

**Western Washington University Associated Students
Activities Council Meeting**

Monday, February 10th, 2014 VU 567

Present: Jarred Tyson, Kasey Koenig, Taylor Franks, Ashley Weyers, Katrina Haffner, Samuel Weaver, Nicole Carroll, Edward Cuevas, Giselle Alcantar-Soto

Advisor(s): Casey Hayden

Secretary: Sheridel De Vera

Guest(s): Nezanet Tewolde -Western's Classics Club, Solomon Low, Sarah Covert-Cowlds -Jazz Club, Mai Ahn Nguyen, Layren Lyshall -MISA, Kortney Yant -NSC S, Racquel Arceo -SPJ, Abigail Schmidt -WWU Quidditch, Brad Nardone, Alex Chuang, Jeremy Rohland -WWU Marine Tech Club, Jenna Brooks, Ryan McLaughlin -S.T.E.M.G.R.O. Jon Kemp, Sarah Lindell -Huxley GRWG.

MOTIONS

AC-14-W-27	Approve the minutes from January 27 th and February 3 rd , 2014 -Passed
AC-14-W-28	Approve to suspend the Rules of Operation to move Western Libertarian Info Item C to Action Item E -Passed
AC-14-W-29	Approve Western Hmong Student Association as an official cultural/ethnic AS club - Passed
AC-14-W-30	Approve WWU Jazz Club as an official arts, music and dance AS club -Passed
AC-14-W-31	Approve to change WWU Pro-Choice Club to Pro-Choice Alliance of WWU -Passed
AC-14-W-32	Approve Society of Professional Journalist as an official AS cub -Passed
AC-14-W-33	Approve \$150 in the form of a grants for the National Scholar Society from club conference -Passed
AC-14-W-34	Approve \$1,274 in the form of a grant for the 2014 WWU Graduate Conference from grants, loans and underwrites -Passed
AC-14-W-35	Approve \$1,350 in the form of a underwrite to the Western Information Systems Connection (WISC) from grants, loans and underwrites -Passed
AC-14-W-36	Approve \$900 in the form of an underwrite for the 43rd Annual Classical Association of the Pacific Northwest from club conference under the stipulation no more than \$40 be spent per person -Passed
AC-14-W-37	Approve \$1,388 in the form of a grant for WWU Marine Technology from grants, loans and underwrites -Passed
AC-14-W-38	Approve \$360 in the form of a underwrite for the Political Information Fair from grants, loans and underwrites -Passed

Jarred Tyson, AS VP of Activities, called the meeting to order at 6:06 p.m.

I. APPROVAL OF MINUTES (1/27/14 and 2/3/14)

MOTION AC- 14-W-27 by Tyson

Approve the minutes from January 27th and February 3rd, 2014

Second: Franks Vote: 9 - 0 - 0

Actions: PASSED

II. REVISIONS TO THE AGENDA

Katrina Haffner reported that the Western Libertarian Info Item C should be changed to Action Item E due to the fact the event is February 24th and Activities Council will not be meeting next week because of the holiday. Carroll feels that it is okay to move the item because the club is asking for a fair amount of funding. Tyson agrees.

MOTION AC- 14-W-28 by Tyson

Approve to suspend the Rules of Operation to move Western Libertarian Info Item C to Action Item E

Second: Weaver Vote: 8 - 0 - 1

Actions: PASSED

Tyson said Society of Professional Journalists will be added as Item D under club recognition.

III. BUSINESS DIRECTOR'S REPORT

Casey Koenig reported that she received the verdict from the AS Board of Directors and \$4,000 was added to the travel budget to make up from some of the things that happened in the beginning of the year and because Activities Council has had an increase of travel funding requests. The AS Board of Directors were very receptive of what AC needed. Franks reported that there is \$21,414 in grants, loans and underwrites, \$4,258 in club conference, \$0 in academic conference and \$1,700 in bookstore donations.

IV. CLUB RECOGNITION (*Basic Funding if Indicated*)

A. Western Hmong Student Association

Melody Xiong said that she and a couple of other Hmong students on campus wanted to create a club. The Hmong people are a group of Asian ethnicity from South East Asia. The Hmong people do not have their own country and are getting lost because the Hmong people are scattered across China, Laos, Cambodia and Vietnam. The Hmong people on campus want to have a club on campus so that the Hmong people in the Washington area know that there is a Hmong group in Bellingham. She said that a lot of Hmong students are not continuing education. The club will help Hmong high school students continue their education. The club will also help spread the Hmong culture and keep the history alive. The club hopes in the future to connect and network with other Hmong organizations in the Seattle and Washington area. Xiong said that there are about 11 club members and other friends who are interested in joining the club.

