

**Western Washington University Associated Students  
Board of Directors Meeting**

Wednesday, February 26, 2014

VU567

**AS Board Officers:** *Present:* Carly Roberts (President), Josie Ellison (VP Academics), Jarred Tyson (VP Activities), Morgan Burke (VP Bus Ops), Mayra Guizar (VP Diversity), Kaylee Galloway (VP Governmental Affairs) and Robby Eckroth (VP Student Life)

**Advisor(s):** Kevin Majkut, Director of Student Activities

**Guest(s):** Katrina Haffner, Students for Sensible Drug Policy; Patrick Eckroth, Representation & Engagement Programs; Nidia Hernandez, AS Personnel Director

**MOTIONS**

**ASB-14-W-46** Approve the Substantive Job descriptions in Doc. 3 with the exception of the Assistant Business Director. *Passed*

**ASB-14-W-47** Approve Consent Item A. AS Job Descriptions Minor Changes. *Passed*

**ASB-14-W-48** Approve Consent Item B- Rental Registry Response. *Passed*

**ASB-14-W-49** Approve Consent Item C- Committee Appointments. *Passed*

*Carly Roberts, AS President, called the meeting to order at 6:17p.m.*

**I. APPROVAL OF MINUTES**

**II. REVISIONS TO THE AGENDA**

**III. PUBLIC FORUM** (*comments from students and the community*)

Hernandez wanted to discuss the motion last week that approved the KVIK Assistant Coordinator without approving the budget. There have been new concerns brought up about this by the position holder. The current KVIK Coordinator currently doing both the Coordinator and Assistant Coordinator jobs. Responsibilities will be split. If this position is hired during the summer she will be unable to train the two new employees on how the job responsibilities will be separated. She feels that trying to train the KVIK Coordinator on how to do all of these things would be overwhelming. Hernandez feels that it is not a good practice to lower the hours for the KVIK Coordinator after they are hired. Roberts announced this will be added to the Agenda next week.

**IV. INFORMATION ITEMS - Guests\***

A. Cannabis Initiative

(15 minutes)

Doc. 1 Roberts

Roberts introduced the only initiative brought by the deadline for student submissions. Katrina Haffner feels it should be in Western's best interest to support legalization for cannabis for the state and federal agenda. It is important because it is a personal freedom right to use it and also represents human rights because there is a lot of institutional racism involved because people of color are 10 times more likely to be imprisoned for it. As students they should support the greater good and support legalization. Burke asked what the sources are for the statistics. Haffner will send a list of sources. Guizar said that they talk a little more about using it for food, textiles etc. Haffner said that Washington and Colorado have legalized the recreational use for people over the age of 21. But using marijuana on campus could result in loss of federal financial aid. In terms of textiles, hemp that cannot be used for recreational drug use can be used for paper products, clothing, etc. The US used to rely on hemp for a lot of paper products before the timber industry took over. There are also there are great benefits from taxing cannabis, which Washington has already experienced. Roberts gave some context saying that typically the AS Board of Director and the student body of Western has only taken a positions as they directly relate to students experience as students. She asked why Haffner felt that this is something that is important to have students vote on. Haffner said that students can be negatively affected by having their financial aid taken away or having to move off campus for marijuana usage. She also thinks that there is a compelling human rights interest.

Violence resulting from black markets and racial discrimination falls under human rights concerns. Galloway wondered why they thought an initiative was the best way to handle this instead of working with Legislative Affairs Council to have it added to the agenda. Haffner was unaware of this option and also thought that it would be good to educate on the issues by using the initiative. Galloway said that other than getting it on the agendas she is unsure what they want. Haffner thinks that there are different ways to move forward in terms of a different initiative, petitions to the federal government to encourage them to allow college students to smoke on campus in states where it is legal. Haffner said the initiative comes Students for Sensible Drug Policy and Clayton Schleg will be the primary sponsor. Roberts said that the Election Code asks Board to look into this in terms of making sure it is not misleading in any way. It also says illegal, but since this is advocating to change the law, that will not count. Roberts said that they need to ensure that they wouldn't be jeopardizing the institution as students. Western's Campus has a more stringent code on use of marijuana because it is still a schedule 1 drug on the federal level and Western receives federal funds. This is why marijuana enforcement is more stringent on campus. She also encouraged Haffner to talk to Galloway about how to possibly achieve their goals in a more time and energy efficient way for the people supporting this. Haffner said that this was passed by last year's Board.

