

**Western Washington University Associated Students  
Activities Council Meeting**

Monday, April 14<sup>th</sup>, 2014 VU 567

Present: Jarred Tyson, Kasey Koenig, Kaleb Ode, Nicole Carroll, Katrina Haffner, Giselle Alcantar Soto, Ashley Weyers, Mason Thaut, Edward Cuevas *Absent: Samuel Weaver*

Advisors: Casey Hayden

Secretary: Sheridel De Vera

Guest(s): Susan Fusaro -Student Chapter SAA, Aprii Sakowski -L E A D, Nathan Drapeia - Philosophy Club, Kaitlin Webster -Opwera Club, Brittini Cosgrove -Scottish Country Dance, Brooke Hagopian and Abby Knapp-WWU Karate, Meagan Malone and Nick Ohlweiler-Cosplay Coalition, Jacob Yeacous -Foulplay, Neil Christenson -Occam's Razor

**MOTIONS**

AC-14-S-11	Approve to move Student Chapter of Society of American Archivists and Canada Club item to Action Item G <b>-Passed</b>
AC-14-S-12	Approve Karate Club as an official recreational AS club <b>-Passed</b>
AC-14-S-13	Approve \$300 in the form of a grant for Communications Club BBQ from grants, loans and underwrites <b>-Passed</b>
AC-14-S-14	Approve \$500 in the form of a grant for WWU Opera Scenes from grants, loans and underwrites <b>-Passed</b>
AC-14-S-15	Approve \$700 in the form of a grant for WWU Formula SAE from grants, loans and underwrites <b>-Passed</b>
AC-14-S-16	Approve \$1,500 in the form of a grant for L.E.A.D from grants loans and underwrites <b>-Passed</b>
AC-14-S-17	Approve \$1,000 in the form of grant for the WWU Philosophy club from grants, loans and underwrites <b>-Passed</b>
AC-14-S-18	Approve \$2,700 in the form of an underwrite for the Occam's Razor from grants loans and underwrites with the stipulation that 250 copies will be printed <b>-Passed</b>
AC-14-S-19	Approve \$300 in the form of a grant for Student Chapter SAA from grants loans and underwrites <b>-Passed</b>
AC-14-S-20	Approve \$100 in the form of bookstore donation for African Caribbean Club from bookstore donations <b>-Passed</b>
AC-14-S-21	Approve \$50 in the form of bookstore donation for Personnel Office from bookstore donations <b>-Denied</b>

Jarred Tyson, AS VP of Activities, called the meeting to order at 6:02 p.m.

**I. APPROVAL OF MINUTES**

**A.II. REVISIONS TO THE AGENDA**

Koenig said that the Student Chapter of Society of American Archivists and Canada Club item came in late and is over the \$300 limit in order to be an action item this meeting but the event is coming up this week and there is not time for the item to be an info item. Hayden said that in order of the item to be on the agenda, the rules of operation would need to be suspended. Susan Fasaro said that the club is hosting a one day conference on Thursday. The conference is a cross boarder international archives conference. The club is bringing in two archivists from Canada and two archivists from Seattle. The club is requesting money from the AC to provide food for the event. The current amount for food is \$1,004 for 30 guests. Currently there are 30 people registered and the club is anticipating more, therefore the cost of food will increase. Looking at the club's budget, the account that the club needs is \$265. However, since the number of attendees could increase, the amount will increase as well. The club is requesting \$400 as an underwrite and anything the club does not need, will be returned back to AC. Thaut said that there was communication issues when organizing the event. Thaut said that all the positions have been delegated. He said that the club has received \$300 from the Humanities department, \$300 from the History department and \$600 from the Canada House. Carroll said that she is in the History department and has received an email regarding the event. Fusaro said that the event is also to inform undergraduates about Western's graduate programs. Ode feels that the item should be put as an action item under Occam's Razor's request. Tyson dittoed.

*MOTIONAC-14-S-11* by Koenig

Approve to move Student Chapter of Society of American Archivists and Canada Club item to Action Item G

Second: Carroll

Vote: 8 - 0 - 1

Actions: PASSED

**III. BUSINESS DIRECTOR'S REPORT**

Currently there is \$11,114 in grants, loans and underwrites, \$308 in club conference funding, \$0 in academic conference funding and \$100 in bookstore donation requests.

**IV. CLUB RECOGNITION (*Basic Funding if Indicated*)**

**B. Karate Club**

Brooke Hagopian and Abby Knapp are looking for a space to train and practice their skills with other students at Western who love martial arts. The club preferences students who have moderate experience with martial arts so there could be training involved rather than teaching. There has been a lot of students interested in training with the club with different styles as well. The club is also open to students that do not have any training at all. Koenig said that there are several other martial arts club on campus but there is not a specific karate club. Koenig asked how the club will differentiate itself from the other

martial arts clubs. Knapp said that the club wants to train for tournaments and will help students who are in similar styles to compete in tournaments. The Karate club will provide students with a wide variety of different styles to train from. The club is a different experience than the grappling martial arts. Other students from different martial arts clubs are interested in joining the karate club. The club is planning on collaborating with other martial arts club on campus. The club will publicize the club by attending other martial arts clubs' meetings.

