

# Western Washington University Associated Students Board of Directors Meeting

Friday, April 3, 2014

VU 567

**AS Board Officers:** *Present:* Carly Roberts (President), Josie Ellison (VP Academics), Jarred Tyson (VP Activities), Morgan Burke (VP BusOps), Mayra Guizar (VP Diversity), Kaylee Galloway (VP Governmental Affairs), and Robby Eckroth (VP Student Life)

**Advisor (s):** Kevin Majkut, Director of Student Activities

**Guest(s):** AS Productions VU Gallery: Caitlin Scott; Art department students: Katie Hudak, Kelly Hill; AS KVIK: Jamie Hoover; Students for Sensible Drug Policy: Katrina Haffner; Representation and Engagement Programs: Patrick Eckroth; Black Student Union: Annika Wolters; AS Assessment: Kacy Cunningham

## MOTIONS

- ASB-14-S-1** Approve the minutes of February 19, 2014. *Passed*
- ASB-14-S-2** Approve the minutes of February 26, 2014. *Passed*
- ASB-14-S-3** Approve the VU Gallery to contractually and financially commit to an exhibition in October of 2014 featuring work by artist Jess T. Dugan, not to exceed \$2,500. *Passed*
- ASB-14-S-4** Move Info Item A to an Action Item A. *Passed*
- ASB-14-S-5** Approve \$750 from AS Operating Enhancement (FXXENH) for the Take Back the Night March permit fee with the expectation that the AS further discuss the city policy by the end of spring quarter. *Passed*
- ASB-14-S-6** Approve proposed language for the Student Senate Referendum "Shall the Student Senate be removed from the AS Bylaws (Article V Section 2d)?" *Passed*
- ASB-14-S-7** Approve the AS Board Job Descriptions with the changes to the AS VP for Activities of leaving in the creation of agendas and removing "the affairs" from the preferred qualifications. *Passed*
- ASB-14-S-8** Approve the proposed language for the Smoke-Free Referendum. ["Shall the Associated Students of Western Washington University support the implementation of policies that would establish Western Washington University as a smoke-free campus?"] *Passed*
- ASB-14-S-9** Approve the Committee Appointments in Consent Item A. *Passed*
- ASB-14-S-10** Support the Tyler Clementi Higher Education Anti-Harassment Act of 2014. *Passed*
- ASB-14-S-11** Approve Consent Item C- removal of Ellen Walker from Green Energy Fee Committee. *Passed*
- ASB-14-S-12** Approve Consent Item C- Remove Matthew Hilliard and Kevin Yen from AS Activities Council. *Passed*

*Carly Roberts, AS President, called the meeting to order at 6:00p.m.*

## I. APPROVAL OF MINUTES

*MOTION ASB-14-S-1 by Ellison*

Approve the minutes of February 19, 2014.

Second: Galloway                      Vote: 7 - 0 - 0                      Action: Passed

*MOTION ASB-14-S-2 by Guizar*

Approve the minutes of February 26, 2014.

Second: Eckroth                      Vote: 7 - 0 - 0                      Action: Passed

- ## II. REVISIONS TO THE AGENDA-
- Ellison said under committee appointments Nie Doherty will no longer be serving on Academic Coordinating Commission. Eckroth requested adding the removal of Ellen Zotcher from the Green Energy Fee Committee because she can't make the meetings. Tyson would like to remove two students who graduated from Activities Council.

All items added to Consent Items. Guizar said that there were no guests for Take Back the Night so that item could be moved later in the meeting. There were guests for Action Item B so it was moved to the beginning of the meeting.

