

**Western Washington University Associated Students
Activities Council Meeting**

Monday, April 7th, 2014 VU 567

Present: Jarred Tyson, Kasey Koenig, Kaleb Ode, Nicole Carroll, Katrina Haffner, Giselle Alcantar Soto, Ashley Weyers, Samuel Weaver, Mason Thaut *Absent: Edward Cuevas*

Advisors: Casey Hayden

Secretary: Sheridel De Vera

Guest(s): Aprii Sakowski -L.E.A.D, Neil Christenson -Occam's Razor, Natalia Johnson and Kaitlin Webster-WWU Opera Club, Nathan Drapeia -Philosophy Club, Emily Blessington and Sarah Rothgeb -Middle Women of WWU, Alysa Kipersztok and Bette Amir-Brownstein - B'yachad: Students for Israel Education, Carolyn Bowie -Students for Sustainable Water, Randi Weber -Socialist Alternative, Daniel Horsey and Slavik Melnik -WWU FSAE, Luke McClure and William Rasuacw -SAMPE WWU

MOTIONS

AC-14-S-1	Approve the minutes from March 10 th , 2014 -Passed
AC-14-S-2	Approve \$240 in the form of a grant for the B'yachad: Student for Israel Education from grants, loans and underwrites -Passed
AC-14-S-3	Approve \$300 in the form of a grant for the Socialist Alternative conference from grants, loans and underwrites -Passed
AC-14-S-4	Approve \$200 in the form of a underwrite for the Middle Women of WWU from grants, loans and underwrites -Passed
AC-14-S-5	Approve to suspend the rules of operation and to approve an amount for Students for Sustainable Water that is above \$300 without being processed -Passed
AC-14-S-6	Approve \$400 in the form of a underwrite for the Students for Sustainable Water Celebration from grants, loans and underwrites -Passed
AC-14-S-7	Approve \$175 in the form of a bookstore donation for the Korean Student Association -Denied
AC-14-S-8	Approve \$100 in the form of a bookstore donation for Psych Fest -Passed
AC-14-S-9	Approve \$150 in the form of a bookstore donation for WWU MEChA's Low Rider Show -Passed
AC-14-S-10	Approve \$200 in the form of a bookstore donation for NASU Pow Wow -Passed

Jarred Tyson, AS VP of Activities, called the meeting to order at 6:02 p.m.

I. APPROVAL OF MINUTES

MOTION AC-14-S-1 by Tyson

Approve the minutes from March 10th, 2014

Second: Thaut

Vote: 9 - 0 - 0

Actions: PASSED

II. REVISIONS TO THE AGENDA

III. BUSINESS DIRECTOR'S REPORT

Currently there is \$12,014 in grants, loans and underwrites, \$608 in club conference funding, \$0 in academic conference funding and \$550 in bookstore donation requests.

IV. CLUB RECOGNITION (*Basic Funding if Indicated*)

A. SAMPE Student Chapter of WWU

Luke McClure and William Rasneic said that the Society for the Advancement of Material and Process Engineering is a student run chapter of the international professional society that provides information on advanced materials their processing and manufacturing and new technologies. A lot of the members are plastic engineers program. The club connects students with different industries. The club attends special events and technical conferences. The SAMPE Student Bridge Contest is a conference in Seattle that is coming up soon. Most of the members are plastic engineer students however there are other students who attend the meetings who are part of the marketing department. The club is trying to target underclassmen but most members are juniors or seniors. The club has about 6-8 officers and 10-15 club members. The advisor for the club is part of a department, however the club will not receive any financial support from any department. Tyson said that there is a trend that the department is trying to collaborate with a lot of the academic AS clubs and requesting AS funds for events. The club meetings have had guest lectures and have given department tours in the past. The club is hoping to reach out to other students that are non-engineering members. SAMPE is looking to get funding for a banner to help publicize the club.