MOTION AC-14-W-29 by Carroll

Approve Western Hmong Student Association as an official cultural/ethnic AS club

Second: Cuevas Vote: 9 - 0 - 0

Actions: PASSED

B. WWU Jazz Club

Sarah Covert-Bowlds is the coordinator of the Jazz Club and Solomon Lowo is the treasurer/secretary of the Jazz Club. Jazz is not an official department in the music department but there is a thriving jazz program. Covert-Bowlds wants to start a club to bring people together who play jazz, who love listening to jazz or who are curious about jazz and to talk about the history and culture of the jazz area. The club started to have bi-weekly jam sessions in the underground coffee house and listening sessions on the week that the club does not have jam sessions. The club

members play a wide variety of instruments and are multi-instrumental as well. She said that a couple of the advisors of the club are professors in the music department. Haffner suggested putting on an event with Swing Kids.

MOTION AC-14-W-30 by Koenig

Approve WWU Jazz Club as an official arts, music and dance AS club

Second: Haffner Vote: 9 - 0 - 0 Actions: PASSED

C. WWU Pro-Choice Club (Name Change)

Amy Stavig said that she made the club name back in October. However, some of the club members suggested to change the name of the club to show that the club will be working and collaborating with other groups on campus rather than being an autonomous unit. Haffner suggested to change the club name to Pro-Choice Alliance of WWU so it would be easier and quicker to search for the club. Tyson reported that sometimes the prefixes make it hard to find certain clubs when searching in a data base.

MOTION AC- 14-W-31 by Koenig

Approve to change WWU Pro-Choice Club to Pro-Choice Alliance of WWU

Second: Franks Vote: 9 - 0 - 0 Actions: PASSED

D. Society of Professional Journalist

Racquel Arceo reported that there was a Society of Professional Journalist Bellingham Chapter in the past and she is looking into bringing the club back. She is hoping for the club to grow in order to have a chapter that is part of the society. The club is planning on having workshops with people around the Seattle area and is hosting a workshop on Wednesday. The club members will practice and learn new skills learn from each other and network. Arceo that about two years ago, the club diminished because the previous advisor did not have time to maintain the group. She said to maintain the club, SPJ is planning on having members and officers who are underclassmen in order to continuously bring in new members. Peggy Watts has been facilitating the meetings so far.

MOTION AC- 14-W-32 by Alcantar-Soto

Approve Society of Professional Journalist as an official AS cub

Second: Franks Vote: 9 - 0 - 0 Actions: PASSED

V. **INFORMATION ITEMS**

A. National Society of Collegiate Scholars (\$200)

Kourtney Yant said that the club is requesting \$200 to send one of the club's officers to Scholar Con. National Society of Collegiate Scholars Leadership Conference on July 24th-27th in Orlando, FL. Thousands of scholars within NSCS travel to the conference. There will be guest speakers, performances, and community service opportunities. At the conference, the attendee will learn how the club can become more active on campus. The club hopes to spread the word about Western's NSCS in Florida. The club will be able to tell future club members about the conference opportunity. Koenig reported that the item is an information item even though it is less than \$300 because nobody came in her office to talk about the request. She said that since AC got more information, the item can be treated as an action item. Hayden said that Tyson does not need to suspend the Rules of Operation since the funding request is under \$300. Koenig asked if it is mandatory to send a representative to the conference. Yant said that the organization is paying for

a member to attend the conference, participate in the activities and for lodging. However, the NSCS at Western needs to come up with the money for the attendee to travel. Tyson suggested to talk about what the club does to give AC more context about the organization. Yant reported that the club sends out membership forms every quarter to first and second year students that have a grade point average of 3.4 or greater. The club is recognizing students who have been trying really hard during the first year of college. The club meets every other week. Last week the club wrote letters to soldiers. NSCS is planning on making cat and dog toys as an activity for the club, as well as becoming graduation coaches to struggling high school students at Sehome High School. Koenig asked if the club is limited to those who have a GPA of 3.4. Yant reported that anyone is welcome to come to the club meetings. But in order to become a member of the NSCS, students need a GPA of at least 3.4. Tyson said that there is another club that has a GPA requirement and by that standard it is considered a limited membership club and historically AC does not fund limited membership clubs. Hayden reported that by AC's Bylaws, AC can only give loans to limited membership clubs. Edward Cuevas said that AC funded the club last year for the conference. Hayden said that last year him and the NSCS officers talked and confirmed that the organization felt comfortable with students being members at the chapter level in a participatory way even if the students did not meet the GPA requirement. That is why AC has treated NSCS not as a limited membership club. Yant is not aware that the club has done any fundraising for travel expenses for the conference. She said that she will bring back the information about fundraisers to the rest of the officers. Yant reported that the club picked the officer to attend the conference because she is a junior and will be returning back next year, that way the officer can bring back what she learned from the conference and benefit the club next year as well. Yant said that the only thing that the officer who is attending the conference needs to fund is travel. The NSCS organization will pay the rest using membership dues. Hayden said that the conference is in July and as long as AC buys the plane ticket before the fiscal year (June 30th) ends, AC can fund the request. Yants said that the club will definitely be able to spend the funding request before July. Tyson said that since the conference is in July, he believes that the club can fundraise the supplementary amount if AC does not fund the full \$200. He said that this year AC has been funding less than \$200 per person. Franks suggests funding \$100 since the club has so much time to fundraise. Yant said that only the officers show up at the meetings and the most active members she has seen this quarter has been two. She said that by bringing an officer to the conference could be an incentive for more students to join the club. A lot of people pay for the membership but are not active members. Alcantar-Soto feels that AC should fund \$150 since the travel is in Florida and the longer the club waits to buy the ticket, the more the ticket will cost. Koenig dittos.

