

**Western Washington University Associated Students
Activities Council**

Meeting Minutes for Monday, November 2nd, 2015

Non-Voting Members: Casey Hayden (Student Activities Advisor)

Voting Members: Israel Rios (AS VP for Clubs), George Vadino (Club Representative), Anujin Ganbat (Club Representative), Walter Lutsch (AS Club Coordinator), Ryan Roberts (AS Club Business Director), Nicole Carroll (Student at Large), Bryce Hammer (Student at Large)

Absent: None

Guests: Alex LaVallee (AS Representative), Kai Griffin (of WWU Longboarding Club), John Slugg (of WWU Longboarding Club), Michael Rivera (of WWU Longboarding Club), Khou Moua (of the Western Hmong Students Association), Jacob Lawson (of the Western Hmong Students Association), Summer Starholt (of HER-LARITY), Xander of (WWUSO), Coel Cable (of WWUSO), Conor Workman (of WWUSO), Riley Davis (of WWUSO), Willa Cooksey (of SEEDR)

Secretary: Jessi Navarre (Board Assistant for Club Committees)

Motions

AC-15-F-26- Recognition of HER-LARITY as an Associated Students club under the category of Arts, Music, and Dance. - **PASSED**

AC-15-F-27- Recognition of Western Washington University Sasquatch Organization as an Associated Students club under the category of Special Interests. - **PASSED**

AC-15-F-28- Recognition of Students for Environmental Equity and Disaster Reduction as an Associated Students club under the category of Environmental. - **PASSED**

AC-15-F-29- Approval of \$1600 in the form of an underwrite for WWU Longboarding. - **FAILED**

AC-15-F-30- Approval of \$1200 in the form of an underwrite for WWU Longboarding club from Grants, Loans, and Underwrites for their trip. - **PASSED**

AC-15-F-31- Approval of \$200 in the form of a Bookstore Donation for the Western Hmong Student Association for the College Night event. - **PASSED**

AC-15-F-32- Approval of \$4000 in the form of a underwrite for the AS Productions Special Events from the Large Event Opportunity Fund to bring Tig Notaro to campus with stipulation that any gains made go back into the fund. -**PASSED**

Israel Rios, A.S. Vice President for Activities, called the meeting to order at 6:04p.m. November 2nd, 2015.

I. REVISIONS TO THE AGENDA

Ríos reminded the council that everyone is allowed to speak whenever they like they just have to put their hand up or indicate to him that they'd like to talk. He also said that the council and the guests should state their name before they speak to make the minutes easier. He then asked for revisions to the agenda. Rios said that there are two items about Parliamentary Procedure and Robert's Rules of order that need to be taken off.

II. Business Director's Report

Roberts said the council has 83.2% of the Grants/Loans/Underwrites left which is \$27,456.00, 84.64% of the Club Conference Funding which is \$11,850.00, 100% of the Large Event Opportunity Fund which is \$65,000.00, and 93.25% of the Bookstore Donation Request Fund which is \$3,730.00.

III. CLUB RECOGNITION

a. HER-LARITY

Summer Starholt said that she was starting a humor club where all identities were welcome but where space is specifically created for women in comedy. She explained that improv comedy is often thought of as a man's game and that she wants to make a club on campus that will allow women to get more involved with comedy. She said that the club will focus on script writing, movies, skits, improv, etc. Rios asked if the club planned on raising money. Starholt said money would not be a priority, but they would likely want shirts in the future and money for rental spaces might be needed. Roberts asked if the club planned on charging for performances like the Dead Parrot's Society did in order to generate revenue. Starholt said she wanted all shows to be free. Lutsch asked how much interest in the club had been expressed so far. Starholt said that she had 30 members in a Facebook group, most of which are active students. Starholt said she knows them all personally and most of them have done improv together in the past.