MOTION AC-14-S-2 by Carroll

Approve SAMPE Student Chapter of WWU as an official Academic/Departmental AS club

Second: Weaver

Vote: 9 - 0 - 0

Actions: PASSED

V. INFORMATION ITEMS

A. WWU Onera Club (\$5001)

Caitlin Webster and Natalia Johnson said that the club is requesting money for costumes (from value village or the costume shop), props, programs, fees and supplies to stage the annual opera scenes performance. The show provides an extra performing opportunity for those in the department and also for those interested in opera. The club does a lot of fundraising and the AS request will help supplement the fundraising that the club has done this school year. In the music department, there is only one opera performance each year. The Opera performance gives students the opportunity to have performance experience, especially the underclassmen. Over 50 students are participating this year for

the opera performance. The performance is where a lot of the funding that the club receives. The house is usually about half full. The club is hoping, with more advertisements this year there will be more attendees. There is typically two to three performances during the event. At the performance the club hosts fundraisers, such as bake sales. The supplies that the club is requesting for are tools and paints for making the set. Most of the props that the club uses are from club members houses. To put on the event, the club has to hire people to run the stage technology, sound system, lighting etc. Caitlin Webster said that the money from ticket revenue will go towards the performance budget for next year. She said that the club is getting more students across campus and she is hoping to have a bigger production next year. Natalia Johnson said that most of the funds that the club receives usually goes towards the opera production and not towards opera scenes. Opera scenes is a student run performance. The club has an advisor from the music department, but does not receive any financial support from the department. Casey Hayden said that some of the clubs that are associated with the music department do not have to pay the rental fees for the using the Performing Arts Center. Johnson said that the club does have to pay the rental fees. Webster said that the club gets a lot of volunteers from the theater technology students because the club tries to collaborate with the professors in the theater technology department to use the opera event for volunteer hours for their classes. Hayden suggested that AC should decide if the item should be funded from grants or loans for next week.

B. WWU Formula SAE t(\$700)

Slavik Melnik reported that the WWU Formula SAE team is requesting funding from AC for an electric tool set. The funds that the club has from a sponsorship will be allocated to buy the parts and materials for building a race car. The WWU Formula SAE team is constructing an all-electric car, Viking 57 which will compete in the 2nd annual all electric competition in June at Lincoln, Nebraska. The competition includes a business presentation, track race event, and an engineering and design portion. The club's purpose is to work in the industry and designing a car. This year, the club is building an electric race car and is the first year the club is planning on competing. Last year the club tried to compete, however this year is the first time the club has the potential to compete. Since it is the club's first time competing the appropriate tools and supplies are not acquired yet. Daniel Holsey said that the tools will be for the high voltage equipment that the club members will be working with. The club has a custom made battery pack and high voltage amperage that the tools will be used for. Melnik said that the tool set is \$925.31 however the club is able to get a discount of 30% with the MSC Industrial Supply Company which brings the cost down to \$702.53 after taxes. The club is working on other ways for funding the tool kit. He said that it is difficult to get cash discounts from companies. Companies usually only gives discounts or donate parts. The club's biggest sponsors are BP and Porsche Club of America. He said that if AC cannot fund the whole amount, any amount above \$500 will help. Holsey said that the tool set is required for the competition. The life expectancy of the tool kit is about 10 years and will be definitely used in future projects. He said that the tool set will be a club owned tool set. There is a general tool box that is located in a place that the club members can only get to that the tool set will be kept when not being used. Koenig said that last year the club was

allocate money that was not used. Melnik said that last year, there was miscommunication about the allocated money therefore the money was not used. This year, he said that he will make sure that the allocation of money is communicated well throughout the whole club. Hosley said that with the new priorities of the club, the money allocated by AC will be used right away.