MOTION AC-14-33 JFby Cuevas

Approve \$150 in the form of a grants for the National Scholar Society from club conference
Second: Weaver Vote: 8 - 0 - 1 Actions: PASSED

B. WWU Quidditch (\$8003)

Abigail Schmidt, the Budget Authority for WWU Quidditch reported that the club is an active competitive team. So far this year, the club has travelled to one tournament and hosted a tournament on campus. The tournament the club travelled to was in Canada and placed second out of five teams. The club plays every Sunday with around 20 participants. There are 35 active members in WWU Quidditch. The club was invited to play in a tournament in Boise, Idaho on April 20th. There will be a lot of different teams at the tournament that WWU Quidditch normally does not play with. The tournament will be part of the International Quidditch Association with a lot of teams travelling, even as far as California. She stated that the club will be attending the tournament no matter what AC funds. The club is asking for funding to pay for renting a 12 passenger van and gas. The club hopes to take as many club members as possible. There will be

one car driving to hold the equipment and possibly more club members. The cost of the van rental is \$230. The cost is \$80 per day with 300 miles attached to the rental fee. It is about 1,100 miles round trip for the tournament and nine hours both ways. The club will also need to pay an additional \$200 for the 800 added on miles and \$250 for gas. WWU Quidditch is fully prepared to fundraise if AC does not fund the full amount. Schmidt reported that Idaho teams are hosting WWU Quidditch at houses and the club is asking the attendees to pay for their own food. She said that if the club cannot fundraise enough money, the club will ask for \$10 from the attendees. The Idaho teams may provide breakfast for the club on Saturday and Sunday. Franks said that \$800 divided upon 16 attendees would be \$50 per person. Franks suggested for clubs to complete the full circle effect, AC can have a monthly newsletter that clubs that travel would write 300-500 words about their experience. The newsletter is a great opportunity for promotion of clubs especially for freshmen students. Franks suggested putting the newsletter on Orgsync and possibly publishing the article. Schmidt said that club would be interested in writing a newsletter about the Quidditch tournament. Koenig suggested getting in touch with the AS Review and Western Front about the Quidditch tournament. She said that the club puts on bake sales every quarter which is the club's primary way of funding the rest of the money if AC cannot fund the whole amount.

VI. ACTION ITEMS

A. S.T.E.M.G.R.O (\$1,274)

The club has no new or changed information about the event and is waiting to hear back about funding. The club is hosting a graduate research conference on May 17th, 2014 in AW 204 and the sky bridge. Last year the event was only for the environmental science and chemistry programs, but this year the event is expanding to the whole graduate campus. There will be performances, readings, art pieces as well as the traditional posters and presentations. Jon Kemp reported that the \$174 for publicity will be for two different banners, one of banners will be for students to submit abstracts and the other banner will be advertising the event. The publicity fee also includes designs, posters and distribution.

MOTION AC-14-W-34 by Weyers

Approve \$1,274 in the form of a grant for the 2014 WWU Graduate Conference from grants, loans and underwrites

Second: Carroll Vote: 8 - 0 - 0

Actions: PASSED

B. Management Information Systems (\$1,350)

Lauren Lyshall reported that the club has booked one keynote speaker and have brainstormed ideas for potential sponsors. Franks said that on February 19th, two club members will be meeting in Bellevue with SIM which is a lot of IT professionals to network for the event. She hopes that there will be opportunities for more donations for the event. The club is also hosting a bake sale this Friday. Lyshall said that she is working with the foundation and will be putting together a foundation packet to send to SIM. She said that if there was a sponsorship, the club would give back the extra money that was not used to AC.

