



AS Management Council

May 28th, 2015

3:00 p.m. VU 567

- Members:** *Present:* Chelsea Ghant, Chair (VP for Business and Operations); Osman Olivera (AS Business Director); Sadie Normoyle (AS Environment & Sustainability Programs Director); Ana Palma Gutierrez (AS Ethnic Student Center Program Support Coordinator); Cooper Anderson (AS KUGS Program Director); Hannah Brock (AS Personnel Director); Erica Manzano (AS Productions Volunteer and Logistics Coordinator); Patrick Eckroth (AS Representation & Engagement Programs Director); Israel Rios (AS Social Issues Resource Center Outreach Coordinator); Morgan Haskins (AS Publicity Center Account Executive); Ashlyn Doltar (AS Club Coordinator); Abigail Ramos (AS Review Editor-in-Chief)
- Advisor:** Lisa Rosenberg (Assistant Director of Student Activities)
- Secretary:** Emma J. Opsal (AS Board Assistant for Internal Committees)
- Guests:** Michael Puentes-Alkire (Incumbent AS Personnel Director); Jordan Van Hoozer (Incumbent AS KUGS Program Director); Anna Kemper (AS Environmental & Sustainability Programs Director); Marina Price (Incumbent AS Review Editor-in-Chief)
- Missing:** Will Jones (AS Outdoor Center Equipment & Bike Shop Coordinator); Josie Ellison (AS Communications Director)

Ghant called the meeting to order at 3:07p.m.

I. Introductions

The council shared their names, pronouns, and introduced their successors.

II. Approval of Minutes

MOTION MC-15-S-2 by Brock To approve the minutes from May 14th, 2015.

Second: Palma Gutierrez Vote: 12-0-0 Action: Passed

III. Rebranding Timeline- This item was discussed at the meeting.

IV. Supplemental Fund Policy Revisions

Ghant stated the outdated information previously in the policy had been removed, and she wished to take the policy to the board in Peabody, the form most policies were being put in. Ghant had a list of questions that needed to be answered in the policy. The first she had been able to answer on her own, so the council moved on to the second. The second asked if there was a limit to how much could be requested. The committee decided that any request over \$1000 would need to make up the fund through operational enhancement. The third asked if there should be a limit allowed on attendees. One event that received funds and there had been a limit was ElectHer, which had a limit based on the venue. It was suggested there not be a limit within the target demographic, in order to promote safer space. The council felt this was something that could be left to the discretion of the future councils. The fourth question dealt with unexpected costs. It was asked what timeline should each type of unexpected cost. It was suggested the item be brought to the council as soon

as it was known. It was explained the funds could be given within one meeting, as there was no rule for funds to be approved over two meetings. The council reflected this flexibility in their wording of the policy pertaining to the timeline. Additionally, unexpected costs were not fully defined, as they were unknown. It was asked if a form was needed. Some thought yes, as it would clearly provide the council with all the necessary information. There was no opposition to adding a form to the current way of submitting a proposal. There was discussion on a timeframe for unique events. It was suggested the timeframe be a minimum of 4 weeks before a publicized event, and 3-4 weeks before a non-publicized event. It was asked if there should be a limit on funding. It was thought reasonable need should be demonstrated in the request, and be at the discretion of the council. Ghant stated there would be an information sheet attached to the policy, so those requesting funds would be able to understand the fund. Additionally, Ghant added a caveat to the policy, stating funds could not be requested for the same event twice.

V. Feedback to Management Council

Ghant asked for feedback on her way of facilitating the council. People liked the ditto cards. There was debate over the use of tablets. At the beginning of the year, Ghant had tried to use them for documents, however she had felt like few had used them. She had then switched to printed documents. There was a concern over wasting paper. Brock stated she felt no need for an agenda if it would be projected on the screen. It was wondered how paper could be saved. Other than not printing the agenda, it was suggested documents longer than one page not be printed, and it noted they needed to be examined before the meeting. Ghant thanked the council for their patience and dedication. She also thanked the Board Assistant for her wonderful record keeping. Smith was present to remind the council the year end reflection for assessment was due the following Friday, and it needed to be submitted alongside the legacy documents. It was stated there would be a future email from the Communications Director, Ellison, as they were not present to explain the rebranding timeline at the meeting. Additionally, there was an employee banquet that evening, and all were encouraged to attend. Ghant stated there was going to be a Board Inauguration event the following week to celebrate the new and old Boards of Directors.

VI. Adjourn

The Meeting was adjourned at 3:54p.m.