### III. PUBLIC FORUM *(comments from students and the community)*

#### Y. ACTION ITEMS - Guests\*

- B. VU Gallery proposal *(10 minutes)* Doc. 6 Tyson  
 Caidin Scott, AS VU Gallery Director brought the additional information requested by the Board. Scott brought in a cost comparison for bringing in national and international artists to the gallery and attendance. Roberts clarified that the attendance was relatively high for these shows. The Post Secrets show had the highest attendance and similar in theme to the show that they are bringing. Scott feels that it is very hard to get shows of this caliber started right away. Shows of this scale are often booked as much as a year out, so to ensure availability they need to book early. She would have been appreciative if something was planned already when she started her position. This will be a great way to kick off the gallery year and give it a strong presence on campus at the beginning. Roberts said that this requires additional authorization because it crosses over fiscal years. Eckroth wasn't sure how he felt about this last week because it is planning for the next Director, but hearing how appreciative she would have been of having a show planned, he feels comfortable passing this.

#### *MOTION ASB-14-S-3 by Tyson*

Approve the VU Gallery to contractually and financially commit to an exhibition in October of 2014 featuring work by artist Jess T. Dugan, not to exceed \$2,500.

Second: Ellison Vote: 7 - 0 - 0 Action: Passed

#### IV. INFORMATION ITEMS - Guests\*

- A. Take Back the Night Request *(10 minutes)* Doc. 1 Guizar  
 Guizar said that two weeks ago this item was approved as a targeted event. After this the office applied for a march permit. In the past there was no fee, but there is a new fee for \$1,500 permit fee. Roberts has been in contact with university administrators to discuss legalities of the situation. There is a general move towards charging for services to gain additional revenue for the city, especially in a state like Washington where people are in general anti-tax. In terms of the legality and first amendment freedom to organize rights, it has been found reasonable for municipalities to charge a fee for protection for the participants & the community and blocking off the one lane for the march. The city of Bellingham's policy is still being formed. Roberts is trying to get a copy of the policy to determine further implications for the Associated Students. Guizar said this has never been an expense that the Women's Center has needed to cover. The Police Department and the city have agreed to pay for half of the funding for this year because there was no notice of the fee. This request is for \$750 from Operating Enhancement because there was not funding budgeted for this unexpected expense in the Women's Center Budget. The permit will not be signed until the funding is approved. Roberts would like to give some feedback to the city on this policy before funding is approved. She feels that this policy has the potential to impact many programs within the AS financially as well as other student programs that use Services & Activities Fee money. She feels that the students are a part of the city and contribute in terms of being patrons, volunteer hours, etc. She hopes there is a way to compromise with city leaders to find a way to make it so that they can still have these kinds of events. Guizar thinks that they should have a discounted rate for not-for-profits. Roberts would like to consider putting off voting on this item because she feels that if they approve the funding once, it will give the impression that they will continue to pay. Eckroth feels that it would make it difficult to call a meeting soon enough to approve this in order to keep the event date

the same. He wonders if there is a way to pay it this time, but look into adding this as an issue on the AS Local Agenda.

Matt Smith and Lisa Rosenberg said that because this is so time sensitive they would like to approve the funding now and then work together after the event with the city to figure out a way to keep the costs down. Majkut said that his memory of the process is that they go through the police department and then the public works department. He feels that there are a number of steps to be taken and he would have concerns about waiting that long. He agrees that once the AS approves the funding, it does give away some of the power. They could approve it with a letter to discuss the policy, saying they have respected the process this time but they are paying under protest. Roberts clarified that there is intention for a letter to be written on behalf of the Board to go along with the payment. Galloway said that a strategic plan could be to add to the local agenda, writing a letter, having the Local Liaison talk to officials, etc. Eckroth feels that they should come at this from a place that is not combative, but cooperative.

*MOTION ASB-14-S-4 by Galloway*

Move Info Item A to an Action Item A.

Second: Eckroth                      Vote: 7 - 0 - 0                      Action: Passed

*MOTION ASB-14-S-5 by Galloway*

Approve \$750 from AS Operating Enhancement (FXXENH) for the Take Back the Night March permit fee with the expectation that the AS further discuss the city policy by the end of spring quarter.