*MOTION AC-14-S-1 2* by Koenig

Approve Karate Club as an official recreational AS club

Second: Alcantar Soto

Vote: 9 - 0 - 0

Actions: PASSED

## V. INFORMATION ITEMS

### A. Capoeira Club

Lindsey Gard reported that since the last time the request was submitted, the club received a donation of \$400 from the Dance Department. She also added that the club has \$627 in the club account therefore the club is only requesting for \$1,500 instead of \$2,605. The event is for the Afro-Brazilian Festival. The event intertwines different cultural experiences. The event will have Samba dancing, Capoeira and other types of dances. If the club receives enough funds it will go towards hosting a Brazilian meal at the event. Last year the event was very successful and lasted all day. The event is free for students and \$5 for general admission. There is always a diverse crowd. Tyson said that last year the club was allocated \$850. Gard reported that the increase of funding is due to the club flying in a dance instructor from Oakland. She also mentioned that another performer will be bringing in band members. The club has contacted other resources for funding, but has not heard back from them yet. Gard said that all the classes will be in Carver Gym D and if there is enough funding for food, the food will be in a separated space. Koenig said that last year, the cold beverage fund and diversity fund funded some of the event. However, the cold beverage fund no longer exists. Koenig said that the club received a publicity package. Gard said that the club is planning on selling t-shirt at the event. Gard said that the money from this year's event will be used for next year's event. Haffner suggested reserving a room for the dinner event. Tyson suggested getting a ball park amount for the different funds.

### C. Cosplay Coalition

Meagan Malone and Nick Ohlweiler said that Cosplay Coalition is requesting money on behalf of the club and other clubs, to contribute to Viking-Con. Viking-Con is an AS Productions event. The event is a revival event that Western hosted in the 80's and 90's. The event was brought back last year. One of the goals of the event is club involvement. There will be 12 Panels with 3-5 speakers each. There will be a key note (voice actor) speaker. Foul Play and Cosplay Coalition are hosting activities during the event. The club will be bringing in famous cosplayers from Seattle for a Q&A session. Malone said that this year there is more club involvement than last year. She also said that at Viking-Con there is a very targeted audience and most everyone who is attending the event will be interested in what the clubs are doing. The event will have a lot more honest interest from

the attendees. Cosplay Coalition, Stage Combat Club, Viking Radio Theatre, Foul Play, Comic Book Club, Humans vs. Zombies, Disney and other clubs have already signed up to be part of the event. Koenig is concerned that this amount is almost 30% of the event's budget. Gard said that the biggest area for the funding is for smaller areas such as printing costs, supplies, and prizes. She also said that overall the event is bigger than last year. The event will be having four more panels than it did last year and there will be a more popular guest speaker. Ode asked if there is any money making activities at the event. Gard said that there is a ticket cost for the event. Malone said that there are four different ticket prices. The club is also looking into collaborating with other AS offices such as the Queer Resource Center for different types of funding. She said that the club is also having a concert after the event which will be free for VIP ticket holders but non VIP ticket holders would have to pay for. Ohlweiler said that the event is losing ticket revenue because the some of the club members working the event will be getting in free. The standard ticket price for students is \$7 and the VIP pass is \$12. For community members the standard ticket price is \$12 and \$14 for VIP passes. Last year there was a good amount of community members that attended the event. Hayden said that \$2,000 is coming from ASP and the event is expecting \$1,600 from ticket sales. Hayden suggested on coming back next week with a more itemized list on what supplies are being purchased and how much the cost will be.

D. Scottish Country Dancing Club

Brittni Cosgrove is hosting a dancing conference that happens annually. This year the conference will be held at WWU. Hayden reported that the conference has done a good job in breaking even in the past. Cosgrove reported that every year the conference hopes to give \$800 towards the next year's conference. Hayden said that the club is asking for \$500 which is the difference of the event budget. That puts the pressure on the club to make sure that there is enough people registered for the conference in order to break even. Hayden suggested for the club to ask for a higher amount as an underwrite and pay back AC what they have earned. There are expenses that are necessary for the conference to have such as paid dance instructors. Hayden feels that there should be enough money in the club account to make sure that the necessary expenses for the conference can be paid. Hayden feels that the club should be asking for more money than \$500 because the club has some upfront costs that need to be taken care of before the event. Koenig reported that ASP is no longer hosting a comedian therefore there will be money coming back to AC. Cosgrove said that there is around 20 people who have registered and the club has offered a WWU package. Different packages for conference registration for people coming out of town and for WWU students. The club is planning on publicizing the event by distributing flyers and posting on social media. Cosgrove said that conference is open to the public and not targeting specific schools. Hayden said that the payment for registration is mailing checks or through the Paypal account.

