

**Western Washington University Associated Students**  
**Board of Directors Meeting**  
Thursday, August 20<sup>th</sup>, 2015 VU460

**AS Board Officers:** *Present:* Hannah Brock (VP BusOps), Zachary Dove (VP Academics), Israel Rios (VP Activities), Abby Ramos (VP Diversity), Patrick Eckroth (VP Governmental Affairs), and Emma Palumbo (VP Student Life).

**Advisors:** Eric Alexander (Advisor)

**Guests:**

**MOTIONS**

**ASB-15-SU-2** Approval of the July 28<sup>th</sup> 2015 minutes with the edits on the hard copy. *Passed*

**ASB-15-SU-3** Approve to move Legislative Affairs Council Budget Policy to an action item. *Passed*

**ASB-15-SU-4** APPROVE TO move Legislative Affairs Council Budget Policy. *Passed*

**ASB-15-SU-5** Approve all consent items except the committee appointment of Seth Brickey until he reviews the committee application. *Passed*

***Hannah Brock, AS VP for Business and Operations, called the meeting to order at 3:10p.m.***

**I. APPROVAL OF MINUTES**

***MOTION ASB-15-SU-2 by Eckroth***

Approval of the July 28<sup>th</sup> 2015 minutes with the edits on the hard copy.  
Second: Dove Vote: 6-0-0 Action: Passed

**II. REVISIONS TO THE AGENDA**

**III. PUBLIC FORUM** (*comments from students and the community*)

**IV. INFORMATION ITEMS - Guests\***

**A. Student Technology Fee Committee Charge and Charter**

Dove said he is going to talk about some of the changes and then yield to Eckroth. They moved one of the charges "Reviewing student input" to be the first bullet point. They added another student at large position to the membership section. They wanted a vice chair position which would be elected at the student at large positions. They would have enough responsibility as Dove as the chair of the committee. They could potentially be a co-chair but he decided to make it a vice chair for now and see how it goes. This vice chair position will be elected by the committee. They moved the vice provost from a voting member to a nonvoting member and an advisor. That changed quorum so they need no less than 5 majority votes for passing a motion. They removed the ratification by the vice provost for

information technology fee. Eckroth said he had a very different specific experience serving on this committee the past two years. He felt that the committee was trying to take away the student authority. It is a committee that is making decisions of how to spend student fees and there is little control by students on that committee. It was a good experience though and it was an even mix. The second year they couldn't find that last student and it was a lot different. The committee was disappointed by the lack of student involvement that second year. It became really unfriendly to students. He wouldn't stay on the committee if he wasn't already involved. They brought it up at the final meeting. They wanted to change the charge and charter. East year's VP for Academic Affairs Jaleesa Smiley couldn't make it to one meeting and the faculty representative decided to become the chair. Eckroth recommended Josie Ellison, the 2013-2014 AS VP for Academic Affairs, being the chair as they were experienced chairing that committee but the faculty member still lead the process. There has been a lot of attempts to limit the student input on that committee. Rios said they did bring up the changes to the vice provost and asked if there was any push back. Eckroth said they brought it up once after he was yelled at for being late to the committee. There wasn't any push back when they talked about. They seemed to be open to make it more student friendly.

#### B. AS Structural Review Charge and Charter

Eckroth said it may look like he did a lot to the charge but really he reorganized it. He was reading it and realized it one was large paragraph. Made it more accessible and clear. After meeting with Lisa Rosenberg they looked at the membership and though campus recreation is part of the community and could be a good substitute for the Athletic Representative. He also made the document more consistent especially with the changes to the chair. Ramos asked why the ASVP for Diversity doesn't sit on this committee. Alexander said there were two Board members on the committee originally. The AS VP for Student Life position got added. The reason why others didn't sit on this committee is they didn't want to add more duties to other Board members, they felt they were already loaded at certain times of the year. In terms of who should be on it, it could change if they want it to. It was more about looking out for each other. Dove said how often would this committee meet? Brock said about once a week. Dove said he would want his position to sit on this committee, however he doesn't need any more committees to sit on. Brock said they will make sure to bring all of their input to this committee, if they can't be there physically. Eckroth said they would be giving feedback at the board reports. Brock said maybe they can have certain sections where they give updates.

