

Western Washington University Associated Students

Activities Council Meeting

Monday, February 3rd, 2014 VU 567

Present: Jarred Tyson, Kasey Koenig, Taylor Ashley Weyers, Katrina Haffher, Nicole Carroll, Edward Cuevas

Advisor(s): Casey Hayden

Secretary: Sheridel De Vera

Guests: Joseph Tiegs, Chris Chaves -Billiards Club, Parker Stafford -Vikings for Fairtrade, Hannah Cwiek, Caitlin Christopher -Darkside Printmakers, MaiAnh Nguyen, Lauren Lyshall - MISA, Paul Hemez, Jasmine Strode-Elfant, Carter Anderson -Demography Club, Nezanet Tewolde -Western's Classics Club, BradNardone, James Kintzele -Electronic Engineering/Marine Technology Club, Andre Ortego, Yu Huang -WWU Wing Chun Kung Fu Club, Sarah Lindell -GRWG, Jenna Brooks -S.T.E.M.G.R.O, Tai Moses - Western Homeless Outreach

MOTIONS

AC-14-F-20	Approve WWU Wing Chun Kung Fu as an official recreational AS club -Passed
AC-14-F-21	Approve \$750 in the form of a grant, for Darkside print makers from club conference -Passed
AC-14-F-22	Approve \$600 in the form of a grant, for WWU Demography Club from club conference -Passed
AC-14-F-23	Approve \$500 in the form of a grant for Billiards Club Tournament from grants, loans and underwrites -Passed
AC-14-F-24	Approve \$200 in the form of a grant for Western Homeless Outreach's Be Our Guest event from grant, loans and underwrites -Passed
AC-14-F-25	Approve \$110 in the form of a loan for Viking for Fairtrade Valentine's Day Sale from grant, loans and underwrites -Passed
AC-14-F-26	Approve \$200 in the form of a bookstore donation for BSU Heritage Dinner from bookstore donations -Passed

Jarred Tyson, AS VP of Activities, called the meeting to order at 6:06 p.m.

I. APPROVAL OF MINUTES

Minutes from last week will be voted on next week.

II. REVISIONS TO THE AGENDA

No revisions to the agenda

III. BUSINESS DIRECTOR'S REPORT

Franks reported that there is \$22, 224 in grants, loans and underwrites, \$1,608 in club conference, \$0 in academic conference and \$1,900 in bookstore donations. Koenig reported that she went to the Associated Student's board meeting, which Tyson sits as a voting member on as a Board member, last Friday to ask for more travel funding. She said that she will know by Wednesday if the budget has changed.

IV. CLUB RECOGNITION *(Basic Funding if Indicated)*

A. WWU Wing Chun Kung Fu

Andre Ortego and Yu Hueng said that Wing Chun Kung Fu is a Chinese style of Martial Arts. The style focuses on speed, relaxation and structure. The club will be meeting three times a week in the evening, but the location is not yet determined.

Ortego said that in the beginning, the members will learn about the basic concepts of Wing Chun and then the members will be taught other types of martial arts. There are 15 perspective students at the moment and the club is planning on practicing in Carver Gym or in a room in the Viking Union. The club differs from other martial arts clubs because Wing Chun focuses on teaching Chinese philosophy and not just learning the moves but teaching the concept as well. The club is open to having people drop in the middle of the quarter to learn. Casey Hayden recommended the club to have a hold harmless risk form filled out.

MOTION AC- 14-W-20 by Carroll

Approve WWU Wing Chun Kung Fu as an official recreational AS club

Second: Koenig Vote: 7 - 0 - 0

Actions: PASSED

V. INFORMATION ITEMS

A. S.T.E.M.G.R.O and Huxley Graduate Research Working Group (\$1,274)

Jenna Brooks said that there are two clubs, S.T.E.M.G.R.O and Huxley Graduate Research Working Group that are hosting the 2014 WWU Graduate Conference. For the past two years there has been a conference for graduate students. Last year the conference was based more on the sciences and technology education and this year the club has opened the event up to every graduate student of Western. The club hopes to host the event with the graduate school, the masters of business and the graduate writing center, so the event will have more support. The club is encouraging different departments, the faculty and heads of departments to attend the event. The event will be during Back to Bellingham weekend from 9am to 4pm. There will be breakfast food, coffee and tea provided in the morning and pizza well be served during lunch. Since none of the food will need to be prepared, there is no need for a food handler's permit. Last year the club did not get that many people from Back to Bellingham to the event, so the club will start publicizing the event earlier. The club hopes to have more people at the event since it is open to other departments as well. Brooks reported that the money that the club is asking AC is for food, beverages and marketing. The Fine Arts Department will be donating prizes (ceramics) for the event, the Graduate school and Huxley Foundation Fund will be donating money for the after party and the Chemistry Department will be donating supplies. The total cost of the event is about \$1,500.

