



AS Management Council

Tuesday February 3, 2015

5:00 p.m.

VU462A

Members: **Present:** Chelsea Ghant, Chair (VP for Business and Operations); Osman Olivera (AS Business Director); Josie Ellison (AS Communications Director); Colin Ridgley (AS Green Fee Education Coordinator); Ana Palma Gutierrez (AS Ethnic Student Center Program Support Coordinator); Cooper Anderson (AS KUGS Program Director); Will Jones (AS Outdoor Center Equipment & Bike Shop Coordinator); Hannah Brock (AS Personnel Director); Camie Herk (AS Productions Director); Patrick Eckroth (AS Representation & Engagement Programs Director); Samantha Goldblatt (AS Resource & Outreach Programs Director); Morgan Haskins (AS Publicity Center Account Executive); Ashlyn Doltar (AS Club Coordinator)

Advisor: Lisa Rosenberg (Assistant Director of Student Activities)

Secretary: Emma J. Opsal (AS Board Assistant for Internal Committees)

Guests: Caleb Ode (AS Assistant Business Director)

Motions:

MC-15-W-3 ***To approve the Management Council minutes from January 20th 2014. Passed***

Ghant called the meeting to order at 5:05p.m.

I. Approval of Minutes

MOTION MC-15-W- by Goldblatt

3 To approve the Management Council minutes from January 20th, 2014

Second: Herk

Vote: 11 - 0 - 0 Action: Passed

II. AS Vehicles Motor Pool Proposal

Ghant stated she brought the proposal to management council as there had been some issues with scheduling. Once looked at, she would have a meeting with the advisors in charge and affected by the Motor Pool, then put it into the AS format before taking it to the Board of Directors. As background, she explained the purpose of the motorpool, which was to support the travel needs of AS programs and clubs by providing low cost vehicles for use. At the time, the Motor Pool consisted of an SUV, a mini-van, and an equipment trailer. These vehicles were approximately 7-8 years old, at which time in the past, they typically were turned over and replaced. Ghant stated there was \$70,000 in reserves specifically for vehicles, with a million total. She explained the use of the vehicles, which was mostly by the Outdoor Center. Ghant stated they needed more vehicles, as there was trouble accessing them, especially as every office grew. This led to renting vehicles, which was much more expensive than using the Motor Pool. She stated at 60,000 miles on the vehicles, there was a lot of wear and tear on each of the vehicles. She stated at this point, more substantial maintenance would be needed for the vehicles going into the future. She stated there was a need for action, whether it be just increasing the Motor Pool, give certain departments their own vehicles, or simply increase the pool by 2 vehicles. She wanted input from management council on which option to take. Collins was present to discuss, stating in his 7 years of OC experience, he had seen the OC monopolize the vehicles. He stated there were programs on top of programs at times, so there was no way for other departments to access the vehicles. He stated he