Second: Burke                      Vote: 7 - 0 - 0                      Action: Passed

**V. ACTION ITEMS - Guests\***

A. Student Senate Referendum (10 minutes)                      Doc. 5 Roberts

This language comes out of the Board Work Session and is very simple. She wanted to make sure that they are honoring their processes and honoring the guiding documents, while not closing off the possibility of a Student Senate in the future. The Board and Student Senate Reform student employee looked for ways to make the Student Senate viable within the organization and have found that there was not anything that would add value enough to warrant the expense to students. If there is a need for Student Senate in the future, it can be brought back. Roberts requested discussing some of the things that were talked about in the work sessions because there are not minutes. Galloway said that the Board, in analyzing the history of the Senate and doing a cost/benefit analysis concluded that the benefits do not outweigh the costs. At this point there is not an explicit function for the Senate. Therefore the most fiscally responsible thing to do is to move forward with its removal from the Bylaws.

Last year the AS Board suspended the committee for a year to research ways that it might be more useful or cost effective. All Bylaw changes have to be approved by a vote of the student body. Galloway said that historically the Senate reviewed the Legislative Agenda after it was passed by the Legislative Affairs Council (LAC) in an effort to involve more students in the process. This year LAC had student proposal submission process which allowed for more outreach and input into the document than in previous years. She feels that they still had a lot of outreach to students and the Agenda was just as strong as it was in the past without having to take through a different body. Roberts clarified that if Senate had reviewed the document it would have shortened the process at LAC and they may have had a lower quality agenda.

Typically the Senate doesn't add new items or expand on them. Galloway also notice that this year, while the Senate was suspended, more students have been engaging in university and AS committees, attending Board meetings and crafting proposals. She thinks that the student representation advocacy efforts this year show that students can be fully represented through other channels. Many dittoed. Ellison said that as the Academic representative she thinks that a student can get more out of serving on a committee with faculty and administrators because it is a firm structure with set processes and procedures. Eckroth thinks it is good to have more

students at-large able to serve on any committee instead of the spots that were reserved for Senate members. Roberts thinks it is better to have students sitting on committees that are tailored towards their interest rather than a general committee. Burke said students at-large on committees have more resources and a direct voice. Roberts said that Senate, as it existed before, didn't have any authority to directly affect change. Guizar said that the Senate may work for some universities, but it doesn't work for Western. Roberts said the Senates in many other schools have authority over the budget and legislative areas. Western has committees specifically for these purposes (e.g. Budget Committee & LAC) which allows their representation to be tailored. In many other universities the President and Vice President run together and appoint a cabinet, instead of having each position run for election. The current AS structure works for Western Washington University. ASWWU has many student employees and many services that they offer, it is one of the most extensive in the nation. The Board has assessed the student government model and has found that the most sound model is the AS Board of Directors as it exists and the committee system as it exists. Unanimous dittoes. Galloway feels that the Senate was a little repetitive because many students serve on the other sub committees. She feels it would be more beneficial to have people focusing on one committee. Burke thinks it also provides more opportunities for students at-large because it will not require Senators to serve taking up spots that could be filled by more students. Galloway does value what the Student Senators have done historically for AS and what they have contributed. If there was a good reason to bring it back and a good alternative structure, she wouldn't have hesitated to revive it. They did look at many alternatives and this is the most reasonable option. Majkut said that the Student Senate over the years has been a number of different models as they have tried to find one that worked and responsibilities for the committee that made it viable. The advisor for the Senate has saved a few hours this year with the suspension of the Senate. Roberts feels that the additional student positions that have been added due to growth in other areas of the organization that are yielding specific measurable results have filled the time that was used for the Senate. At this point it would be hard to add it back in for the professional staff. Galloway's research was that collectively there was at least 16 hours of personnel hours allocated per week to the Senate from various staff.

*MOTION ASB-14-S-6 by Guizar*

Approve proposed language for the Student Senate Referendum "Shall the Student Senate be removed from the AS Bylaws (Article V Section 2d)?"