Franks reported that last year the club asked for \$1,025 for the event. Franks and Koenig feel that \$200 is not that much more especially since the club has donations from other departments and will be making the event bigger this year. Tyson likes that graduate programs are collaborating with clubs to host events. Brooks said that The Huxley Graduate Research Working Group will not be asking AC for funding for the event.

B. Management Information Systems Association t\$1,3501

MaiAnh Nguyen reported that Management Information Systems Association is a club that supports students in the MIS major. The events that the club hosts attracts more students to the major. The club is asking for funding from AC for the Western Information System Connection (WISC) event. The event has been hosted for the past two years. The objective of the event is to support MIS students by providing speakers and professionals from the IT field to talk about their own experiences. Lauren Lyshall said that the event is the one big event for the MIS major, but is not limited to the MIS major. There are about six other business majors that are involved in the event, but the majority of the attendees are MIS students. The event serves as a really great

networking opportunity since there are a lot of students, faculty and professionals from the industry. It is a great way for students to learn about the different companies that are out there and the different potential careers. At the event there will be networking sessions and keynote speakers. The event will help build a community within the department. Franks reported that \$370 is coming from the club's own account. She said that last year when WISC held the event, they made a revenue of roughly \$370, but had a miscommunication and thought the amount was \$800. Lyshall said that the tech and audio fees was required last year to hold the event in the Viking Union. The quote for catering on the budget is the same from last years. Last year 150 attendees were at the event, and the club anticipates to have between 150-200 people this year since there is more involvement with the major and there will be more firms at the event. Lyshall said that last year catering was through University Catering. She is trying to meet with the caterer to try and cut down the cost of catering while still providing enough food with the increase of attendees. Franks reported that last year MISA was granted \$2,000 from ClearWire which paid for most of catering. She said that this year there seems to be a struggle to find a sponsor. MISA would like to make the request an underwrite because if a sponsor is found, the club will give back the money that is not needed. The club is looking for potential sponsorships and will be hosting fundraisers and bakes sales. Lyshall said that the club is looking for a sponsor that will sponsor the event each year. Koenig reported that the club is asking for \$100 more than last year but is making the event bigger. Franks said that the club would still need to come up with the \$760 in order to get revenue.

C. Western Classics f\$9001

The club is asking AC for funding to go to the 43rd annual Classical Association of the Pacific Northwest on March 14th-15th at University of British Columbia, in Vancouver, B.C. To save money, the club will only be going one day. The club just found out about the conference in December and has not had enough time to fundraise. The club is only asking AC to cover registration fees and the attendees will be paying out of pocket for gas and food. Most of the members are classics or history majors, the attendees want to go to the conference to get more information about subjects they are interested in as well as network and learn about jobs. The club will do a presentation on what they learned when the members get back. The club is asking for \$900 as an underwrite just in case members drop out. Any money that is not used for registration will be given back to AC. Usually the registration fee is \$100 for the conference but since the club will only be going for one day, the registration fee is \$40 per person. The members must register for the conference before March. The club would try and fundraise if AC could not fund the full amount. Some members might pay out of pocket, but it depends on how much the club would be able to fundraise in such a small amount of time. Nezanet Tewolde said that the club will ask for funds from other departments such as the History Department and the Scholarship Office. Koenig suggested hosting a bake sale to pay for gas expenses. Carroll suggested talking to the History Department to ask for donation requests. A representative from Western Classics said that one of the reasons why the club wanted to go to the conference is because Western does not have a classical studies department. By attending the conference, the club can receive more information about graduate schools since the department at Western is very small. The club hopes to have a movie presentation on a modern film and present all the classical themes in modern media. The club will be taking pictures and bringing back notes that attendees gathered from the conference to fulfill the full circle effect.