could remember when there were 10 vehicles for use, but with the 2 the AS had at the time, they were always with the OC. He stated if there was real need, they would need to go to enterprise. He stated the OC was spending \$6,000 per year on rentals, and that was even with them monopolizing the vehicles. He stated this system was unfair for other groups. He stated everyone needed access to the vehicles, not just the OC. The prior week, at a meeting of Facilities and Services Council to discuss the issue, there were concerns about giving the OC its own vehicles, and whether the OC would be able to access the other AS vehicles, as well as where to house the vehicles, and the maintenance and care of the vehicles. She asked to discuss these issues, as well as how to go about rectifying the other issues. Ode asked if there had been discussion as to where the new vehicles would be housed. Collins stated it had not yet been discussed, however thought it would be onsite with the other vehicles. Eckroth, as the representative from the office with the second most use, stated there had been good experience with Enterprise, however it was not as good of an option as the Motor Pool. He stated there had been a time Enterprise had made an error in a reservation, and this had created problems for their office, as well as the finance office. He stated for reasons of fairness, it was best to keep open all the vehicles. Collins stated since the vehicles were taken off the beaten path, and thus the OC needed to know the vehicles were at 100% for health and safety reasons. He stated the sharing did not allow the OC to know the history and safety of the vehicle, and thus was unsure if students could be kept safe. He suggested the OC be allowed to keep what they have, but also suggested purchasing new at a 100,000 mile warranty, so they could wait as many as 10 years before considering vehicle replacement. Ramos asked what kind of car would be best for the OC. He stated an SUV and truck were best. The SUV would be to pull the trailer, which Enterprise did not allow, and the truck would work as an equipment vehicle, allowing students to be more comfortable for their ride, as well as being safer for the driver, because the equipment would block the view. He stated he would like it if they had access to the other vehicles, as this would allow more students to participate in the activities, however it was not the goal of the discussion. Brock stated she had discussed with Bates, and come up with the idea that 2 vehicles were given to the OC, and one to the AS, and it could be available. This would make the Motor Pool 3 vehicles large. She stated one could be newer, for the transportation of speakers. She stated there was rental for the board, and they had been able to get a vehicle for 12 people. She suggested a versatile SUV, so there could be many uses for the vehicles. Ghant gave another discussion point from the facilities meeting, which had been about the larger, 15 person vans seen at other schools. She stated this was not an option, as it was a safety hazard, and difficult to find drivers. Before, they had been at the school, but then exchanged for the current selection of vehicles. Ode asked what the system for managing the vehicles, such as who was determined to drive and care for the vehicles when they were in use. Collins stated every driver took a test to be sure the drivers were of age, had the skills, and know the risks of the vehicles. Collins stated there was nothing special to the OC for driver training, they just were sure that each driver abided by the policies. As a follow up, Ode asked if there would be more added to this system of management if the OC was granted its own vehicles. Collins stated there would be some policy added, however it would not be on the driver. He stated that was more a question for another office. Haskins stated safety should not be the primary motivation for giving the OC its own vehicles, and that the safety of others was just as important. She was concerned whether or not the OC would be able to use the AS vehicles as well, or not. Collins stated they would have no rights to any other vehicles, however would like to have the ability to request the vehicles if it would be going unused. Ghant stated once the proposal was moved forward with, the policy would need to be updated. Doltar asked if the OC would be responsible for the maintenance of the vehicles. Collins stated the OC was not about to become a transportation facility. He suggested getting vehicles with strong long-term warranties, so they would be able to take in and fix the car for an affordable price. He stated the OC was good for caring and cleaning the vehicles, however students could not be doing mechanical work on the vehicles.