C. L.E.A.D (Learning, Environment Action, Discovery) (\$2,400)

April Sakowski said that LEAD is a service learning organization on campus. LEAD connects students with the city of Bellingham to create work parties at various locations. Last quarter, LEAD had 14 work parties and collaborated with three academic classes with 260 student attendees. This upcoming quarter, LEAD has 17 work parties, collaboration with five academic classes and expecting 400+ student volunteers. The club has not made any funding requests to the AC in the past couple of years because the club was unaware that they could receive funding from AC. The club is part of the Huxley College Department but does not receive operational expense funding through the department. LEAD is allowed less than \$100 per quarter for printing purposes, but the club is lacking marketing materials, tools, plants and volunteer appreciation supplies. The club is requesting money to compensate for the rapid growth of the program. Thaut suggested requesting Fairhaven College for funds. Sakowski said that the club received a grant through the Green Energy Fee to add to the collaborative tool supply with the Outback as well as to plant new plants in an area that the club removed invasive species. Sarah Rothgeb said that she has attended a LEAD work party and the event did not have enough gloves for all the volunteers. Koenig said that the item is a weird request because there are people that are part of LEAD that are paid employees. She feels that LEAD is in the middle ground between a department and a club which is hard to figure out where the funding should be coming from. Sakowski said that she had a meeting today with the Dean of Huxley and he is going to push for the club to be part of the Environmental Center in the fall (similar to where the Outback receives their funding), since the mission statement is similar to the Environmental Center mission statement. Hayden said that it is a sensible move, however the budget process will probably take all year. He said that the AS budget process for next year is happening now. Sakowski said that in the meantime, the club is trying to make sure the invasive species that has been removed do not grow back. She said that there needs to be native plants in those locations as soon as possible. From the past years, more and more professors want to be involved with the club. LEAD facilitates service learning opportunities and hands on experience with species on the field. If students are learning about plants and invasive species in the class room, students can come to a LEAD work party and see hands on the impact of the removal of invasive species and embedding of native plants does for the environment. Ode suggested that the club could benefit from purchasing supplies from Home Depot or Lowes. Sakowski said that since LEAD is a non-profit organization and has a partnership with the city of Bellingham, Bellingham Hardware and local nursery Nativa gives LEAD discounts and free delivery. If AC funds the request for tools, the supplies will be located in the Outback. The LEAD members currently pay out of pocket for snacks for the volunteers. The club lacks in representing LEAD at work parties and at on campus events, the club would like to improve the presence with a new vinyl banner that

displays the logo and would not become dated. Student volunteers often mention that we could provide refreshments at the work parties to make the work parties have a more social atmosphere.

D. WWU Philosophy Club f \$2,000)

President of the Philosophy Club, Nathan Drápelo, said that on Memorial Day weekend the club has its 12th Annual Northwest Student Philosophy Conference. It is entirely a student run conference. The club is bringing in a keynote speaker from the University of Pennsylvania. There was over 30 paper submissions from students across the northwest looking to present at the conference. The conference is a two day event. The conference will give students from the WWU campus to interact with other students across the Pacific Northwest and to give WWU an opportunity to act as a hub for philosophy in higher education. Drápelo said that the Philosophy department usually allocates \$500-1,000 to the conference but he does not know how much the department will allocate this year. The Philosophy department has committed to helping fund the conference. Of the 50 or so expected attendees, 40 of the attendees are expected to be WWU students. He said that there is not a lot of non-WWU students that will be attending the conference because of the cost of attending can be very high. The club will publicize the event by talking to professors and announcing the event in philosophy classes. If AC cannot fund the full amount, the club will ask different resources for funding as well as find different ways to make the event cheaper such as cutting down some of the food. Drápelo said that the amount listed for catering (\$1,200) was the amount that was used in years past. He said that he will meet with catering to talk about a concrete amount. Hayden said that AC gave \$1,800 last year. He requests to meet with Didi Lombard to see how much money was allocated for catering for the Philosophy event.