D. WWU Marine Technology (Ž1.388)

James Kintzele is the Vice President of the WWU Marine Technology club, the club is an interdisciplinary team focusing on competing at the international competition at the end of the academic year in Detroit, Michigan. ROV is a remote operated vehicle designed for underwater exploration and the WWU team has been improving designs for the past four years. This year the club has also collaborated with the Society of Manufacturing and Engineering to help optimize the mechanics and structural build process. The club is asking AC for funding for thrusters for the club's ROV. Brad Nardone reported that last year was the first year that the club has built a ROV. 80% of what the club built last year was completely built by hand and for under \$2,000. He said most universities that the club competes against has ROV's that cost \$25,000-\$30,000. He said that the problems that the ROV had last year was being too heavy and did not have enough power. Nardone feels that the thrusters will push the club to a very competitive spot. Kintzele said that the upcoming competition focuses on education and using marine technology to create interest and improve science technology engineering mathematics (STEM) education. Nardone said that the club tries to build the ROV by hand to save money. Kintzele said that all the components will be used year to year, and will pass the equipment and components to future club members. Franks reported that the club requested \$880 last year, and this year the club is asking for an increase in funding by \$508. Nardone said that last year the club asked for funding for a lot of electronics and smaller parts. Last year the thrusters were donated, but the thrusters are still not as strong as the club needs it to be. Kintzele said that last year's purchase was for highly special connectors which is still being used. The components that will be purchased this year will still be used for future competitions. The regional competition will be in May in Sea-Tac and the international competition will be in Detroit, Michigan in June. The club hopes to place at nationals this year with the new thrusters. The club has not yet purchased the new equipment. The life span of last year's equipment which were the connectors is 10 years, and the life span of this year's equipment which are the thrusters is 5-10 years. The club has recognized that using off the shelf equipment will not be good enough to compete at an international level. The club is trying to receive funding from the Oceanic Engineering Society in Seattle and other potential donors if the club does go to the international competition. The club has not received any definitive agreement, but there is interested in the club from potential donors. If the club qualifies for internationals, the club will ask other potential donors first before asking funding from AC. Another route the club might take is to get a university van and drive across the country to Detroit, Michigan to save money. Tyson suggested to have definitive number for the lifespan of the equipment.

VI. ACTION ITEMS

A. Darkside Printmakers (\$1.200)

Hannah Cwiek reported that the club has formally asked for \$600 for funding from the Art Department. The club will not about how much funding will be received in the next couple of weeks. The club will be going to the SGC International Conference (Bridges: spanning tradition, innovation & activism) in San Francisco on March 26-29. WWU Alumni has gone to the conference and has been very successful. Cwiek said that each person will be paying \$180 for travel, \$205 for registration and \$128 for lodging for a total of \$505, not including food. The club has not yet paid for lodging, but has booked the rooms for the hotel. Franks suggested funding \$150 per person, which is \$900 total, but she said to keep in mind WWU Demography Club is asking for funding from the same account. Koenig said that hopefully AC will be getting

money from the AS Board of Directors on Wednesday. Tyson reported that the AS board of Directors seemed to support increasing travel money since there has been a 150% increase in clubs that are asking for travel money. Next week there is only one club that is asking for travel money, but since the club's conference is not until March the club can wait for funding. Franks asks if it is possible to pull money from grants, loans and underwrites if AC does not receive more funding. Hayden said that AC has done that before and it is okay. Koenig said that she and the council need to look at what events are coming up because she does not feel okay, pulling GLU's to travel because there should be funding for events on campus as well. Tyson reported that clubs that are going to conferences does not mean that the clubs cannot hold events on campus too. Hayden suggested keeping a consistent amount of funding that AC allocates each week. Tyson likes the lowering the amount like Franks suggested, but the definitive amount is still up in the air. Koenig feels like \$150 per person should be the maximum that AC is allocating for clubs. She said that if AC receives no funding from the AS Board of Directors and AC allocates \$150 per person for WWU Demography club, there will only be \$100 left in the account. Tyson dittoed. Koenig suggested funding \$125 each to stay consistent with the amount that AC is funding for travel and because it is a smaller number of people attending the conference.

MOTION AC-14-W-21 by Franks

Approve \$750 in the form of a grant, for Darkside print makers from club conference
Second: Koenig Vote: 7 - 0 - 0 Actions: PASSED

B. WWU Demography Club \$1,500

Paul Hemez reported that the WWU Demography club will be attending the 85th Annual Pacific Sociological Association Meeting in Portland Oregon. The club is asking AC for funding for travel, registration and hotel rooms. The Sociology department is giving \$700. Franks said that there is only \$858 in the budget left, so AC will not be able to fund full amount. She said that the club requested for \$600 last year. She feels comfortable funding \$600 since four people (at \$150 per person) are attending the event. That will leave \$200 in the budget. Tyson asked how detrimental it would be if AC does not fund the total amount. Hemez said it depends on how much money is needed to be fundraised. He said that \$100-200 can be fundraised or paid out of pocket, but \$500 would be detrimental. Koenig suggested funding the same amount that AC funded for Darkside Printmakers because it will leave the \$261 to make up not including food. Tyson said that his only concern about receiving funding from the AS Board of Directors is the potential to not spend the whole fund. He said that if clubs that tend to ask for money in the spring ask for money now, the amount will be sitting in the budget when the money could have been allocated to other clubs. Franks liked to point out that Student Marketing Association, a club that usually does ask for funding is asking for money. Tyson reported that last year at the end of spring, a club asked for \$3,000 and \$4,800 was left in the account. He said that it always good to think contextually about how much clubs will be asking for in the future and from what account. Koenig said that if AC does not receive any funding from the AS Board of Directors, the backup plan would be to retrieve money from GLUs and be conservative during spring quarter. She suggested to have a meeting on deciding how much money AC wants to take from GLUs. Hayden said that \$4,800 was left in GLUs that was used for travel funds.