Second: Tyson

Vote: 7 - 0 - 0 Action: Passed

**VI. PERSONNEL ITEMS** *(subject to immediate action)*

**VII. ACTION ITEMS - Board\***

A. AS Board Job Descriptions

*(15 minutes)*

Doc. 7 Roberts

President job description: Roberts would like to move oversight of the AS Communications Office over to VP of Business & Operations. She also added two bullet points about student advocacy to the President's job description as suggested by Galloway. These were known institutionally but not explicitly stated in the job descriptions. Roberts also changed that the President will strategically guide the trainings with the Board advisor instead of planning. Activities: Tyson said under preferred qualifications he added an interest in athletics. Under position responsibilities he broke up the offices that the position provides oversight for and included things like check-ins. He added in talk times with the AS Student Activities Advisor. He removed Cold Beverage Contract as the committee no longer exists due to lack of funding. He works collaboratively to create agendas and would like it removed from the Activities Council section. Galloway said that creating agendas is part of the training for assistants, she thinks that they should keep this in because there might be someone who wants to create their own agenda. Guizar said as an assistant sometimes it could be difficult to gather the agenda. Monger said agenda creation is in the Board Job Descriptions because ultimately it is the

responsibility of the chair to approve the agenda. Majkut believes they can delegate putting the Agenda together, but it is up to the chair to ensure that everything is included, it is the correct number of items and the meeting runs smoothly. Roberts thinks that he has done a great job with the wording. She would like to remove the word “the affairs” from preferred qualifications to remove the perception that the position is actively involved in operations. Monger asked about changing the administrative titles as the organization is restructured. The Board decided not to add this because they will need to assess who will be advising and working with different areas. Roberts feels there can be conversations on this with next year’s Board. She feels they can be brought back in late summer or early fall. Majkut thinks that the conversations may happen with this year’s Board and other changes could be made editorially.

*MOTION ASB-14-S-7 by Burke*

Approve the AS Board Job Descriptions with the changes to the AS VP for Activities of leaving in the creation of agendas and removing “the affairs” from the preferred qualifications.

Second: Ellison                      Vote: 7 - 0 - 0    Action: Passed

***The Board took a break and reconvened at 7:08p.m.***

**VIII. INFORMATION ITEMS - Guests\***

B. KVIK SP AC Recommendations *(10 minutes)*                      Doc. 2 Eckroth

Kacy Cunningham, AS Assessment Coordinator said that the main issue for KVIK is that they need to replace outdated technology. Jamie Hoover said that with the increase of video equipment needed for academic use, equipment are not always available. Hoover said that the last time they requested funding was in the last SPAC report four years ago, other than replacing some lighting equipment (ASB-13-S-34) which was a danger to students. Majkut believes that once the equipment is purchased it should become part of the Repair and Replacement budget. Hoover said that they would like to set a shorter replacement schedule, 4 years is a long time technology wise. The proposal is to document usage and assess a need for equipment every two years. She doesn’t want people to have to wait for technology that is helpful and industry standard. Another recommendation is asking KVIK to provide evaluations for the 50-75 student volunteers. There is no data on why these volunteers continue to work with KVIK for years. KVIK is also encouraged to gather assessment from student body as a whole after events. The Board said that Jamie Hoover gets the award for advisory with most consistent Board Meeting attendance.

C. Legal Information Center (LIC) SPAC Recommendations *(10 minutes)* Doc. 3 Eckroth

The LIC has moved forward with strengthening relationships with campus entities. Roberts asked what “uninformed partying” referred to. Burke said that the university has put forward a campaign to encourage people to be safe and think about a plan before deciding to party. Roberts feels that it is difficult due to the autonomy of the AS Club System to encourage forming clubs because it is not an authority the AS has and is unenforceable. She is in favor of drastically altering this suggestion or removing it. Roberts is curious if the Club Coordinator or Casey Hayden were consulted about this recommendation. Cunningham confirmed that they were not consulted. Eckroth would be in support of removing that. Galloway read it more as outreaching to more student groups and feels this could be a good direction. Tyson can see it being problematic to have this direction because he doesn’t know if there is a position with the time to put in on this effort. Roberts thinks it is not a bad idea to have in the document to engage with clubs without having specific names of clubs. Roberts feels that the club system should be autonomous. Galloway said that she was the President of Professional Women’s Association last year and her connection with the Women’s Center allowed for tabling at events and to have an additional resources. Burke feels that they should have a conversation with the Club Office before rewording this. Tyson wondered if they could just add this to a legacy document if they cannot find appropriate wording.