**VI. ACTION ITEMS**

A. Communications Club

Laura Galvin said that Schoarls Week is coming up on May 14<sup>th</sup> and there will be a BBQ on the Communications Lawn for the Communications club. Communications students

will be presenting papers and the BBQ on the Comm Lawn is an incentive to watch students' presentations. The club is trying to make the event bigger than last year. The club is hosting fundraisers for the event such as bake sales. There is about \$200 in the budget. However, Relay for Life is coming up and the club is hoping to use the club funds for that event. Galvin said that the club is requesting \$300 because there event will now need a food permit that costs \$90. Koenig said that the club cannot host a raffle but there are other ways of fundraising such as hosting door prizes. Galvin said that the event is open to anyone and that it is a promotional event for the department. Hayden said that last year the event was granted as a potluck since there was pre-cooked frozen patties and it was a 'closed event'. The temporary food service fee was waived because the Health Department thought of the event as a 'closed event' because attendees needed to attend a presentation to receive food. The event is having at least 25 presenters and expecting 200-300 students. Hayden said that the event will need a catering exemption form.

*MOTION AC-14-S-13* by Cuevas

Approve \$300 in the form of a grant for Communications Club BBQ from grants, loans and underwrites

Second: Haffner

Vote: 9 - 0 - 0

Actions: PASSED

B. WWU Opera Club

Kaitlin Webster said that the request will help support Opera scenes. The event will give music, theatre and dance majors the opportunity to receive performance credits (especially for underclassmen). The funding will be for sets, props, lighting, and supplies. Webster said that the club will be buying just enough supplies for the event because there is not a lot of storage space. The club has also rented costumes from the costume department. She also said that the club hopes that ticket sale revenues will help out the event for next year. The club's goal is trying not to ask for funding from AC next year.

*MOTION AC-14-S-14* by Carroll

Approve \$500 in the form of a grant for WWU Opera Scenes from grants, loans and underwrites

Second: Thaut

Vote: 9 - 0 - 0

Actions: PASSED

C. WWU Formula SAE

Slavik Melnik said that the club will be purchasing the supplies 30% off from the MSC Industrial Supply Company. Daniel Horsey said that last year the club purchased the safety gear (flash shield, high voltage gloves) that was requested. Melnik said that a lot of the personal safety gear was bought by members. Horsey said that the tool kit is required for competition but the club also needs the tool kit while working on the project. The tool kit comes with a limited warranty and will be reusable for several years. The club will be competing at the Nebraska conference. Horsey said that the competition is extensive and includes a business component, cost report, design presentation (engineering theory) and four dynamic events. Before entering the competition the car would need to pass a

rigorous inspection. The club is planning on presenting during Back 2 Bellingham weekend to showcase the Formula SAE car.

*MOTION AC-14-S-15* by Alcantar Soto

Approve \$700 in the form of a grant for WWU Formula SAE from grants, loans and underwrites

Second: Thaut

Vote: 9 - 0 - 0

Actions: PASSED

D. L.E.A.D.

April Sakoski said that she is meeting with people to find budgeting and space next year. The Dean of Huxley wants L.E.A.D to be part of the Environmental Center and wants the club to be an academic club as well. Hayden suggested on looking into becoming part of DRAC. Koenig feels that because the request is so close to the end of the year, the tools could be part of a department and not the AS. Sakoski said that the Outback will also use the tools. She said that she is requesting the funds now because she did not know where to ask for funds in the beginning of the year. Ode said that even though the tools would not be property of the AS, it still would be utilized by WWU students. Hayden said that the concern of timing of the request is about how much money is left in the AC funds rather than what is an appropriate level. He said that if the request came in earlier, the amount of \$2,400 would still have been high. Historically, it is rare of AC to fund over \$2,000 for any club or event. Tyson said that the groups that requested funds around this time last year have already come to AC. Koenig said that AC has also received clubs who have never asked for funding before. Tyson said that the amounts requested this year has not been as high as the past. Ode said that the College of Business and Economics Week are not having clubs request money from AC, if clubs do it would be for a much smaller amount of money. Sakoski said that the removal of English Ivy is continuous and will grow back. She also said that there will be 17 work parties this spring. Koenig said that she did not mean for AC to not fund the request. However, she suggested on cutting down the amount of tools in order for AC to afford the request. Sakoski said that she re-evaluated the sights this past week and she said that the least important thing on the list is the plants that replace the blackberry area because the trees will eventually shading the area. She said that the areas that English Ivy was removed are already growing back if ferns are not planted. Sakoski said that the City of Bellingham cannot ask for funding for this project. Hayden reminded the council that the club is responsible for how they want to use the funds that AC allocates. Koenig suggested funding \$1,300 to L.E.A.D. Thaut suggested funding \$1,500. Tyson said that the average number that Tyson, Koenig and Thaut suggested is \$1,300. Alcantar Soto said she is comfortable with funding \$1,500 because she feels that L.E.A.D has put in a lot of work in the past. Tyson said that this could possibly be the last year that AC is funding L.E.A.D. Hayden said that as he looks how much money is left in GLUs and how much money is going to come back, he suggested on funding more than \$1,500. He said that he does not want to be in a position where not all the money is spent. Hayden said that considering that L.E.A.D has not asked for funding in the past and has been successful in the past, he suggested on funding more a higher amount. Ode said that if AC approves \$1,500 there will be \$9,114 left in