MOTION AC-14-W-22 by Koenig

Approve \$600 in the form of a grant, for WWU Demography Club from club conference

Second: Carroll Vote: 7 - 0 - 0

Actions: PASSED

C. Billiards Club i\$500t

Joseph Tiegs reported that the Billiards Club is hosting a tournament on campus on February 21st or 22nd. The club is asking for a total of \$500 for prizes and food. The event will be at Fairhaven so there will not be any reservation fees. Fast year there was 25 people who signed up for the event. Each participant paid a \$5 entry fee. There were about 30-40 audience members circling through the event. The prizes includes two pool cues and two Amazon gift cards. Pizza and soda will be served at the event. To generate more revenue, the club is thinking about the entry fee be \$10 instead of \$5, that way the club will not need to ask for funding from AC next year. The club reserved a spot under the sky bridge on February 10th, from 12-4pm to publicize the event. Franks reported that the club asked for \$600 last year. She likes that the club is asking AC for less and is upping the entry fee so that the club will have revenue and will not ask for funding again. She said that \$500 is a reasonable amount. Tiegs said that he is trying really hard to get replacements for after he graduates this quarter. He said that the club is trying to find someone to take over during and after spring quarter. Koenig suggested that the person taking over the club should meet with her and attend an orientation. Tiegs said that last year, the competitors were able to buy back into the competition for \$5 during the first round. 50% of competitors did buy back into the competition. He does not feel that raising the price of the entry fee would make people less inclined to participate in the tournament. The tournament is an eight ball tournament and best two out of three games win.

MOTION AC-14-W-23 by Weyers

Approve \$500 in the form of a grant for Billiards Club Tournament from grants, loans and underwrites

Second: Carroll Vote: 7 - 0 - 0

Actions: PASSED

D. Western Homeless Outreach (\$200)

Tai Moses said that the Western Homeless Outreach Club is asking for \$200 for the Be Our Guest Event. It costs \$180 for a police officer to be at the event and another \$20 for publicity. He said that the club hosts the event every quarter. The club asks for free bus tokens from the bus system to get homeless people on campus for students to use their extra meals to guest them in.

MOTIONAC-14-W-24 by Carroll

Approve \$200 in the form of a grant for Western Homeless Outreach's Be Our Guest event from grant, loans and underwrites

Second: Haffher Vote: 7 - 0 - 0

Actions: PASSED

E. Viking for Fairtrade C\$1101

Parker Stafford said that the Viking for Fairtrade will be hosting a Valentine's Fair Trade Chocolate sale on vendor's row. The club also hosted the event last year and sold out. The event is to help educate students about fair trade. The chocolate is \$30 per box and the club will be purchasing three boxes. Stafford said that the club asked for \$110 because he wanted to make sure there was enough money for tax and shipping. Koenig reported that the request will be a loan. She said that a loan is a better way of doing fundraisers since the club will be making money back. Koenig said that the club had a previous loan for serving ice cream before a Dead Parrot's Society event but did not make any money back. The request was an automatic executive

approval by Tyson since the request was under \$75. The club will be purchasing three types of Theo's chocolate from Amazon because it was the cheapest. The club will be selling chocolate bars for \$4 a bar.

MOTION AC-14-W-25 by Franks

Approve \$110 in the form of a loan for Viking for Fairtrade Valentine's Day Sale from grant, loans and underwrites

Second: Weyers Vote: 7 - 0 - 0

Actions: PASSED

VII. BOOKSTORE DONATION REQUEST

A. BSU Heritage Dinner (\$200)

Tyson reported that the Heritage Dinners usually sell out and are very successful.

Koenig said that the event is really close so AC needs to let the club know about the approval of the request tomorrow.

MOTION AC-14-W-26 by Carroll

Approve \$200 in the form of a bookstore donation for BSU Heritage Dinner from bookstore donations

Second: Koenig Vote: 7 - 0 - 0

Actions: PASSED

VIII. OTHER BUSINESS

Tyson said that he is pretty optimistic about getting \$4,000 for travel funds from the AS board. He said that AC may or may not be spending conservatively in order to spend the full \$4,000. Koenig and Franks do not think that there will be a struggle with spending the full amount.

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:38 P.M.