#1 is about strengthening relationships: Burke said that Residence Life has training and a spring class as well as RHA and Hall Councils that are great resources for outreach.

#2 Currently the programming quality is high. Attendance at events that aren't as relevant to students are highly attended, but attendance at events that are relevant are lower. They are looking at timing events better and targeting audiences. For example: having rental information for Residence Halls during spring quarter as students consider moving off campus or educational information regarding student debt during spring quarter as students prepare to graduate. Majkut said that sometimes educational events at a specific time in a specific room may not be the best format. He thinks they should look at timing and formats that will best suit the needs of students. Cunningham said that LIC would like to create better pamphlets and a better online resource.

#3 Cunningham said that these are growing the program and were added with the recommendation for a second employee, it may not be possible if that position doesn't exist.

#4 Recommendation to focus the internship on specific needs. Galloway said that providing contact with law professors on campus could really help, even if they are not able to meet right away. Roberts would like to replace the specific names with "the staff advisor".

#5 Reaffirm that the office moves away from law school advising, as this is not required knowledge from the employees. Ellison said that they could suggest referring to people on campus who can help with law school. Roberts asked if the law school advising books are being used and if not she feels the books should be given to a department that does this advising. She would like some follow up information on this. Roberts said that they are moving towards using their spaces effectively and providing resources that are useful. Majkut said if they are telling the office to not advise, then having the books in the office doesn't discourage this. Cunningham said that the office does spend a lot of time with students, but it is a small amount of students seeking law school advice. Majkut said that since this was a recommendation in the last SPAC process this would be strengthened with a timeline for ending this. Roberts feels there may be a lot of legacy document clarification. This office should know the resources on campus in order to refer to appropriate, knowledgeable resources. Galloway said it would be nice to have LSAT books available for students to use. Burke said that the ROP has funding for books every year. Roberts said that they could recommend that the LIC communicate with the law school advisors to see if the books could be moved to a place where they are more utilized and make a request that students would like to have LSAT books available for use. Ellison would be happy to speak with Paul Chen about this and do some research on usage level with the LIC.

D. Personnel Office SPAC Recommendations (10 minutes) Doc. 4Eckroth

#2 There is a need to have a stronger applicant pool for the work study student in that office, if it is not successful they may need to move it to an hourly position. Roberts would like to see more work study positions opening during the summer. There is the need for another person in the office, but they are not sure if they need to move to hourly or if this can be accomplished within the work study structure.

#3 Recommendation to do a budget reallocation of taking out the overnight retreat, moving that funding to cover the cost of the summer employee and to increase recognition. Roberts feels that if they saving funding on the retreat, then they should be using this on the many personnel related expenses that have come up this year. She doesn't feel that the AS Board is in a position to approve additional funding for things that are not necessary based on the increases being requested for the Operating Budget. It seems odd to spend more funding on internal AS events. She thinks that the AS employees work hard and deserve recognition, but she doesn't think that they should spend this much more funding on recognition when the AS employees are already getting paid for their work out of Services & Activities Fee money that students pay. She feels very appreciated when she gets her paycheck. Burke agrees that there are more appropriate ways to reallocate the funds to meet the needs of students. She did want to point