AC with two more requests.

*MOTION AC-14-S-16* by Koenig

Approve \$1,500 in the form of a grant for L.E.A.D from grants loans and underwrites.

Second: Alcantar Soto

Vote: 8 - 1 - 0

Actions: PASSED

E. WWU Philosophy Club

Nathan Drapela said that the request is for the North West Philosophy Conference that will be held on Memorial Day weekend. He said that \$1,700 is the new funding request amount. Around \$700 will be coming from the Philosophy department. The \$700 is not a concrete amount, but that was what the Philosophy department has funded in the past. He said that catering can be cut down if AC cannot fund the full amount. The club are hosting bake sales and selling t-shirts as fundraisers for the conference. Drapela also said that he will be contacting the Political Science department for funds. Koenig suggested funding \$800-\$ 1,000 because AC has funded the club earlier this year and it was mentioned that AC could possibly not fund a club twice in a year. Drapela said that the reason the club wants to have food at the conference is to offset the costs of the student presenters who have travelled. Alcantar Soto said that AC usually does not fund big events, and she wants AC to stay consistent. She suggested on coming to the Club Hub can help with fundraising ideas.

*MOTION AC- 14-S-17* by Thaut

Approve \$1,000 in the form of grant for the WWU Philosophy club from grants, loans and underwrites

Second: Cuevas

Vote: 8 - 1 - 0

Actions: PASSED

F. Occam's Razor

Neil Christenson said that the club is scheduling bake sales for this quarter. He also said that copy and services has revised the printing quote which knocked off \$500 from the amount. The club is now asking for \$2,950 as an underwrite. The club will put a free will donation can when distributing the publication. The new printing quote is \$9.50 per copy. The club is presenting to be a student publication at the end of the month. Tyson said that this could be the last year that AC funds the club. Koenig said that last year the club was allocated \$2,600. She feels that since the club is trying to reduce the costs, AC should support and fund no less than \$2,600. Carroll said that the item is also an underwrite so there is a potential that money can be coming back. Ode said that if AC funds \$2,600 the club could print 280 copies (\$9 per copy). Thaut and Koenig agreed that the club has accountability.

*MOTION AC-14-S-18* by Cuevas

Approve \$2,700 in the form of an underwrite for the Occam's Razor from grants loans and underwrites with the stipulation that 250 copies will be printed

Second: Alcantar Soto

Vote: 8 - 0 - 1

Actions: PASSED

G. Student Chapter SAA

Thaut said that 34 members signed up as of this morning at 11:40am. He said that the club is getting food from three different vendors. He calculated the costs per person and it is \$6 for food for the whole day. He said that the club is requesting \$400. Initially the club requested \$260 but since more people could be registering, the club would need more money to cover the additional costs. Hayden suggested on giving catering their budget and see how they can work around it. He said that since it the club's first event, the club can cut down catering. Koenig feels that AC should not suspend the rules of operation for a club twice in one meeting.

*MOTION AC-14-S-19* by Ode

Approve \$300 in the form of a grant for Student Chapter SAA from grants loans and underwrites

Second: Haffner

Vote: 7 - 0 - 1

Actions: PASSED

## **VII. BOOKSTORE DONATION REQUEST**

### **A. African Caribbean Club**

Tyson said that ACC was allocated \$100 last year.

*MOTION AC-14-S-20* by Koenig

Approve \$100 in the form of bookstore donation for African Caribbean Club from bookstore donations

Second: Haffner

Vote: 8 - 0 - 0

Actions: PASSED

### **B. Personnel Office**

Since there is not enough money in the fund, AC cannot fund this request.

*MOTION AC-14-S-21* by Koenig

Approve \$50 in the form of bookstore donation for Personnel Office from bookstore donations

Second: Thaut

Vote: 0 - 6 - 2

Actions: Disapprove

## **VIII. OTHER BUSINESS**

**THE MEETING WAS ADJOURNED BY ACCLAMATION AT 8:11 P.M.**