Motion AC-15-F-26 by Carroll

Moved to recognize HER-LARITY as an Associated Students club under the category of Arts, Music, and Dance

Seconded: Lutsch Vote: 7-0-0 **PASSED**

Lutsch let all new clubs know to come get New Club Reference sheet with information about club officer trainings.

b. Western Washington University Sasquatch Organization (WWUSO)

Conor Workman presented to the council on making a Sasquatch Organization at Western. He said that he and some of his friends had a similar club at their high school and they want to remake it at Western. He said that they would primarily teach people how to look for Sasquatch and then go into the woods and look for it. He added that they were not looking for much financial backing other than possibly to buy sweatshirts in the future. He said that they had generated lots of interest with five founding members and other students that they had talked to. Hayden asked if the council could expect the club to find Bigfoot before they graduate. Workman said yes, definitely. Ganbat asked what they were thinking as far as transportation, to get from place to place. Workman said that they own their own vehicles and would probably use them. Vadino asked where they planned to go on their trips. Workman said that most Sasquatch sightings happen near Whidbey Island, but in his experience they had gone down as far as Oregon near Mount Hood. He said that they would also look online to find recent sightings. Carroll asked if their club would be doing anything on a weekly basis since most of their events were large trips. Workman said they would meet to study films and teach new members how to spot a hoax. He said that their expeditions will be spaced out and less common than research. Lutsch asked about the level of interest they had generated. Workman said he mentioned the club in a few of his classes and a lot of people sounded interested in it. Ganbat asked if a Facebook page has been created. Workman said there was not an official page yet because they did not want to be presumptuous. He added that there was a Facebook page from the previous year that still circulated interest but they would create a new one if they were approved as a club.

Motion AC-15-F-27 by Carroll

Moved to recognize Western Washington University Sasquatch Organization as an Associated Students club under the category of Special Interests

Seconded: Ganbat Vote: 7-0-0 **PASSED**

c. Students for Environmental Equity and Disaster Reduction (SEEDR)

Willa Cooksey said this club would be an outlet for environmental issues and disaster reduction. She said that it would act primarily as a place for discussion and learning, creating awareness, and generate volunteers and fundraising. Hammer asked about level of interest. Cooksey said about fifteen people have signed up and there are about twenty more who have expressed interest. Ganbat asked what sort of activities the group would plan. Cooksey said they have planned joint events with Compass to Campus and education with youth, weekly meetings, volunteer trips, fundraisers to assist organizations local and

abroad, send groups to attend events about environmental outreach, and fundraising, then discussing what they learned at club meetings. She said that they would also like to host book seminars and documentaries. Ganbat asked if the club would fit under activism or informational. Cooksey said it would have an environmental focus, but also activism and it would serve as a place to discuss and learn. Lutsch asked Cooksey how she envisioned the club helping with disasters abroad and what that would look like. Cooksey said they want to help and prevent environmental disasters, which would include disasters abroad. She said their primary focus would be on fundraising and offering their assistance in a variety of way. She said that this would include both preventative and reactive outreach and that they planned on doing this through other organizations that they had done research on. She mentioned that their faculty advisor, Dr. Rebekah Paci-Green, was very experienced in disaster reduction and outreach. She said that there would be a meeting to decide what organizations the club would like to focus on. Lutsch asked if they planned on being a center at Western that students, as well as other clubs and departments, can go through when they want to get involved in disaster relief. Cooksey said she had not thought about that, but planned to collaborate with other clubs.

Motion AC-15-F-28 by Hammer

Moved to recognize Students for Environmental Equity and Disaster Reduction as an Associated Students club under the category of Environmental.

Seconded: Carroll Vote: 7-0-0 **PASSED**

IV. ACTION ITEMS

a. WWU Longboarding Club (\$1600)

Rios asked if there were any updates from the club. Michael Rivera said the WWU Longboarding Club will be heading to Hawaii to participate in a longboarding race, skate around the islands, and film themselves in order to make a movie when they get back. Carroll asked where the council left off on the safety aspects of the trip. Hayden said they left off an exact figure for the gas price. Rivera said they based the amount on their California trip but made allowances that bumped the price up. Hayden asked if that was for the inter-island ferry ride. Rivera said yes. Lutsch asked if that was under the \$500 for gas, and if that request would change. Rivera said yes the ferry ride was included in the \$500 and no, the price of that would not change. Hayden said that last week the request was treated like an Information Item and now the council can discuss it critically. Rios reminded the council that this was the