out that the Personnel Office has had a lot of trouble getting donations for employee recognition. If they are thinking of reallocating funds, they really should look at the value they have for recognition and the amount of funding that is realistic for the activities that the position is required to do as part of their job. Guizar said that it has been very difficult, if people are not seeing a return from the donation. Burke feels that at the end of the year it is very hard to get donations because sales and revenue don't increase a lot at the end of the year as many students leave for the summer. There are several offices within the AS that are constantly calling for donations. Cunningham thinks it would be helpful to find a better process for calling for donations. Roberts would like to see information what Personnel Assistant II does on a daily basis. She would like to see more justification for that position's responsibilities. Eckroth thinks that recognition is nice, but not necessary. He thinks they should just be grateful that they get paid. Majkut said that they do need to fund people for what is appropriate to complete the duties of their job. He doesn't think that it makes sense for a position to continuously call for donations. Guizar feels that employees need to know that they are valued and that they are an asset to the team. She feels recognition is important, speaking as a Business major. Galloway feels that it is important that students have a good experience and want to come back. The organization benefits from and relies on the experience of returners. She said that they learned for some people recognition is a language of love and a good thing. Burke said that they are in a unique position because the employees are both customers and employees. They need to reflect on the value of recognition and allocate funds accordingly. Employees who are recognized feel more valued for the work that they do and are more productive in their work. Cunningham thinks that if they are not going to reallocate then they need to help describe how they should be handling recognition. They need to balance the need for recognition against the need for salary schedule changes and new positions. Burke would like the dollar amounts to help paint a better picture. Burke provided context that the end of the year banquet budget was decreased over the years from a full dinner, to dessert, etc. Majkut said that the Business Committee is looking at End of the Year celebrations throughout the organization including individual offices. Roberts said that for next week they would like a review of what AS Personnel Assistant II does, it can be a day in the life format and some justification for why they need to increase the Recognition Budget. If they are saving money then they need to make sure they are allocating it towards needs when they have seen significant increase in this budget year due salary needs. They would need thorough explanations for why they need to increase recognition.

#4 Search committee process: Cunningham said that the hope is to have a pilot process in 2015 which would strive to have AS Employees serve on one search committee each. The AS would bring in students at-large on the hiring committees. This would help not only ease the load on AS Employees, but would offer opportunities for students to gain valuable experience with hiring processes. Roberts said, as a four year AS Employee, she thinks this is a great idea because the search committee process reduces AS Employee's quality of work in other areas in terms of providing direct services to students in the spring. This will also give students more of a voice in the hiring. She feels that, despite the fairness of the process, there is an impression that it is friends hiring friends. Guizar feels that this is a great idea, but her concern is that they may get students at-large who end up applying to AS jobs. Roberts feels that they can handle this the same way that they do with AS Employees where they list any positions that they are interested in applying to.

#5 Formalize the elimination of the overnight AS Fall retreat: Feedback from past years showed that it was not as successful as they had hoped, for the cost of the training. Roberts really liked having the retreat at Lakewood because it is good to utilize AS facilities. She has attended a few different facilities but they were either too big and people got too spread out or they were too small, there just isn't a facility that is ideal for this. Eckroth said that he was incredibly uncomfortable when he attended Camp AS. He thinks that it was odd to be off campus with a bunch of people he didn't know and felt that the real bonding happened when people were back on campus. Ellison said that she heard feedback from queer identified folk

that overnight trips can be uncomfortable. Guizar gave kudos to the Personnel Office because it was risky to move it back to campus, but it was executed successfully. Roberts dittoed.

#6 Try to hire Work Study students over the summer: This will help widen the pool of students.

#7 Fund opening trainings to hourly employees for professional development: Roberts said that, as a former hourly employee, she felt left out and said there was information that she needed to have that was given at the trainings. Eckroth dittoed. Ellison complimented the three reports given today. Galloway requested 20 minutes each for all future SPAC reports.