E. Occam's Razor (\$3,500)

Neil Christenson said that Occam's Razor is a student run scholarly journal on campus. Every year, the club asks WWU undergraduates to submit writing. The volunteer editors go through the submissions, pick the best pieces and then compile it all into one journal. The estimate for copy and services fee will be at least \$3,500 to print the publication while still keeping the quality of the journal. The request is more than has ever been asked for in previous years because very few students on campus know of the publication since the club can only print out very few copies every year. This year, the publication has maintained production value but made the publication itself physically smaller. The publication has also removed some slots for essays that have been done in the past. This year, the club is increasing the number of copies to 300 at \$11 per copy. The club is increasing the number of copies to hand out the publications this year as well as next year when tabling at Red Square to publicize the club. During the Info Fair this year, the club ran out of copies to hand out during the first day tabling. The estimated cost might go down since the page amount is going to be lowered. Koenig said that the cost value of the publication last year was beautiful but excessively high especially since it was funded entirely by AC funds and no fundraising was utilized. She said that another publication came to AC this year and AC funded the club \$7 per copy for the other publication.

Christenson said that in the past, Occam's Razor receives most of its money from AC since there is not a lot of fundraisers that can be done. The club has looked into finding sponsorships but has put that off because the club does not want to cheapen the integrity of the publication by asking businesses for advertisements. This year, the club has found cheaper paper to use for the publication and reduced the size (7 x 10). Christenson said that the executive staff is meeting on Thursday to talk about being a departmental club (DRAC). There is no policy of how to add publications to DRAC. The club is hoping for this year to be the last time asking from money from AC. The club is hoping to have all the submissions are finalized, and hoping to have copies be in hand May 9th and out to the public on May 12th. Hayden feels that it is not practical for the club to be handing out the \$7+ publications during Info Fair because the mind set of students during the event. Tyson suggested to publicize the publication during Back 2 Bellingham weekend and there could be potential for collaboration. The publication is to showcase undergraduate work. Alcantar-Soto suggested hosting bake sales for fundraising ideas. She also suggested granting the request as half as a grant and half as a loan. She feels that the club should have be contributing some sort of fundraising events towards the request. Christenson said that the times that the club has done bake sales it has fallen apart on the club's side. He said that he will try and get some fundraising in however he feels that since the sum of the publication is so large, a bake sale can only do so much. He said that the club is looking to do an e-release of the publication. The reason that the publication only has undergraduate work is because that was what the club was originally founded as and that is what the club decided to stick with this year. There is not a lot of graduate students who are looking into submitting writing to Occam's Razor since a lot of graduate students have a lot of other opportunities to showcase their work whereas undergraduate students are somewhat limited. Last year the club printed about 150-200 copies. Koenig said that AC might put a stipulation on how many copies that are printed.

VI. ACTION ITEMS

A. B'yachad: Students for Israel Education (\$250)

Alysa Kipersztok and Bette Amir-Brownsteing said that the club is planning on bringing two speakers who are on a national tour, telling their stories about being soldiers in Israel Deference Forces. The WWU campus has been selected as one of the campuses that will be hosting the tour. This year the club has invited professors and classes to attend the event as well as other clubs and organizations across campus. The funding will go towards paying the speakers and security of the event. Last year the club hosted the event and had about 60 attendees and filled up an entire Communications Facility lecture hall. The benefits for Western coincide with the basic goals as a club which is to educate students about Israel from a perspective that is often not heard at Western. Kipersztok said that since the club submitted the request, B'yachad decided to use some of the club funds for food and use the \$20 for security.

MOTION AC-14-S-2 by Koenig

Approve \$250 in the form of a grant for B'yachad from grants, loans and underwrites

Second: Haffner

Vote: 9 - 0 - 0

Actions: PASSED

B. Socialist Alternative (\$300)

Randi Weber said that the club is requesting funding for a conference about building a campaign for \$ 15/hr minimum wage. After the conferences the club is planning on having a march/rally on May 4th, and a public forum on 15 Now on May 6th. The club will post posters to publicize the rally. Socialist Alternative is trying to raise funds for a trip to Seattle for the weekend of April 26th. There will be a national 15 now Conference on April 26th and a national Socialist Alternative conference on April 27th. The club is raising funds for gas to get there and back, and a hotel to stay there for both conferences. Tyson said that the city of Bellingham has a fee to organize a march (\$1,200 for the police escort). Every year the Women's Center hosts a march called Take Back the Night, and this year the organization had to come to the AS board to request money because there is a new fee.