- B. New Substantive AS Job Description Changes *(15 minutes)* Doc. 2 Burke  
 Representation & Engagement Programs Associate Director: The office was a lot smaller when it started and it has since grown. Hernandez said that the classifications say that Associate Directors are in charge of small and medium sized offices. This office is no longer a small office. Personnel Committee feels the work is now Directors level and they are trying to ensure that they are getting paid at the level they deserve. 6 dittoed. The Associate Director classification will be left in the salary schedule. With the reclassification they would also be working 19 hours. Majkut said that they had been speaking about working in small departments. When the positions were created they were kind of working leads. The Directors don't really have programmatic responsibilities because they have so much management responsibility. Associate Directors were working on projects as well as providing oversight, but have grown beyond this. Galloway said that due to the growth of the office the programmatic responsibilities are much harder on the current position holder.

Environmental & Sustainability Programs Associate Director: Eckroth said that there are 6 position is the ESP, a few more work studies and many interns. This is no longer a small office.

The third substantive change is the AS Committee Coordinator. Originally they asked for about 20 hours in extra planning time. Personnel Committee discussed this and felt that a lot of work needed to happen on campus and in the office. Personnel Committee decided to extend this position to two weeks before fall staff development so that they are able to organize and prepare for recruitment and training for committees. Roberts said that it was hard for students to return early if they work on campus. It may be difficult for them to find housing. She would be more in favor of giving planning hours. Hernandez said Personnel has been putting a time period on all summer hours. She feels there is now an established relationship with Housing and it should be smoother to get an earlier move-in. She doesn't see this being a huge problem. Roberts still has concerns about the rigidity of this. It is important to be on campus for these planning hours, but she would hope that this would be flexible. Ellison, AS VP for Academic Affairs works a lot with this position. She supports these extra hours and feels they are necessary. 3 dittoed. Galloway asked if an exception can be made if a student can't meet the term of position. Hernandez said that this could be possible. Guizar feels that they really want to set up these employees up for success and Personnel Committee is being very strategic about their decisions. Majkut asked if it would it be an appropriate timeline if they want to get a poster made.. He thinks that if they are going to say that they can grant a waiver, it needs to be in the document that other arrangements can be made. Hernandez said that exceptions are

made if the candidate is the best qualified candidate, it will not always make a person eligible. Roberts's concern is that the best qualified candidate will read the job description and then not apply for the position based on restrictions they can't meet. She has concerns when they do anything that would limit accessibility. Ellison feels that the VP for Academic Affairs can help with these tasks. Burke said that internship hours could include some planning such as ERs, room reservations and poster requests, etc. The two weeks before training they will be executing their plans. Hernandez will be pulling together a subcommittee for internship checklists for programming offices and service offices, in an effort to hold position holders accountable for providing a quality internship.

#### V. ACTION ITEMS - Guests\*

- A. Substantive AS Job Description Changes (20minutes) Doc. 3 Burke  
Burke said that the Assistant Business Director name change is currently being discussed by Majkut, Wilson, Burke and the past Assistant Business Director, she would like to table it.

*MOTION ASB-14-W-46 by Ellison*

Approve the Substantive Job descriptions in Doc. 3 with the exception of the Assistant Business Director.

Second: Galloway Vote: 7 - 0 - 0 Action: Passed

#### VI. PERSONNEL ITEMS (subject to immediate action)

#### VII. ACTION ITEMS - Board\*

#### VIII. INFORMATION ITEMS - Board\*

- A. Inclusivity Resolution (20 minutes) Doc. 4 Ellison

Ellison will have a cover document the next time they discuss this. This conversation started this summer after a couple of students came to speak with Ellison. There was a want to focus on inclusivity in the classroom and holding professors accountable for the atmosphere they create in their classroom. Ellison spoke with the Faculty Senate President, the Equal Opportunity Office, and the Registrar to find out how to approach adding a new question to the course reviews. Ellison said that she will change the wording in the clause that mentions disabilities to focus more on how people with disabilities feel in the classroom. There may also be more about female identified students in non-traditional majors such as STEM (Science, Technology, Engineering and Math). They would have an opportunity to bring this to the next Faculty Senate meeting. Tyson asked how many students participate in the campus climate survey. Ellison said that there are about 2,872 students participated out of 15,000 students. Roberts requested that a new draft emailed to everyone before it comes as an Action Item. Eckroth really likes this resolution. Unanimous dittoes.

- B. AS Federal Agenda (30 minutes) Doc. 5 Galloway

Ellison really likes the new picture. Eckroth said it is stunning in color. Galloway likes that it is the library, because they don't often highlight that area of campus. This has not been officially approved by the Legislative Affairs Council (LAC). It is a similar structure to the State Legislative Agenda, but they are thinking about bringing bills of interest. This page will be included next time it is presented. Eckroth would like more info on the for profit accountability issue. Galloway said that for profit colleges qualify for financial aid and often they target students who are eligible for more financial aid. There is an article that just came out in today's Consumer Report that a college is being sued because they took advantage of students by misleading them into taking loans without explaining the impact on the students. Often times they target students who qualify for the GI Bill as a way to fund their university but it is predatory to students. Majkut said that there is a sense that students generate a lot of loans and this effects the whole system because there is only so much aid available. Therefore it is seen to affect all students because the use of aid is not being maximized. Roberts feels that it is an issue