#### C. AS Elections Appeals Charge and Charter

Eckroth said he wanted to see if they could see any potential problems with the membership. Rios said the membership is the Board of Directors. All of the Board of Directors would be sitting here. Eckroth said that was his first idea. There is going to be biases. They may want to support them. They may have two members trying to decide if a member needs to be disqualified. He was thinking about changing that and seeing if the students at large could be on this. Rios said for students at large, possibly not those who are involved in the elections. Eckroth said yes, there are other restrictions around the elections with the students at large not being involved with the elections. They can't come from the same organization on campus. Brock asked how many students at large Eckroth was thinking. Eckroth said he is not sure. He is open to some dialog. He wants to make sure it's not a huge committee. This committee has to meet on short notice with the election code process. He wants to make sure it's a small group, but enough to keep the group in check. Dove said at least 2 students at large. It could be intimidating to argue with Board members.

#### D. AS Election Board Charge and Charter

Eckroth said after talking to Lisa Rosenberg, he decided to get rid of the appointment section. There is no need for it. Regardless of the election process the Board can't pull people off committees. He saw a problem with not allowing appointments be changed after the election process has begun because sometimes students graduate and then they can't follow the rules because they can't meet quorum. Brock what is the difference between this and the appeals committee? Eckroth said this is the group that meets if there is a grievance. The Appeals Committee meets if there is an appeal to the decision of this committee. Alexander said the appeals one is rarely used. Eckroth said this has met in the last three elections.

#### E. AS Elections Advisory Charge and Charter

Eckroth said this one has more changes. It was formally the AS Election Code Review Committee. This decision was made after looking at the last two years for student and candidate process. The coordinator make changes to the code and then make it more accessible. He saw some benefit to having them be an advisory committee to the whole election process in general, not just the code. He also rearranged the charge.

#### F. Legislative Affairs Council Charge and Charter

Eckroth said there isn't a lot of changes to this one. They changed one area by adding in the word administrative to the agenda for clarity. Coming from WSA because they have both. They don't always advocate things specifically to legislators. When they are formulating policy they do have to go through the AS Board of Directors. They changed the Local Issues Coordinator to its proper title. They don't want to change the Legislative Liaison job description because they may be changing that title back. Ramos said for the membership, could they have an ESC member has to be a part of it? Eckroth said yes. Brock said how successful have they been getting a graduate student? Eckroth said his first year they had a great graduate student, came to all the meetings. Alexander said his one year of history suggests with the elimination of the Student Senate they saw a decline in graduate student's participation in committees. Graduate students are trying to find spaces but are finding it difficult. He is sure Dove will hear about this throughout the year. Brock said she has noticed the lack of representation of graduate students in the AS.

#### G. AS Activities Council

Rios said he made a few changes, the previous charge talked about student involvement. He felt it doesn't describe what it does. He feels that committee promote an engaged campus community. He isn't settled on that wording so if they have suggestions he would like to hear them. He added in the Large Event Opportunity Fund under their oversight. They changed the title from the Assistant Business Director to the AS Club Business Director. He also reduced the S Club Representatives from 5 to 4 and added an AS Program Office Representative. The AS offices are usually the ones using the Large Event Opportunity fund and he feels they should be on the committee. He corrected the title of

the advisor to Coordinator of Student Activities. In the summer session, when the council isn't meeting the responsibilities of the council falls on the AS VP for Activities and he would like to change that. With the new Large Event Opportunity Fund being processed in that committee, he thinks the group looking at those request should be larger. He would like to update that. He would like it to say the council's responsibility falls to the AS VP for Activities with the exception with the Large Event Opportunity Fund requests. And it will be heard by a taskforce including the AS VP for Activities, 3 student Directors and another AS VP on the Board of Directors. Dover said he likes that. He wondered if they could change the first sentence to "promote engaged inclusive campus community"? Palumbo said doesn't make sense with what it does. As much as possible they address that, but it's not the description of AC. Rios said there is a section that inclusivity is included, under following the policies.

#### H. Presidential Council Charge and Charter

Ramos said Presidents Council has had trouble staying together as a council. She would like to emphasized they are there for the ESC and it is a student center. She added "providing guidance to align AS ESC clubs with the values of the AS Strategic Plan and the AS Mission Statement" under the charge section. The AS and the ESC sometimes can be separate and she wanted to be more intentional with connecting them. She added a vice chair in the membership section. The ESC program support coordinator switched to be a vice chair but she might switch back to a co-chair. Brock said which ones are voting members? Ramos said only ESC representatives.

#### I. ESC Steering committee Charge and Charter

Ramos said she added a charge to "place stipulations on the activities of the requesting ESC club, if necessary". She added another charge of "Providing guidance on proper adherence to policies and procedures". They haven't been going to as many ESC dinners and they have been having some quality discussion on how to use those funds. A lot of times there isn't a good policy on how to use those funds. She said under the membership section they removed the floating representative. It wasn't working in the previous years. It's still an opportunity to be part of it, but not forced. On the membership the ESC support coordinator she would like to add the ESC Marketing and Outreach Coordinator as well. It could be either one or the other.

