Doe. 11 Roberts 4/17/14



"Western Cares and Back 2 Bellingham Reunion"

Proposed Motion: Approve the up to \$500 from AS Operating Enhancement (FXXENH) to cover the expenses for the AS Board Back to Bellingham Reunion.

Sponsor: Carly Roberts, AS President **Persons of Contact:** Cindy Monger

Date: April 17, 2014

Background & Context

This year there were several large expenses that needed to be covered out of AS Board Discretionary. In order to cover these unique onetime expenses we are requesting additional funding from Operating Enhancement.

Summary of Proposal

The AS Board of Directors Office is hosting an AS Board Reunion as part of Back to Bellingham. The purpose of the reunion is to bring former, current, and future Board Members together for networking as well as to offer a time to honor the 38 years of service by Jim Schuster and Kevin Majkut. A minimal reception has been planned for 50 attendees. Catering is aware that these numbers may change as RSVPs are gathered.

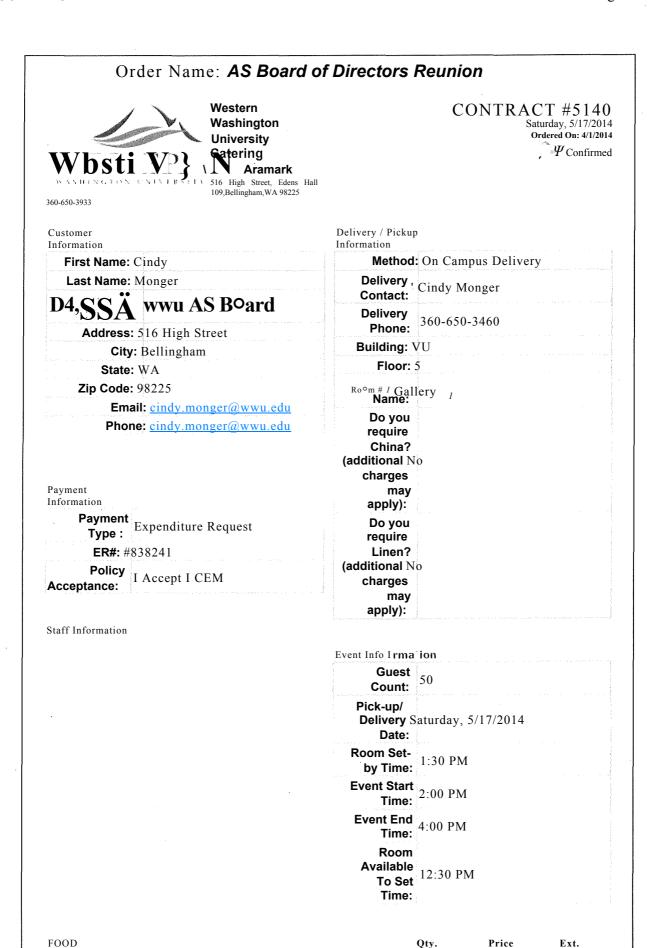
Fiscal Impacts

Current expenses from discretionary Projected expenses for the remainder of the year \$1,392

<u>\$ 500</u>

\$1,892 of the \$2,000 budget

Estimated Costs of catering is under just under \$500



Fresh Garden Crudité (Receptions, Reception Platters) Served with Ranch and/or Hummus, and Pita Triangles, Serve 20 Ranch and Hummus - (Ranch and/or Hummus)	1 .	\$60.00	\$60.00
Fruit & Cheese Platter (Receptions, Reception Platters) Fresh Seasonal Fruit with Domestic & Imported Cheeses served with Gourmet Crackers, Serves 20	1	\$80.00	\$80,00
Antipasto Platter (Receptions, Reception Platters) Served with Marinated Grilled Vegetables and featuring a Fine Assortment of Salumi Italian Meats & Gourmet Cheeses, Serves 20	1	\$95,00	\$95,00
Cookies & Brownies (Breaks, Desserts)	50	\$1,59	\$79,50

BEVERAGES	Qty.	<u>Price</u>	Ext.
Starbucks Coffee - per gallon	1	\$17,75	\$17,75
Hot Tea - per gallon	1 ^	\$17,75	\$17.75
Lemonade - per gallón	2	\$9,99	\$19,98

	Order Totals		
* The administrative charge Is not intended	Sub Total	\$369,98	
to be a tip, gratuity, or service charge for	Administrative Charge	\$74,00	
the benefit of employees.	Tax	\$38.63	
	Order Total	\$482,61	
	Balance Due	\$482.61	

Special Instructions

CONTRACT #5140