

Western Washington University
Associated Students/Information Technology
Student Technology Fee (STF) Committee Meeting

Tuesday

May 5, 2015

VU 460

<u>Committee</u>	Josie Ellison (student at-large and Vice Chair), Patrick Eckroth (student at-large),
<u>Members</u>	Chris Sandvig (representative from Academic Technology Committee),
<u>Present:</u>	Cristina de Almeida (faculty senate at-large representative), Diane Bateman (committee staff)
<u>Absent:</u>	Jaleesa Smiley (AS VP for Academic Affairs and Chair), John Lawson (Vice Provost for Information Technology/CIO) [one student at-large vacancy]
<u>Advisor(s):</u>	N/A
<u>Guest(s):</u>	N/A

MOTIONS – none

Josie Ellison, Vice Chair, called the meeting to order at 8:00 a.m.

I. REVISION TO THE AGENDA

A. Student Applicant for Committee

Sandvig said that one of his students (first name Rachel) told him that she had applied to serve on the STF Committee this year; however, no one called her about it. Ellison said she would look into this.

II. APPROVAL OF MINUTES – none

III. INFORMATION ITEMS

A. Meeting Handouts

1. “2015 STF First Votes” (reformatted)
2. “AY 2015 - Revenue Status Through March 2015”

B. Proposal Comments from Western Community

The Committee received only seven comments this year from the Western community (not counting the ATC). This is a disappointingly low number (especially when compared to last year’s 20-plus comments). We heard from five students, one faculty, and one staff. Viking Village was not a great venue this year; it has been moved to OrgSync and is not used now as much as it has been.

1. Student comments:
 - a. Four students wrote in support of XPS improvements in proposal #8, “Upgrading Surface Analysis Capabilities... .”
 - b. One student wrote in support of proposal #15, “WWU MakerSpace.”

2. The faculty member wrote in support of proposal #3, “Enhance Student Experience and Understanding of Neurophysiology and Behavior.”
3. The staff member—in response to John Lawson’s request—elaborated on proposal #2, “PAC Concert Hall Livestreaming.” These comments address collaboration possibilities and some equipment details.

IV. DISCUSSION ITEMS

A. Western Community Comments Review

Committee members agreed that, after reviewing all community comments, their initial proposal votes generally did not change.

B. ATC Comments Review

Sandvig highlighted some votes between the two committees (STF and ATC) for comparison. There were no glaring differences between the decisions of the two committees this year (as there were last year).

C. Final Votes – Full vs. Partial Funding

Reference: “First Votes” handout

1. Proposal #4, Strength Measurement in the Health Sciences
Vote: full funding, after contribution.
2. Proposal #11, Field Audio Recording Equipment
Vote: full funding.
3. Proposal #15, WWU MakerSpace
Sandvig proposed partial funding for two 3-D printers, given that they have a relatively short life, and funding could be applied for in future years for an upgrade. Ellison and de Almeida preferred full funding.
Vote: full funding.
4. Proposal #7, Enabling Investigative Labs on Gene Function using Tetrahymena and C. elegans
Vote: partial funding; approximately \$20,000 for “gun” only, after contribution. (Amount will change after prorating contribution and changes to tax, etc.)
5. Proposal #14, GigaPan for Place-Based Learning through Time and Space
Vote: Full funding, contingent on equipment being more accessible to students.
6. Proposal #1, Loan Pool Projection Upgrade
Vote: Partial funding; four projectors (instead of eight), and full funding of remaining items.

7. Proposal #13, Chromebooks for Education
Vote: Full funding, after contribution.
8. Proposal #6, Humanities Majors – Seminar Room Workstation
Vote: Partial funding. Fund computer. Fund software, contingent on Committee's agreement to the specific "Humanities specific" software, and who will use it. Chairs are not funded.
9. Proposal #9, Experimental Earth Surface Processes Laboratory
Vote: Partial funding. Fund priorities 1 and 2, except for the Nikon D300 camera with lens and the Epic Pro GigaPan/Stitch Efx. Priorities 3 and 4 are not funded.
10. Proposal #8, Upgrading Surface Analysis Capabilities for Materials Science Education and Research at WWU
Vote: Full funding, after contribution, *if* STF funds remain after the previous nine projects have been paid for.
11. Proposal #5, Training Students in the Use of Mobile Technology for Communication Enhancement in Communication Disorders
Vote: Full funding, after contribution, *if* STF funds remain after the previous ten projects have been paid for.

Note: The "2015 STF Final Votes" spreadsheet is attached to these minutes.

V. ACTION ITEMS

- A. Ellison will talk with Smiley today about the Committee's decisions.
- B. Lawson will prepare the Committee's written recommendation and send it to President Bruce Shepard and Associated Students President Annika Wolters.

VI. OTHER BUSINESS

Sandvig would like to see a historical breakdown of STF funds per department. He believes it would be more descriptive than data by college. Lawson maintains that the fee should not be distributed based on FTE or department averages, but rather based on the merits of the individual proposals.

THE MEETING WAS ADJOURNED AT 9:00 a.m.

This concluded the business of the Student Technology Fee Committee for AY 2015.