club system tool OrgSync on My Western. There are 4,000 users on OrgSync, many of whom have been requesting it be more accessible. He will be meeting with DRAC in mid-November and is excited to get this started. Student Publications Council will be meeting in mid-November and has a need for a student at-large member. The travel policy is still being edited. It is hard with the new university travel system TEM because they are unsure if they will be incorporating it into the club system.

#### **VP for Business & Operations**

Hung Le reported that the Personnel Committee is working on the Salary Determination Policy and the salary schedule over the next few months. The Assessment Process is going well and the offices are about half way through with what they need to create for the SPAC committee. The Outdoor Center budgets are being reviewed and allocated to specific budgets. Divestment Committee will be meeting next week with an Environmental-Economics professor and working on what the report will look like that they will eventually be submitting to the Board. If Board Members have requests for Facilities and Services, they should submit them to Le. There is an Operational Enhancement Fund Policy and he will be working to update that.

#### **VP for Diversity**

Mayra Guizar reported that students have been chosen to go to the Oregon Students of Color Conference. Thanks to Kasey Koenig, AS Club Coordinator and Jarred Tyson, AS Vice President for Activities for their help. On Wednesday Ethnic Student Center Staffers: Polly Woodbury, Tina Thach and Guizar chose the ESC leaders who would be going; Jaleesa Smiley, Christina Canton, and Abigail Ramos out of the 6 applications for the conference. Guizar is now working on expenditure requests and with the money. She has been out sick this week, which had hindered the process. She thinks that midterms and the fact that the application was only open for a week affected the turnout. Roberts thinks that six is a healthy number for the first time. Steering Committee was in full support for sending people to the conference. The Vagina Memoirs open call is November 4-6 from 6-9pm in Miller Hall 138. It is an opportunity for those who have been marginalized by their gender identity to speak their truths. Western will be adding more gender neutral restrooms on campus. They are very concentrated in central campus and north campus. They hope to add more on south campus.

**VP for Governmental Affairs**

Kaylee Galloway reported that the organizing director of Washington Student Association Julie Ann was on campus for 3 days. The visit showcased the organizations' strengths. A successful phone bank occurred on Monday, where over 600 calls were made to remind people to vote. Trick or vote was also very successful. She has been working on the Tegislative Proposals for the WSA meeting. She is proud of everyone who has contributed to the six proposals, which have been worked on by 11 students. 20 students will be attending the GA. They are moving towards building a campaign for rental safety, the foundation is currently being worked on.

**VP for Student Life**

Robby Eckroth reported that First Year Experience committee is reviewing at software that looks at ways to further academic advising. It looks at at-risk students to better that service and give assistance and keep retention rates high. Hung Le, AS Vice President for Business & Operations, thinks this presents an ethical question. Josie Ellison, AS Vice President for Academic Affairs, said that it looks at the college and students who complete degrees within four years. It reviews what classes they took, what grades they earned, how they were successful, and creates a road map to what success in achieving a degree generally looks like. It will flag a student if the map would expect to get say a B, but instead they get a D. Carly Roberts, AS President said an example was that there is a 200 level accounting class that holds a B/B+ as a cutoff for success in the class and major. The software would flag a student if they got below the need for success. In different classes and different majors the averages would look different. It is based on averages of those who have already completed the program. Eckroth said that if a person is flagged then support could look like counseling, and advising. Just making sure that if they are an accounting major and really into business, but are not having success in accounting they could try to find another major in business that might be a better fit. Ellison said that they are still in the ideation stage and are not sure where this would be housed. There are talks about it being in Academic Advising, or working with University Residences to have Resident Advisors provide additional support, in case it is a personal matter causing the issue. Mayra Guizar, AS Vice President for Diversity asked if a student is not doing well in one major will they help students figure out a different major? Eckroth said it is more about asking questions such as why did the student choose accounting. Currently they are only looking at grades. Eckroth said they also look at different areas of academics to help students realize their strengths. Advising will only point students in a different direction if it is something they are open to. If the student really wants to be in a specific major then they would do whatever they could to support student success in that area. Le thinks they should factor student employment into this, because it can effect grades. Guizar said Faculty Senate would like to get input from the board on this.

Green Energy Fee didn't meet because the idea labs process is happening right now. Residential Advisory Committee will begin soon and will meet once this quarter. Alternative Transportation Fee Committee will meet to discuss student shuttle expansion. He is excited for to be on the search committee for the new Chief of Police and Public Safety. Zip car is coming to campus! Eckroth worked on this last year before he was in this position. They will be piloting 2 cars and are looking at where they will be placing vehicles. He is hoping to get them in from of the AS motor pool vehicles. They will cost 8 per hour. Le is looking into the possibility of purchasing a third AS vehicle.

**XIII. OTHER BUSINESS**

- A. There is no work session on Monday.
- B. Monger reminded the Board that there are only 4 meetings left in the quarter so if there are items that need to be passed before mid-January they should bring them soon.

**THE MEETING WAS ADJOURNED BY ACCLAMATION AT 4:07 P.M.**