third year that this request was made and he wanted to know what the club requested last year and what they received. Rivera said last year the club was given \$1200. Hayden asked how many people went on the trip last year. Rivera said fifteen people went last year. Hayden clarified with Rivera that that was more than the amount of people going this year. Rivera said yes, that was more people than the amount going this year. He said that there were seven confirmed attendees with the possible addition of two. Hayden said that would mean that there would be less people going than the previous year, but the amount requested this year was larger. He suggested just approving funds transportation. Ganbat asked if the increased price in rentals was for necessity or for comfort. Rivera said it was a necessity because of the size of their equipment like their boards, filming equipment, and supplies. Hammer asked how they plan on getting around on the other island. Rivera said they would take the vehicles across. Hammer asked why they were making a larger request this year. Rivera said it would take the per-person costs down and the group had already put down \$350 per person. Slugg said that there were overall less people going but a larger percentage of them were WWU Longboarding Club members, adding that only one person going on the trip was an alumni. Hayden asked if they had done any fund raising for the trip. Rivera said they were trying to get sponsorship from various skate shops around town. He added that they were also doing a raffle and looking for donations from shops in town. Hayden asked how many outside sponsors they normally came up with. Rivera said the amount was usually around \$400. Roberts said that in light of the donations he would recommend the funds be given to the club in the form of an underwrite. Rios asked the club if they did not get the full funding they requested would they still be going on the trip. Rivera said yes because their tickets are paid for, but the funding would be a really big help. Roberts asked the council how this trip would be different from a club attending a conference. Slugg said that such a large trip would get a lot of publicity for Western and the video that the club makes would be shared on several websites, garnering a lot of circulation. Lutsch said the council should look at per person request. Hayden said last year the cost was less than \$100 per person and the first year the total amount given to the trip was \$900. Ganbat asked if they were considering the beginning and intermediate members of their club. Rivera said all of the people going on this trip were skilled enough to keep themselves safe and the less experienced people in the club were not chosen because their safety would be at risk. He said that the club was working with members to keep them safer for later trips in the future. Kai Griffin said he and John Slugg were planning an event that would help train those newer members. Roberts said that with the request of \$1600 and 9 people attending it would be about \$177 per person, with 7 people going it would be \$228. He noted that recently the council approved a request for Net Impact

conference funding that was about \$175 per person. Roberts also said that the scale of this trip was pretty big and it was a good thing for Western to have. He also did not think the amount was out of the ordinary. Carroll agreed. Rios said the Net Impact conference had direct, substantial benefits for all of Western because those students could bring back what they learned and institute it on campus. He said that in this case WWU Longboarding Club, while the trip was important and unable to be hosted in Bellingham, had a more personal benefit. Rios also said that the Net Impact conference was on the higher end of funding per person the council funded. Carroll agreed and mentioned that the council had to consider that this money was coming out of Grants, Loans and Underwrites. Ganbat asked what amount of funds the club could lower their request to while still being able to attend the trip. Rivera said they were at least hoping the cost of the rentals would be covered. Lutsch mentioned that in the past the council had always funded medical supplies, which was part of the council's desire to emphasize safety so he would like that part of the request to also be funded. Hayden asked if they had plans to connect with locals and other colleges and universities while on their trip. Rivera said they had a contact that they were staying with who was a major part of the longboarding scene. He said that their contact would help them connect with others while on their trip. Slugg said there would also be university students attending the race which would be good exposure. Rios asked for other comments from the council. Roberts said if the council chose to fund the entire request then the budget would be brought down to about 79% of the total for the year out of Grants, Loans, and Underwrites. Lutsch wanted to remind the council that it was only \$177 per person if 9 people attend, but if 7 people attended that the cost would be \$218 per person. Roberts confirmed that that per person amount was outside of their normal price range. Rios said that if the council funded the rentals and medical supplies the total would be \$1200, which would be \$133 per person if 9 people went and \$171 per person if 7 people went, which was a more manageable amount. Ganbat said that if they were funding the rentals they should also fund the gasoline because of safety issues. Carroll said they need to cut down somewhere and agreed that \$1200 was good. Carroll also asked if they could stipulate what the request was paying for. Rios said no they would not write it as a stipulation but the intent of the council would be clear in the Motion so the club would use it as directed. Carroll then restated that \$1200 was a comfortable amount. Roberts asked what that would leave unfunded. Rios said they would be taking off the gasoline. Roberts said that the amount of \$1200 would also not fund the trip between islands. He then asked Rivera what effect that would have on their trip. Rivera said they would have less runs to ride because each island has their own runs, so it would limit them in terms of what they could do. Lutsch suggested that if the club got the full 9