## VII. ACTION ITEMS - Board\*

### B. Smoking Referendum

Eckroth said that nothing has changed. The As Election Code says that questions have to be asked in the form of a yes or no. Roberts thinks that this is as good as the language can get with this constraint. She feels that having it on the ballot may start a larger conversation on the topic. They should document this so that their successors can adequately implement changes with the information from the results of the referenda as well as the discussions around it. Eckroth thinks that if students do vote against this, then he believes the administration will begin looking at designated areas. They hear significant concerns about people smoking on places like pathways and people with asthma and allergies who are walking have the right to breathe clean air. Guizar dittoed. Roberts explained that there are three kinds of referenda in general: student opinion on a fee that will be assessed to them, changes to the ByLaws (which has to go to a vote of the students), and then an advisory/informational referendum. The last one is an option for getting student opinion on a contentious student issue. She feels there are many varied opinions on the issue of smoking on campus. She feels that everyone getting to vote is the essence of democracy. This is a neutrally presented question from the AS Board, to offer everyone a chance to be engaged in this discussion. This is the best wording for the question because the answer can only be yes/no. If students vote yes on this then there is clear action, if no then there are a few options to restrict more or leave the policy as is. Roberts feels that they should bring this now to be proactive. WSU Pullman recently became a smoke-free campus.

#### *MOTION ASB-14- W-8 by Eckroth*

Approve the proposed language for the Smoke-Free Referendum. [“Shall the Associated Students of Western Washington University support the implementation of policies that would establish Western Washington University as a smoke-free campus?”]

Second: Guizar                      Vote: 7 - 0 - 0                      Action: Passed

## VIII. INFORMATION ITEMS - Board\*

### A. Operating Enhancement Request (10 minutes)                      Doc. 9Roberts

This request is coming from Roberts to cover unexpected expenses this year by transferring funding out of Operating Enhancement. The first expense was T-shirts for the Western Cares National Volunteer Week. The Western Students Give Back Logistics Coordinator put together this event and due to the position being new and the tight timelines for the Publicity Center, Roberts approved the funding out of Board Discretionary account because no additional funding was requested for this position at the time of its creation because they were unsure of any expenses.

The second item is funding for a reception for the AS Board Reunion. There is no funding allocated for this event. Roberts attended this two years ago and said it was delightful to meet people who had been on the Board as far back as the 1950s. There was someone with campaign posters from the 1966 election. At this event she also met Keith Boyd, who was AS President in the last 1990s and his wife was AS President two years before that. She really enjoyed meeting people and thinking about the history of the Board. She thinks that continually engaging AS Board Alumni is important. For example Boyd came back to speak at

AS Training last year after attending the reunion. This is a good investment to honor the past and make connections for the future. Galloway would like to see them expenses voted on separately. She feels they should have conversations about Operating Enhancement. She feels that this should be enhancing what is already in the organization. Galloway would like to see a breakdown of the budget. Roberts said that these are bigger expenses than is usually taken out of this budget. Roberts said that incidentals, travel for the president and lodging, etc are funded out of this account. It is intentionally broad to leave room for unique situations that occur. The agenda should be updated to include the last expenditure from Operating Enhancement because Monger was not at the meeting. It will be updated for the next meeting.

B. Inclusivity Resolution (10 minutes) Doc. 10 Ellison

This will be an Action Item next week. There have been insignificant changes. A Western Front reporter talked to Ellison about inclusivity and discrimination in the classroom. Course Evaluations came up because it is an anonymous way to let the professor know how the student felt. She will present this to Faculty Senate to talk about adding a question about inclusivity such as “Did this professor create an environment that you felt safe and comfortable learning in?” The resolution is coming beforehand so that they can speak with the full power of the Student Government behind it. There will be a sentence added about female-identified students in STEM (Science, Technology, Engineering, Math) and one about students with disabilities. Ellison is excited to see this come full circle. Roberts suggested changing “foster” to an “expectation”. Majkut thinks that this is set out beyond the classroom. He feels there is a transitional piece missing about bringing it back to the classroom. He said that this is one piece of a larger campus issue. Ellison said that the classroom is one of the first places that they have experiences with the campus environment. Galloway had a learning moment with safe and inclusive spaces. She would like to focus on safety because they can’t necessarily guarantee inclusivity because there may be people who will not feel that an environment is inclusive. Guizar said that sometimes professors aren’t on track for tenure so they don’t care what their evals say, however it is a good step. Ellison has been working with the Faculty Senate Chair and with the Equal Opportunity Office. They are trying to find a way for the EOO to not have to mandatorily do an investigation of something written about in a student eval if the student doesn’t wish for that. Roberts is excited to see the additional clauses.