He conceived of a fund, putting aside 40% for replacement and maintenance, however with warranties, the maintenance aspect was not as needed. Palma-Gutierrez asked how many people were in the SUV, as Collins's comments had led her to believe there was a safety issue. Collins stated the SUV could transport 9 adults, however each had equipment, which could take up as much room as a second person. Ghant clarified there was need to accommodate more people, as the OC had a waiting list for most of their trips. Herk was interested in Brock's previous proposal for an extra vehicle, wondering if something nicer could be purchased for picking up either a speaker, an artist, or any guest of the programs. Collins stated previously there was a sedan for that purpose. Golblatt asked about the 60,000 mile benchmark for the replacement of vehicles, as the current inventory had about that many miles on each vehicle, and if the conversation should include the replacement of the vehicles. Ghant stated they were considering keeping one and trading one in, so the replacement of vehicles could be spaced out. She stated she was there for dialogue, not answers, so she could create the best proposal for the board. Collins explained the benchmark of 60,000 miles was because at that point, the vehicles began to need more costly maintenance. Ghant stated it may be okay for them to keep the vehicles, just there would be no assurance of them working. Ridgley asked if the vehicles were a limiting factor to allowing people from the waitlist to attend. Collins stated this was a factor, because at the time, there were 55 trip leaders on staff, but only 6 would be used in a week. Expansion of the motor pool would allow more expansion of the OC. Ode suggested upping the turn over time to 100,000 miles if the warranty covered the vehicle up to 100,000 miles. He stated if under warranty, the maintenance and replacement should not be a concern until the warranty was reached. Doltar asked how much of an issue it was for the OC to reserve the vehicles, if there was an addition of vehicles, and no separation in the Motor Pool. Collins stated it was in no way difficult to reserve the vehicles, as it was good to know all the scheduled trips would have affordable options. Ramos asked if there was an addition of 2 vehicles, to 4 vehicles, would the OC still have the option to monopolize. Olivera wondered how much was spent on rentals from outside sources. Ghant showed the council a chart illustrating the usage. Collins stated the chart indicated people who had been able to get Enterprise vehicles, and did not indicate the need of the organization. Herk was worried that only getting 2 additional cars would allow for the same situation, where the OC would monopolize the vehicles every weekend, not solving the problem. She added to Ode's point stating the numbers did not indicate the people who were not able to get a vehicle from the Motor Pool or Enterprise, and thus did not have the trip. Ode stated the previous year the gas reimbursement was relatively low for clubs, and it was a non-factor in whether or not a club would go. Ghant stated in a previous Facilities and Services meeting, a VU desk admin had said more students were becoming aware of the vehicles, which led her to believe the overall need is growing. Haskins asked if it had been considered to give the OC sole use of the SUV, rather than giving them 2 brand new vehicles. Ghant stated this had come up in the meetings held prior, and the OC was uncomfortable using the current SUV, as it was possibly for students. Collins stated for what was needed of the vehicles, the OC needed the newest, most efficient, working vehicles, to aid in the risk management of the program. He stated he would prefer an SUV only driven by trip leaders, he would prefer that. Haskins asked if they were to give the OC the older SUV under the conditions they would have sole access, would Collins be okay with that. Collins wondered why anyone would give the OC, an office with a great amount of risk, an older, less safe vehicle. Haskins thought it should be an idea to play around with, because she thought it important that students have access to new cars as well. Collins asked why not change the entire Motor Pool. Ode stated his reasoning not to would be perceived student views of spending the money. He stated there were many students paying the fees who would view the action as detrimental to their yearly fees. Collins stated the same could be said of all the services provided on campus. Collins stated in his many years of work, every year there was an opinion base that changed. He asked how every year they went through this process, but never thought to