of exploitation and an unfair use of resources. Also, the education provided is often not up to par with national standards and not transferable to other public institutions of higher education. Therefore students are paying out more in loans and not getting the quality that they could be getting for the same aid at another institution. For Roberts, the accountability comes in how they treat their students, provide services and give out information. Roberts thinks it would be interesting to bring up to LAC about adding information about Title Nine. Galloway said that at LAC there was attention to a bill for violent predators on campus, but the bill did not include higher ed. The student loan debt graph shows that student loan debt has quadrupled in the past 10 years. The amount of debt that each student has at graduation has increased. Joseph Levy, AS Local Liaison asked if they are taking enrollment numbers into account, for instance are more students going to university and increasing the overall number? Galloway said that the graph next to it shows what loan debt is per student. Majkut said that they should clarify if they are including graduate students in these numbers and what exactly the graph depicts. Ellison finds it easy to read and clear. Ellison said that college enrollment has increased, but it hasn't quadrupled which is the rate of increase for tuition. Student loan debt has now eclipsed all other kind of debt. It was requested to make italicized words bigger and make the bullets uniform.

**IX. CONSENT ITEMS** (*subject to immediate action*)

- A. AS Job Descriptions- Minor Changes passed by Personnel Committee (*10 min*) Doc. 6 Burke  
Hernandez said all ASP job descriptions are being brought. Some of them were not in results oriented format and have now all been converted. KUGS is trying to get rid of the “minimum” language in terms of vacation because employees should take only 7 weeks of vacation. A few positions were marked as service positions but this wasn't reflected in their job descriptions. Hernandez said that Personnel Committee recommended that the AS Productions Director work the normalized 10 office hours. They feel that this position should be in the office for this amount of hours, like other Directors.

*MOTION ASB-14-W-47 by Tyson*

Approve Consent Item A. AS Job Descriptions Minor Changes.

Second: Eckroth                      Vote: 7 - 0 - 0                      Action: Passed

- B. Rental Registry Response (*15 minutes*)                      Doc. 7 Galloway

Galloway gave huge kudos for Joseph Levy, AS Local Liaison and Samantha Goldbatt, as Legal Information Center Coordinator, for putting this together. This is the response to the Mayor's proposal for Rental Housing Registration. Levy feels that it was a good first step but there were some major issues and they have clearly labeled them 1-6. There are also suggested ways to fix these concerns. This will be presented to City Council on Monday if this is passed. Roberts said it would be good to use cooperative language. For example on point 5 the current language is too vague to accomplish the desired outcome. They are speaking to professionals who have a lot more experience than they do and the ideas presented should be suggestions. The points are very well put and well made but Roberts would like to work on the language with them a bit. Galloway would also like to review this before it is presented. Roberts said that the Local liaison is a great position and allows for this type of work to be done. This is the coolest investment she has seen in her time in the AS. Also there is an excellent student in the position.

*MOTION ASB-14-W-48 by Ellison*

Approve Consent Item B- Rental Registry Response.

Second: Galloway                      Vote: 7 - 0 - 0                      Action: Passed

- C. Committee Appointments

AS Transportation Advisory Committee

Emily Blessington

Environmental Studies

Sophomore

Eckroth said that ASTAC met this week and Blessington was included, but did not vote.

*MOTION ASB-14-W-49 by Galloway*

Approve Consent Item C- Committee Appointments

Second: Guizar                      Vote: 7 - 0 - 0 Action: Passed

## X. BOARD REPORTS

### President

Carly Roberts reported that tomorrow will be her last day in the office for a week. She will be available by phone and will try to call in during the next Board Meeting. There will be a Foundation Board meeting next Thursday that she will attend in Everett. She will be talking to them about divestment.

### VP for Academic Affairs

Josie Ellison reported that UPRC has been going over budget proposals and are half way through the proposals. Faculty senate is looking at sustainable funding for the library because there is a new dean of libraries. First Year Experience Interest Group is working on ways to evaluate the student success collaborative. She had a meeting with Joham Neim, the Faculty Senate President, where they talked about the initiative.