#### J. AS Personnel Committee

Brock said she would like to add some extra changes on after talking to Lisa Rosenberg more about this. One change Brock made was to add the word "consulting" instead of directing because she felt it represented what they do more. It's more of consulting on issues, not necessarily directing. Under the charge section she added in "and processes, for example (hiring and training) including but not limiting to the as employment policy. She also changed the work "approving" agendas, to "develop" agendas. The chairperson shall be the AS Personnel Director and the vice chairperson will be the AS VP for Business and Operations. Under the "chair" section she removed the "which will be selected by the Personnel Director" because that didn't make sense. Other changes were add in for example hiring training, and salary schedule.

#### K. Management Council Charge and Charter

Brock said they changed a couple things under the charge. She added “recommendations to improve AS wide operation, program and services. She added the word “administrative” to processes. She also added “in Personnel office items/ topics, budget process, communications, and assessments.” She would like to make a change under the membership section after discussing it with Rios and Jamie Hoover and she would like to add a representative from KVIK coordinator. Again with this charge and charter she changed the wording to “developing” agendas instead of “approve” agendas. She also added in the word “generally” in the meetings section because they should generally be meeting every two weeks but it is not guaranteed. Eckroth said what about adding in an AS PC Coordinator or any other Publicity Center staff instead of specifically naming one? Brock said yes. Rios asked why the AS Assessment Coordinator is not a voting member. Brock said she doesn’t know unless they are sharing SPAC recommendations. Alexander said his best guess was the leadership there and it’s the best way to hear the feedback. Eckroth said he sees why non-voting. It’s good to share the information but not as much a voting right. Brock said Lisa Rosenberg wanted to add in under to say providing input and recommendations on policies, and other matters with other organizational wide impact.

#### L. Green Energy Fee Charge and Charter

Palumbo the largest changes is changing everything from the Green Energy Fee to the Sustainable Action Fund. She changed the membership of the vice chair to be ASVP for Business and Operations instead of AS VP for Academic Affairs. They made that change last year and it just needs to be updated. One thing that is on there that she would like to change, is drop the number of faculty representatives from 2 to 1. There is issues of quorum with even amount. Under the Environmental and Sustainable Program (ESP) Director the name needs to the “associate” from its title and the position should be voting. Eckroth said they had two appointed faculty. One never showed up and the other was out of the country. They haven’t shown interest in the representing. Palumbo said they have had one faculty member who has been showing up this summer. They want to keep some on the committee. Dove said he is thrilled he is no longer vice chair. Eckroth said how busy is the AS VP for Business and Operations? Brock said her position sits on 13 committees. Eckroth said could there be a possibly of the vice chair being the ESP director? Brock said she likes the committee but someone else with more knowledge may be useful. Palumbo said that position was on here because it is talking about funds, and it’s mostly budgeting projects. But she does think that position is also overworked. Brock said she had the same thoughts. Ramos said put the ESP director. Ramos said possible an ESC representative? Eckroth said possibly a student from the Residence Hall Association (RHA)? Brock said one of the topics that don’t get light as much is RHA. Rios said if they have an ESC Represented they should have President’s Council elect that member so they aren’t overburdened.

#### M. Sustainable Action Fund Task Force Charge and Charter

Palumbo said this just started at the end of last year. Rios said they would also change the title to the Sustainable Action Fund Program Coordinator. Eckroth said it bothers him that the SAF coordinator

is voting. Palumbo said it was something she talked about with the last AS VP for Student Life. It did make sense for the taskforce because he has good knowledge of processes.

## **V. ACTION ITEMS - Guests\***

## **VI. PERSONNEL ITEMS** (*subject to immediate action*)

## **VII. ACTION ITEMS - Board\***

### A Legislative Affairs Council Budget Policy

Eckroth said this is dense. It's the policy, specifically for the Legislative Action Fund (LAF). The LAF is the name the students voted on so it should stick to that. They are minor changes to the policy. He added publicity to the allowable usage because it's good to include that. The allowable and prohibited usage is changed. The prohibited usage was put in because there is constraints on what they can use federal money on. They talked with Lisa Wochas the previous Attorney General on it. Alexander said last year the challenge was the way the financial aid office was reading the federal law. So they didn't collect that money till the end of the year. It only happened last year and it should be cleared up this year. Last year was a pilot year and Wochas gave more clarity and support to the financial aid office to apply the financial aid to it. Eckroth said he would like to move to action because they won't be able to collect the money ahead of time if they don't pass it before school starts.