MOTION AC-14-S-3 by Alcantar Soto

Approve \$300 in the form of a grant for Socialist Alternative Conference from club conference

Second: Weyers

Vote: 9 - 0 - 0

Actions: PASSED

C. Middle Women of WWU (\$2003)

Sarah Rothgeb said that the 2nd Annual Middle Project is an event that is a story telling showcase and info fair featuring health and wellness resources on Western's campus. Last year the MPR was at 80% capacity and the club is hoping to have a bigger attendance rate since there has been more publicity. The funds are requested to pay for the VU MPR in addition to set up lighting and sound. Last year the club targeted the residence halls to get underclassmen to attend the event. Ode suggested asking for either grants or loans since underwrites could be used for another club but the funds that are not used would not be put back into the account by the end of the school year.

MOTION AC- 14-S-4 by Weyers

Approve \$200 in the form of an underwrite for Middle Women event from grants, loans and underwrites

Second: Alcantar Soto

Vote: 9 - 0 - 0 Actions: PASSED

D. Students for Sustainable Water (\$250)

Carolyn Bowie said that WWU has officially ended water bottle sales and has made national news. The WWU Goes Bottled Water Free celebration is an event to honor and thank the people who've worked on this campaign over the years - this initiative has involved students, faculty, and staff across campus. The event is just an hour and will

feature a few speakers, live music, food, and organizations at Western who are working on other environmental campaigns. At the event, the club wants to debrief the process of how to make effective change on campus. The club hopes to celebrate this great accomplishment and move forward to support other environmental initiatives. The club is expecting 50-80 attendees. Students for Sustainable Water would like to request funding for food, to be catered by WWU Dining Services. Bowie said that the request for food needs to be adjusted. WWU Dining Services urged the club to have a budget of \$300 minimum for food. She said that the overall request is for \$300 in order to keep the request as an action item this week. The club is also planning on having a bake sale next week. Haffer suggested on making the event host more people. Hayden agreed and suggested supporting the event at a higher level. Alcantar-Soto suggested having speakers in the beginning and then have a reception afterwards.

MOTION AC- 14-S-5 by Koenig

Approve to suspend the rules of operation and to approve an amount for Students for Sustainable Water that is above \$300 without being processed

Second: Ode

Vote:9 - 0 - 0

Actions: PASSED

MOTION AC- 14-S-6 by Carroll

Approve \$400 in the form of an underwrite for the Students for Sustainable Water event from grants loans and underwrites.

Second: Haffner

Vote:9 - 0 - 0

Actions: PASSED

VII. BOOKSTORE DONATION REQUEST

A. Korean Student Association (\$175)

Tyson said that there is \$550 in the bookstore donation fund. Ode reported that if AC funds the total amount of the bookstore donations it would be over \$1,075. Hayden said that AC can fund the requests depending on how much money is in each club's account. Koenig reported that KSA has a sizeable budget. Tyson said that there will be one club and one office bookstore donation next week. Hayden said that some factors that should be recognized is that the LiNK event is coming up at the end of the week and the club has not really advertised that there will be a silent auction which is usually a way of advertising the event. He feels that the people that are attending the event are coming to get the information and not for the silent auction. He feels like the silent auction will not benefit the off campus organization. He said that the benefit request has not been approved yet. If AC grants the funding, AC would need to make sure that the benefit request has been approved. He said that he does not want students to purchase the silent auction baskets for a small amount if it is worth a lot more. He said he would feel better funding the request if the event is further away or if the benefit request was already approved. Hayden reported that he talked to Nate Panelo about the benefit request. He said that Panelo felt better if money was collected and given directly to the LiNK representative, rather than the club finding ways to support the organization. Koenig felt that since the event is coming up very