C. Library Hours Survey (10 minutes) Doc. 11 Roberts

Roberts apologized for the lack of cover sheet. Western’s Library is putting out this survey to assess if they are meeting student needs. They asked the AS Board to review the survey to see if they felt that anything was missing. This is not something that needs to be voted on. She would like to give kudos to the new Dean and the staff at the library for being really proactive and sensitive to student needs. Roberts will be sending this out to AS Student Staff as a pilot group. Ellison will be taking over sending this out because it is relevant to her position. Tyson asked if this will go out in a campus wide email. Roberts believes they will do a Bullseye email. Galloway said that question one has odd intervals. She would suggest daily and take out “less” and maybe say 3-4 times a week. Roberts said that the 24 hour labs has many more specific questions and they didn’t feel it could be lumped in to this survey. She did share that she spends a lot of time in these labs and would like to look at their safety plans for the 24 hour labs. She did recommend that the Green Coats add these labs to their rounds.

IX. CONSENT ITEMS *(subject to immediate action)*

A. Committee Appointments

AS Legislative Affairs Council

Jazmine Smith

Human Services

Sophomore

\*\*Nic Doherty will no longer serving on Academic Coordinating Commission.

*MOTION ASB-14-S-9 by Ellison*

Approve the Committee Appointments in Consent Item A.  
 Second: Galloway Vote: 7 - 0 - 0 Action: Passed

B. Tyler Clementi Act of 2014 (10 minutes) Doc. 12 Galloway  
 Galloway requested this to be placed under Consent Items because legislative stances are a timely matter and have been in this area in the past. This is an issue that came up between when the Agenda was submitted for print and when the Federal Lobby Trip happens in just a few days. This became more pertinent when Washington State Senator Patty Murray decided to sponsor this measure. It was recommended by university Vice President Steve Swan to be prepared to speak on this issue. Galloway did some research into this and felt that it was discussed but didn't have a bill associated with it. This bill was also included in two past agendas. Roberts feels this is very thorough. Ellison thanked her for bringing this. Guizar thanked her for preparing this so quickly as it is an important subject.

*MOTION ASB-14-S-10 by Roberts*

Support the Tyler Clementi Higher Education Anti-Harassment Act of 2014.  
 Second: Ellison Vote: 7 - 0 - 0 Action: Passed

C. Removal of Ellen Zotcher from Green Energy Fee Committee, she was unable to attend meetings and was affecting their ability to make quorum at meetings.

*MOTION ASB-14-S-11 by Roberts*

Approve Consent Item C- removal of Ellen Walker from Green Energy Fee Committee.  
 Second: Tyson Vote: 7 - 0 - 0 Action: Passed

D. Remove Matthew Hilliard and Kevin Yen from AS Activities Council because they graduated

*MOTION ASB-14-S-12 by Guizar*

Approve Consent Item C- Remove Matthew Hilliard and Kevin Yen from AS Activities Council.  
 Second: Ellison Vote: 7 - 0 - 0 Action: Passed

**X. BOARD REPORTS-** were not given due to the length of the meeting.

### **XIII. OTHER BUSINESS**

A. Big Blue Bonus Book Raffle for a \$50 AS Bookstore Gift Certificate: Ellysa Brewster. The Alternate is Sarah King and the 2<sup>nd</sup> alternate is Ben Kincaid.

*The meeting was adjourned by acclamation at 8:54p.m.*