### ***MOTIONASB-15-W-3 by Eckroth***

Approve to move Legislative Affairs Council Budget Policy to an action item.  
Second: Palumbo Vote: 6-0-0 Action: Passed

### ***MOTIONASB-15-W-4 by Eckroth***

Approve to move Legislative Affairs Council Budget Policy  
Second: Rios Vote: 6-0-0 Action passed

## **VIII. INFORMATION ITEMS - Board\***

## **IX. CONSENT ITEMS** (*subject to immediate action*)

### A. Sustainable Action Fund Name and Job Description Changes

Brock said since the Green Energy Fee (GEF) became the Sustainable Action Fund (SAF) there are some updates that need to happen to job descriptions. They want to change all the job descriptions from GEF to SAF.

**B. Committee Appointments**

Eckroth said he has looked at all the committee appointments except Seth Brickey.

***MOTION ASB-15-W-5 by Eckroth***

Approve all consent items except the committee appointment of Seth Brickey until he reviews the committee application.

Second: Rios Vote: 6-0-0 Action: Passed

**X. BOARD REPORTS****President**

Belina Seare reported that she had a talk time with Bruce Sheppard and it was interesting. She will be hoping to engage with all of them and other students for engagement on those meetings. Karen Lee and Sue Sharp told her that the Board of Trustee will be conducting the Presidential Search. She wants to start structuring a framework on how they want to communicate as a Board.

**VP for Bus Ops**

Hannah Brock reported that she has been working on the self-care session for AS Fall Staff Development. They have a speaker and they are excited. She is great and she hopes it goes well. She is getting that contract going and checking in with that office. She is working on the Reserve Policy and a Grant form on Orgsync. She is trying to decide what form they wanted that form to be. They decided to try it through Orgsync first. They can add to it as they go instead of it being set in stone. Summerstart took up a good chunk of time the past couple weeks. She really enjoyed it and she got excited to work with the incoming freshman.

**VP for Academic Affairs**

Zach Dove reported that working with Christina Van Wingerden is going really well. They will be doing research on student perceptions of the student government. That will be exciting. It will be a class and he will be assigned a group of students which will give him a report and all the data. Met with Molly Wear and they talked about student priorities for the year. They will be meeting again before the Faculty Staff retreat. He has starting to work on the Inclusivity Resolution 2.0 with a couple folks. He wants it to be a public process to see if it is really capturing the needs and interests of students. Research with the student tech fee process. Met today with Nora the new Committee Coordinator and looking at a different committee pamphlet. He wants to try to do better outreaching for the committees. He is also looking into creating a position to help his position with his workload.

**VP for Activities**

Israel Rios reported that he has been working with Joanne Demark with LEADs. They are looking into bringing a speaker. He has also been working with Casey Hayden to update some club policies. He did a lot with Summerstart and enjoyed it. They spent a good amount talking about the election process and getting people aware of it ahead of time.

**VP for Diversity**

Abby Ramos reported that she has been looking at the VU renovations. The architects are coming

in the same day for ESC training day when they talk about Orgsync, and how to run a club. She was wondering if there could be a forum type of thing. She has been working on drafting a proposal for the Oregon State Student of Color Conference in November.

#### **VP for Governmental Affairs**

Patrick Eckroth reported that he has had less work this week since the USSA congress trip is done. The Washington Students Association (WSA) Board of Directors Retreat was at Eastern Washington University. It was great opportunity, they had a meeting with legislators and got some trainings. There was an information session of the state wide agendas that they will be using. In that retreat they did their goal mapping for the year. Is unofficial right now. They have a Sexual Assault Prevention Taskforce and an Intellectual Property Committee, a Budget Committee for the operation budget and a Diversity Taskforce which is new. There is the College Affordability Committee. There will be opportunities for other students to participate in those committees as well. Because of the tuition reduction situation they are looking at the impact of the GET program and the Student Need Grant. They will find out later how much is allocated to that. They are hosting the WSA Board of Directors meeting on December 12<sup>th</sup> 2015. Dove and him had a meeting with Senator Patty Murray and talked about the AS and their priorities and their concerns and it went really well. Dove said he didn't have to lobby anything which was great.

#### **VP for Student Life**

Emma Palumbo reported the Sustainable Action Fund (SAF) Taskforce has been meeting. It has been a personal challenge for her and she wants to thank Eric Alexander and Hannah Brock for their support. She has been working on getting more gender inclusive housing. There is still a lot of room for improvements. Both herself, Sam Goldblatt and Israel Rios met with Senator Patty Murray and talked about WWU being under investigation for Title Nine Sexual Assault. Senator Murray with her and heard people sharing their own stories.

### **XIII. OTHER BUSINESS**

*The meeting was adjourned by acclamation at 4:39p.m.*