

**Western Washington University**  
**Associated Students/Information Technology**  
**Student Technology Fee (STF) Committee Meeting**

Friday

February 20, 2015

OM 465

<b><u>Committee</u></b>	Jaleesa Smiley, (AS VP for Academic Affairs and Chair), Patrick Eckroth
<b><u>Members</u></b>	(student at- large), Josie Ellison (student at-large), Chris Sandvig (representative
<b><u>Present:</u></b>	from Academic Technology Committee), Cristina de Almeida (faculty senate at-large
	representative), Diane Bateman (committee staff)
<b><u>Absent:</u></b>	John Lawson (Vice Provost for Information Technology/CIO)
	[one student at-large vacancy]
<b><u>Advisor(s):</u></b>	N/A
<b><u>Guest(s):</u></b>	N/A

**MOTIONS - none**

**Jaleesa Smiley, AS VP for Academic Affairs, called the meeting to order at 8:24 a.m.**

**I. REVISION TO THE AGENDA**

The February 20 meeting was a make-up meeting for the canceled meeting of February 17, at which there was no quorum.

**II. APPROVAL OF MINUTES – none**

**III. DISCUSSION ITEMS**

A. The Committee reviewed the third set of proposal abstracts listed below, and assigned points as part of the preliminary voting. (A separate “Comments and Questions” document highlights the discussion.)

1. Upgrading Surface Analysis Capabilities for Materials Science Education and Research at WWU
2. Enabling Investigative Labs on Gene Function using Tetrahymena and C. elegans
3. Universal Mathematica Site License
4. Enhancing Student Quantitative and Practical Skills by Incorporation of Essential Quantitative PCR Technology into Molecular Techniques Laboratory Curriculum
5. Experimental Earth Surface Processes Laboratory
6. Leveraging the Use of X-Radiography for Undergraduates
7. Software for Terrestrial Laser Scanner
8. Understanding Machining Phenomena through Measurement and Visualization

B. Review of Previous Abstracts

1. The Committee revisited the first set of abstracts in order to assign points (0, 1, 2) instead of the high/medium/low initially used.
2. The Committee revisited the second set of abstracts and added points for Eckroth and de Almeida.

Note: Final points for the first and second sets of abstracts are on a spreadsheet attached to the February 24 minutes.

**V. ACTION ITEMS**

The Committee scheduled a meeting on February 24 to finalize the list of abstracts for which it would like to see full proposals.

**VI. OTHER BUSINESS – none**

**THE MEETING WAS ADJOURNED AT 9:40 a.m.**