spend any of the reserves. He stated he felt it was time. Ode stated he was all for the renewal of the fleet, however there would need to be some publication as to why, so students would be more accepting of the cost. Ghant stated it was not possible to renew the entire fleet, but was a thought. Ridgley stated he perceived the vehicle renewal as serving the most students, as fee paying students were the ones riding in the vehicles that was the best way to serve them. He stated the OC vehicles would be serving students as well. He also stated there was a safety issue other than crashes, as breaking down the places the OC took students, where there was likely no cell service, was different than breaking down on the way to Seattle or Olympia. Brock stated she thought the OC needed a high quality vehicle for that exact reason for students to ride in, as well as a truck to haul equipment, but not necessarily students. She suggested new one for students, and the current SUV for equipment and students on less risk trips. Ghant told the council the reason for not getting a truck was the loss of three seats for students on trips. Herk asked why they were only considering spending \$70,000 from the reserve fund. Ghant stated that was the amount they only wanted to spend at the time. Doltar asked if there were 2 vehicles for the OC, and one added to the pool, if there would be enough access available. Ghant stated she was unsure at the time how many vehicles would be purchased, as the AS would work with their contact for a reduced price. She stated the choice would be determined by the various committees, councils, and groups meeting to discuss the issue. Ode asked if there were any warranties still on the vehicles, as one of the concerns he had noticed was safety concerns for the vehicles used by the OC. It was unknown to Ghant and Collins if there were any warranties left on the vehicle. Ghant stated she had brought the issue to Management Council because she thought it important to have the directors involved, so the most ethical decisions about the use and purchase of the Motor Pool. Ghant stated she would bring the questions and concerns of the council to the following Facilities and Services meeting, then return with them to the following management council. Following that discussion, she would take the information to a meeting with Collins, Eric Alexander, and Greg McBride. Then Ghant would draft a proposal and take it to the Board of Directors. Doltar asked if the proposal was to return to the council, if it would be a good idea to discuss with their offices before the next meeting to gauge the response of other members of the organization. Ghant stated she could, as there was great knowledge on the council. Ode asked if there was any current advertisement of the vehicles, and if the pool expanded, would this publicizing of the resource expand as well. Collins and Ode left at 5:53. Olivera felt there was agreement to add more vehicles to the pool, but the question was would it be privatized, with certain vehicles exclusive to the OC, or how could all the vehicles be made more accessible. Ghant stated this was a policy questions she would discuss with McBride and Alexander. She stated the OC was advocating for their own vehicle, however that was up to the Board. She stated there were many different options to consider. Eckroth asked if for the following meeting, if she could bring the opinion of McBride. Ghant stated he believed the vehicles could be kept for another 3 years, and not have to renew the entire fleet. She stated it did not make fiscal sense to turn over the vehicles. Eckroth stated his idea, which was for one new vehicle for the OC, and the old SUV, and one new vehicle for the AS and to keep the minivan. Ghant reiterated the OC did not want the old SUV, however it was best to act in favor of the students, and their preference was up for debate. He stated if they were available, other students would have the same consumption as the OC. Ghant asked the council to ponder the concepts, and send her questions for the following meeting.

III. Budget Process (S&A Fee)

Ghant explained she was drafting an email at the time for the departments not undergoing the Structural Program Assessment Committee process to request increases or decreases in funding.

She told them the deadline would be March 5th, at 5 P.M. This gave them a month to send in their requests. This would also be after the S&A process was completed.

IV. Office Update

Eckroth stated the following Saturday, ElectHer, the program which had received funding from the council would take place. Additionally, his office was preparing for Spring Elections. Haskins told the council the Publicity Center was doing well, and was busy preparing programing advertisements. Because of this, she reminded the council it was better to get their requests in sooner, rather than later. Herk stated there was a student opener for every Underground Coffeehouse show that quarter. Additionally, progress was well under way for the annual laser tag tournament. Ridgley stated his office had an upcoming program on environmental racism. He was also reminded the shuttle had also begun a new route, and the Outback Farm had recently been named one of the top farms in the country. Brock stated all was well in the Personnel Office, and they were gearing up for the annual job fair. Additionally, they had set training for two separate dates, so more student employees could attend. Ramos stated the Review had a new writer. Additionally she asked that all the offices remind their staff to update their events on Orgsync, as it was the source for many of the things the Review covered. Doltar stated she had the Club Showcase coming up, and all the spots had been filled. She also stated there was an event for club leaders coming up. Ellison stated they were excited Orgsync no longer needed reentry of event data, which lightened the load of the Communications Office. Additionally, work was beginning to be done on the redesign for the entire AS. Palma-Gutierrez stated an office assistant had been hired for the ESC, and that position was no longer reliant on workstudy funding. Additionally, the following Saturday was a Chinese New Year heritage dinner. She also stated scholarship opportunities for ESC students were now available. Also, the ESC would now host its own lobby day over President's Day Weekend. Goldblatt stated the ROP had Babeland, a popular safer sex workshop was happening that week. Additionally, the Drag Show was in the works, to benefit a local non-profit. There was also going to be a Veteran's night. Finally there were going to be renting clinics hosted by the Legal information Center in each of the dorms for students considering leaving campus. Ghant stated she was currently in meetings for the S&A fee's distribution, and the budget committee was about to start.

V. Adjourn

The Meeting was adjourned at 6:20p.m.