



“AS Recycle Center Education Coordinator Relocation”

Proposed Motion: Approve the move of the Recycle Center Education Coordinator from the AS Employment System

Sponsor: Morgan Burke, VP for Business and Operations

Persons of Contact: Morgan Burke, VP for Business and Operations

Guest Speaker: none

Date: March 8, 2014

Attached Document

Memorandum of Understanding

Background & Context

“On May 2, 2012 the AS Board of Directors approved the recommendation to permanently shift the program reportage from the AS Recycling Center from the Associated Students to the Viking Union Facilities (Memorandum of Understanding).”

The transitory action of the *Memorandum of Understanding* stated that the AS Recycle Center Education Coordinator remain as a salaried employee within the AS Employment System. This position remaining within the AS, while the other staff were within the VU Employment System was intended to be reviewed by the VU Facilities and the AS Board sometime before June 10th, 2013. Unfortunately, this position was not reviewed within the time stipulation.

However, due to recent conversations with the current position holder, the AS Recycle Center Manager, the AS President, and Vice President for Business and Operations, it was a common consensus that the position should be moved the VU Facilities Employment System. With additional conversations between Jim Schuster, Director of Viking Union Facilities and Kevin Majkut, Director of Student Activities a decision was made to propose the move of the position from the AS to the VU and to bring the proposal to the AS Board of Directors for review.

Summary of Proposal

The AS Recycle Center Education Coordinator would like to complete the transition of the AS Recycle Center from Associated Students to the VU facilities. This position will no longer participate in the Associated Students hiring process or the mandatory trainings specified in the job description.

Fiscal Impacts

There are no fiscal implications.

Rationale

"The AS Fall Training prevents the Recycle Center Education Coordinator from working directly with housing and incoming students to facilitate move in education on Western's policies involving recycle and waste education during a critical time. This is also an important time to make new connections with Food Service employees to continue expanding the recycle education through the dining halls (one of Westerns largest source of recycled materials).

AS Spring hiring also prevents the AS recycle center education coordinator from accomplishing any tasks other than Earth Day Fair and the annual recovery drive. There is no opportunity to expand the recovery drive to its full potential through education, networking, advertising, or promotion to students of the donation. For instance, before the AS Spring hiring was initiated the education coordinator would go to each residence hall meeting to explain the upcoming event of donating items during move out which greatly enhanced the participation and quality of the drive.” -Kiva, Current Position holder