MOTION AC-14-W-35 by Carroll

Approve \$1,350 in the form of a underwrite to the Western Information Systems Connection (WISC) from grants, loans and underwrites

Second: Weaver Vote: 8 - 0 - 1 Actions: PASSED

C. Western Classics (\$900)

The club is attending the 43rd Annual Classical Association of the Pacific Northwest on March 15th. The club has formally requested funding from the Modern Classical Language Department, History Department and Scholarship Office and are waiting to hear back from the departments. In the next week, the club is looking into hosting a bake sale. The club received a generous donation of \$300 from a club member. The request is in the form of an underwrite, therefore the money not used for registration will be brought to AC. Part of the reason that the club is asking for an underwrite is because there is an estimated 25-30 attendees but the club does recognize that the conference is right before finals and some club members might drop out last minute. Koenig reported that if AC funds the whole amount, it would fund \$30 per person. To complete the full circle effect the club is willing to write for the newsletter, host a movie with a modern classical theme as well as post information and pictures of what attendees learned at the conference.

MOTION AC-14-W-36 by Gieselle

Approve \$900 in the form of an underwrite for the 43rd Annual Classical Association of the Pacific Northwest from club conference under the stipulation no more than \$40 be spent per person

Second: Koenig Vote: 9 - 0 - 0

Actions: PASSED

D. WWU Marine Technology (\$1,388)

Brad Nardone reported that the last week AC had questions about the lifespan of the thrusters. He said that the thrusters should last between 5-10 years under good conditions and after 5 years there would be little maintenance. The club is hoping for the equipment to last 10 years since the club will not be using the thrusters excessively. He said that even with maintenance, the club will not be replacing the whole equipment but fixing various parts. Koenig reported that AC has spent \$2,500 so far in the meeting. Nardone said that to complete the full circle effect, the club is planning on taking a lot of underwater photos and may put a go-pro on the ROV. Koenig asked if the club will be asking for any more funding from AC this school year. Alex Chuang reported that if the club qualifies for the international competition in Detroit, which is likely, the club would need travel funding for up to six people. Nardone said that the club is looking into using the Western van to save a lot of money as well as looking for more sponsorships from local engineering companies. He said that the club has not looked into how much funding would be needed for travel for the international competition. Koenig suggests bake sales for fundraising for the international competition, because if the club asks for funding at the end of May, there will not be any money left.

MOTION AC- 14-W-37 by Cuevas

Approve \$1,388 in the form of a grant for WWU Marine Technology from grants, loans and underwrites

Second: Haffner Vote: 8 - 0 - 0 Actions: PASSED

B. Western Libertarians (\$460)

Katrina Haffner reported that there will be a Political Information Fair on Monday, February 24th from 10am-3pm in the Viking Union Multi-Purpose Room. \$60 will be for room set up and take down labor, \$300 will be for pizza, \$50 is for supplies and decorations and \$50 will be for publicity. She said that the funding request will be in the form of an underwrite therefore, the extra money that is not used will be given back to AC. There are eight organizations that are interested in the event and is looking for more organizations. Tyson said that he likes the idea of the event because it brings all the political clubs with different views together to help the student body

connect. Haffner said that the event will not be going with the Publicity Center but through printing from Copy Services. Franks said to make sure the posters are approved and has all the AS logos. She said that the club will order from Pizza Time and the event will be free. Koenig said that \$300 for pizza is 40 boxes. Hayden suggested reaching out to the environmental sciences clubs since some of those clubs have a political agenda. He also said that there has been many events with 90 groups trying to get students to the event using food, however less than 300 students typically show up. He suggested shooting for 150 attendees and ordering less pizza because not everyone who is attending the event is going to want food. Koenig said that for 20 pizzas it costs \$144.99 which can feed 160 people and feeding 200 people will cost \$175. Tyson feels that \$200 will be enough money to cover food. Haffner reported that the WWU Libertarians club is not giving anything from their own budget. The other clubs that are going are Students for Sensible Drug Policy, Western Libertarians, None of the Above Club, International Affairs Club Association and Western Votes. Haffner said that the other clubs will not be putting in any money towards the event. Franks said that the clubs should be using money from the club account if food is going to cost more than \$200.

MOTION AC-14-W-38 by Koenig

Approve \$360 in the form of a underwrite for the Political Information Fair from grants, loans and underwrites

Second: Weyers Vote: 8 - 0 - 1

Actions: PASSED

VII. BOOKSTORE DONATION REQUEST

VIII. OTHER BUSINESS

Franks suggested putting together a monthly newsletter to help publicize clubs. The clubs will write their own blurb but AC would need someone to format and edit it. The newsletter would help clubs fulfill the full circle effect. The newsletter can start out digital so there is no need to figure out a budget. The newsletter can incorporate pictures and videos as well. Franks said that she would be willing to start the newsletter. Alcantar-Soto suggested working with another club to start off the newsletter. Cuevas and Alcantar-Soto said that they are interested in helping with the newsletter. Franks suggested that in the future, there could be a work study position for the newsletter. Tyson said that after the meeting is adjourned, AC members can talk about the newsletter more.

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:43 P.M.