



Associated Students of Western Washington University
Management Council Charge & Charter
August 2013

I. CHARGE

The purpose of the Management Council is to provide a forum in which the student leaders of internal AS departments can come together to foster communication, teamwork, and to share insights by:

- Providing input and making recommendations about AS policies and processes. Including but not limited to: AS training, AS employee evaluations, AS hiring, the AS Employment Policy and the AS Program Standards.
- Making decisions about distributing funds from the AS Program Supplemental Event Fund. (FXXSBR-ASBSCW).

II. MEMBERSHIP

AS Vice President for Business & Operations (Chair)
AS Business Director
AS Communications Director
AS Environmental & Sustainability Programs Associate Director
AS Ethnic Student Center Program Coordinator (student position)
AS KUGS Program Director
AS Outdoor Center Equipment & Bike Shop Coordinator
AS Personnel Director
AS Productions Director
AS Representation & Engagement Programs Associate Director
AS Resource & Outreach Programs Director
AS Review Editor in Chief
AS Publicity Center Account Executive (appointed by AS PC Coordinator)
AS Club Coordinator
Secretary (non-voting)
Assistant Director of Student Activities (Advisor)

III. CHAIR

The Chairperson shall be the AS Vice President for Business & Operations. They shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be selected at the discretion of the council and acts in the absence of the Chairperson.

IV. MEETINGS

Meetings shall be called by the Chair. The council shall meet every other week with a minimum of twenty four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five (25%) of the seated, voting membership.

V. VOTING

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VII. FUNDING

It shall be the purview of this council To allocate Supplemental AS Program Funding [FXXSBR-ASBSCW]

vπī. SUBCOMMITTEES

In order to provide for coordination and direction, the council may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the council with respect to procedure.

**IX. RULES
OF OPERATION**

The council may adopt and amend rules of operation governing its operation by a majority vote of the council, subject to review or approval by the AS Board of Directors.

X. AMENDMENTS

This Charter may be amended by a majority vote of the AS Board of Directors.

XI. REPORTAGE

This council shall report to the AS Board of Directors through the AS Vice President for Business & Operations.