quickly, the request would not be used to benefit the club. Whereas normally, AC funds the bookstore donation for a Heritage Dinner and the silent auction would go towards a charity. Having the bookstore donation in a silent auction provides for another event to help out a club. She said that as stewards of the state, AC is not allowed to give money to a charity. Tyson said that if AC does not fund this request, there is potential to fund other events such as Heritage Dinners that reach a larger audience. Haffner said that if AC chooses to disapprove the item, she suggested to have a list of reasons why. Tyson dittoed. Koenig said that the reasons behind AC disapproving the item are that the budget request has not been approved yet and since the event is new, AC does not feel that the bookstore request will benefit the event or club.

MOTION AC-14-S-7 by Koenig

Approve \$175 in the form of bookstore donation for Korean Student Association from bookstore donations

Second: Thaut

Vote: 0 - 7 - 2

Actions: Disapprove

B. Psych Fest (\$300)

Ode reported that the Psychology club has \$457 in their account, without the travel allocation included. Hayden said that last year AC gave the club \$100 for the event. Tyson said that the club is expecting 250 students. Weyers said that all the Psychology professors cancel class to have students attend the event. This event celebrates and showcases the scholarship of psychology students, by offering undergraduates and graduate students a departmental venue to present their research and inform one another about their scholarly interests. The items donated by the AS Bookstore will be raffled off (students attending the event will receive a free raffle ticket) as door prizes to students attending the event and/or presenting their research. Koenig suggested funding the same amount as last year since the club has money in the budget. Alcantar Soto suggested funding \$150 since the club is trying to have the event grow. Ode feels that the event has been consistent. Koenig feels that the event is a departmental event but is trying to get funding from the AS. She does not think that the Psychology club is not the one organizing the event and will not be receiving credit for the event. Koenig said that departments are allowed to come to AC to ask for funding for bookstore donations. Haffner does not mind increasing the request because the department and the club have a good relationship. Koenig said that last year the club requested for \$250 and AC allocated \$100. Thaut suggested having a member present at the meeting if a bookstore donation is \$300. Koenig said that AC is funding the department and not a club. She feels that increasing the request would not benefit the event or the club.

MOTION AC- 14-S-8 by Koenig

Approve \$100 in the form of bookstore donation for Psychfest from bookstore donations

Second: Thaut

Vote: 7 - 0 - 2

Actions: PASSED

c. WWU MEChA's Low Rider Show (\$2001)

Odes said that the club has \$187 in the club account. He also said that the Low Rider Show is a self-sustaining event and has its own specific fund. The event takes last year's funds and puts it in a specific account. Koenig said that eventually the funds for bookstore donation will run out. She feels that AC should allocate most of the account this week and make sure there is enough money to fund African Caribbean Club's Heritage Dinner. Ode reported that MEChA has more account in the Low Rider account than the club account. Tyson is comfortable funding a minimum of the same amount as last year.

MOTION AC-14-W-9 by Thaut

Approve \$150 in the form of bookstore donation for MEChA's Low Rider from bookstore donations

Second: Carroll

Vote: 9 - 0 - 0

Actions: PASSED

D. Native American Student Association Pow Wow (\$400)

Hayden said that the club is expecting to use the request for a raffle. Koenig said that if the club uses the funds for a raffle, AC cannot allocate the funds. Hayden said that the Pow Wow was not an event last year. Koenig said that the club replied to her email and said that the bookstore donation will be used for a silent auction instead.

MO H ON AC-14-W-10 by Koenig

Approve \$150 in the form of bookstore donation for NASU Pow Wow from bookstore donations

Second: Weaver

Vote: 9 - 0 - 0

Actions: PASSED

VIII. OTHER BUSINESS

Tyson encourages AC members to attend the Students for Sustainable Water event. He also said that next week there will be a pre-meeting along with pizza, discussing travel policy, carry over policy, departmental funding and publication funding.

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 8:18 P.M.