



**Associated Students of Western Washington University**  
Associated Students Structural Review Committee Charge & Charter  
May 2015

**I. CHARGE**

The TBD will evaluate the Associated Students of Western Washington University's structure. The goal of this committee is to understand why there is a lack of student engagement for the Associated Students, how we can create opportunities for students to leadership develop, increase student representation, ways to improve how the Associated Students tells the AS story and highlight the student experiences. This committee could consult with the SPAC and Budget Committee as they see necessary. The committee timeline would include three phases. The first phase is a learning phase in which committee members gauge student opinion and do research to further understand the AS structure. The second phase would be a synthesis phase, in which they could compile their information and analyze. The third phase would be the output phase in which they could bring an initial recommendation to the board. The committee will give updates to the ASWWU Board of Directors on progress with desired initial recommendation in Spring 2016.

- II. MEMBERSHIP** Chair: ASWWU Vice President for Business and Operations (or designee)  
Vice Chair: ASWWU Vice President for Governmental Affairs (or designee)  
Facilitator: Eric Alexander (non-voting)  
1 Dean of Students Unit Advisor (non-voting)  
ASWWU Vice President for Student Tife (or designee)  
1 Residence Hall Association Representative  
1 Athletic Representative  
1 Club Representative  
1 Associated Student Representative  
1 Ethnic Student Center Club Representative  
4-5 Students At Large

**III. CHAIR**

The Chairperson shall be the ASWWU President or designee. The Chairperson shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be ASWWU Vice President for Business and Operations or designee and acts in the absence of the Chairperson.

**IV. MEETINGS**

Meetings shall be called by the Chair. The committee shall meet once a week with a minimum of twenty four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five (25%) of the seated, voting membership.

**V. VOTING**

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

**VI. QUORUM**

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

- VII. SUBCOMMITTEES** In order to provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee with respect to procedure.

**VIII. RULES  
OF OPERATION**

The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the AS Board of Directors.

**IX. AMENDMENTS**

This Charter may be amended by a majority vote of the AS Board of Directors .

**X. REPORTAGE**

This committee shall report to the AS Board of Directors through the ASWWU President.