### VP for Activities

Jarred Tyson reported that the VU Gallery is hosting the labyrinth art showcase. It highlights the legitimacy and talents of women artists and those who identify in different gender identities. ASP Special Events will be sponsoring an event with Stand Up Comedy Club. They want to bring a comedian to campus and have a student open for them. Pop music had their 5th annual music industry conference. Two of his roommates went and found it a good networking experience. WWU Super Smash Brothers and Operations Smile, which is a student chapter, will be donating 60% of a tournament proceeds to children's medical expenses with cleft pallet reconstructive surgery. It is great to have students raise funding burke dittoed. Political clubs category are coming together for a shared purpose. Andrew Eckkels is interested in putting through an initiative this election season, but the deadline passed yesterday. Leads wants to do a collaborative event with the Karen W. Morse institute for leadership and university residence. They want to put together an event which would put students, faculty, and alumni together. Cultural competency is one theme. It's about being a leader in a global community. Kaleb Ode is the new AS Activities Council chair. Unanimous dittoed. Athletic director search committee is interviewing. DRAC met and discussed guidelines revolving around S & A guidelines. The Ree Center Advisory Committee met and discussed the need of policies since the facility was built in 2003 there are not a lot of policies that constitute how it is run. They want to develop policies regarding the fees, space usage, and reservations. AS clubs get charged for using certain spaces. There was an Orgsync webinar where they looked at the budgeting system to strategize if it would be useful for the current system. He thinks it would be great. Orgsync's grant is ending this year. They are assessing whether or not it should be institutionalized.

### VP for Business & Operations

Morgan Burke reported that business office is working on the budget proposal process. There was a meeting about what the process will look like. The new assistant was hired. Personnel Committee is wrapping up job descriptions and is reviewing the employment policy. Roberts and Burke had a presentation at the S & A committee. Facilities and Services Committee has been pushed back and are starting the \$25,000 proposal timeline. There will be a proposal about Viqueen being pulled away from the AS. There has been concern about furniture in the board office in general. Tyson will spearhead this. Galloway stated that S & A is billed separately. Roberts said that when tuition was frozen it came with a one time for two years because it is a biennial budget decoupling of S & A fees.

### VP for Diversity

Mayra Guizar reported that she has talked to Laura Langley and Sherry Montgomery about implementing a gender neutral locker room in the renovations. LGBTQ Advocacy Council is talking about the fact that they don't have someone specifically in charge of staffing for LGBTQ issues. They are looking at models in other schools and pulling info from job descriptions. They are wanting to do this so. The president's task force will review this proposal they would like the board to review the proposal before it goes forward. LGBTQ Advocacy Council is also starting to plan a rainbow graduation for LGBTQ and allied students. Alexander Bane is part of the ESC and BSU and came to Guizar came to see to see if someone can come in Friday to talk about leadership positions on campus. It will be Friday from 12-1. The Vagina Memoirs started tonight. The first two nights will be in the MPR. The next two will be in the PAC. The SASA heritage dinner will be Saturday. A silent auction will be occurring and 100% of donations will be going towards projects for women and children. The AS job panel in the ESC will be March 6<sup>th</sup> where they will be talking about AS positions.

#### **VP for Governmental Affairs**

Kaylee Galloway reported that Friday is the bill cutoff. Matthew Bobbink, AS Fegislative Fiaison is working overtime to try to get the bills that they are advocating for through. He is currently focusing on HB 1267. To exec a bill means to have the committee hear the bill. The current obstacle is the potential for an amendment to check citizenship status before they can register to vote. Governor Jay Inslee signed the Real Hope Act today! There was applause. The house released the capital budget. It includes a line item for 5 million for carver academic facility. She is excited after attending a town hall meeting in her hometown and mentioned she was a student from western. They know that carver exists and she is excited about this.

#### **VP for Student Life**

Robby Eckroth reported that the divestment committee report is in its final stages. The committee will meet tomorrow to vote on this document. It will be sent out ASAP and will come for the next board meeting. There is a lot of lingo that he would not have included but it is important financial information, a lot of the committee members will be at the meeting. The Alternative Transportation Fee Committee was not able to officially meet this week but they still had a great conversation about Western wheels. It is an app that gives detailed information about the buses that is more accessible than the WTA site. There is some concern because students have created it and they aren't sure who would own it, purchasing, who owns the software and the code and how is it updated. No one in the transportation office knows how to write code. The Environmental Center is doing a clothing swap. ASTAC met and made adjustments to the master plan. They will meet again to pass it. They spoke with Fevy about it on the local level, it is very long and detailed and wish-listy. It should be called a comprehensive plan. Burke thinks master plan sounds evil.

### **XIII. OTHER BUSINESS**

- A. Please submit changes to the AS Scholarship applications by Monday 4 p.m. If changes are being submitted please send them to Cindy Monger. Galloway said that the scholarship applications talk about showing financial need and is curious if this is on everyone's application and whether or not it should stay on the applications. She would like to move away from this. Roberts encouraged the Board to refer to the minutes from last year where GPA and credit requirements were discussed extensively. Roberts thinks it is reasonable to keep it at 2.5 (except for academic which should stay at 3.75.)
- B. Please submit any proposed changes to AS Board Job Descriptions by Monday at 4 pm.

*The meeting was adjourned by acclamation at 8:03p.m.*