participants the council could give them more money. Roberts asked for clarification on what form the funds would be given to them in. Lutsch said that it would be a grant and then an underwrite. Roberts asked how much the underwrite would be for. Lutsch said he had not thought about that yet but he wanted the club to have enough money whether or not they got the two extra people. Carroll said that the original reason for the underwrite was the club might be getting money from outside sources. She added that because the council was giving them less money overall a grant would make more sense than an underwrite. Hayden said that the council could use a simpler motion by making one motion with the stipulation that they do not exceed a certain amount of dollars per person. Roberts said that he looked at the price per person and he proposes a middle ground of \$150 per person. 7 people would be \$1050 and 9 people would be \$1350. Rios said that would leave the club with the potential of getting less than the council planned on giving them with the \$1200. Vadino suggested giving the club \$171 per person up until the funds cover the cost of the rentals and the medical supplies but not exceeding that amount. Hammer said \$171 times 9 people was \$1539, which was almost what they originally asked for. Roberts suggested making \$1200 the low end and giving them an additional \$150 as an underwrite if they were able to get the extra people. Hayden said that this was getting away from what the council originally wanted to do, which was fund the rentals and the medical supplies, the price of which would not change based on the amount of people going. The council agreed. Rios asked for amendments to the motion. Ganbat amended the motion to include the gasoline cost, the rentals, and the medical supplies which would be a total of \$1600, in the form of an underwrite. Rios asked if there were any additional amendments, none were given.

AC-15-F-29 by Ganbat

Moved to approve \$1600 in the form of an underwrite for WWU Longboarding.

Second: None **FAILED**

AC-15-F-30 by Carroll

Moved to approve \$1200 in the form of an underwrite for WWU Longboarding club from Grants, Loans, and Underwrites for their trip.

Second: Vadino Vote: 7-0-0 **PASSED**

b. Boxing Club (\$284.25)

No one showed up, tabled to next week.

V. BOOKSTORE DONATION

a. Western Hmong Students Association (WHSA) College Night (\$200)

Khou Moua, president of the Western Hmong Students Association, made a funding request for merchandise for their annual College Night. She said that the event was focused on outreach to the Hmong community of Kirkland and the surrounding area. She felt that this event was very important because members of this community often did not have the resources to go to college unless outreach like this was done. Rios said he liked the idea and then mentioned that the Bookstore Policy mentions that donated items are to be used for Western Students. He clarified that the council was loose with that term so the council needed to decide if this event would benefit Western students. He mentioned that this event had happened the past two years, but it was usually funded by the ESC Steering Committee, not the Bookstore Donation fund. He asked why the event was not funded through the ESC this year. Moua said that this year they asked ESC for transportation funds and came to Activities Council for funds for prizes. Ganbat asked what was done last year for donations. Moua said that they did not ask for donations and the reason this event was so big was because the WHSA did not hold a Heritage Dinner at Western. She said that last year they reached out to other Hmong communities in Washington and asked them to participate. She also said that this year she wanted the event to be about promoting Western as well as Hmong culture. Carroll said that using the term students would be a stretch but she was personally okay with approving the request. Lutsch said the policy was created because the Bookstore was paid for by students and the money from the Bookstore Donation fund was supposed to go back to them. He said that with this interpretation the money would be going to potential students and the council should look into setting up a clarification in the policy. Hayden said that it was true the money would be going to non-students but there would be a promotion of the Western Bookstore which would be marketing with the potential of bringing money back to the Bookstore. He added that Western wanted to support this community. Rios pointed out that bookstore items are often given away to community members at Heritage Dinners, which was another example of a non-students benefiting from the fund. Ganbat asked what items the club was looking to bring to the event. Moua said she did not have anything specific in mind, she just wanted items to have the WWU and AS logos. Navarre asked why they chose Kirkland as the place to hold the event. Moua said it was because of Kirkland's large Hmong community, specifically in the Kirkland Heights apartment complex. Lutsch said recent funds had been given away based on merit and this certainly sounded similar. Hayden asked if the items would be given out as gifts or if there would be some kind of raffle. Moua clarified there would be a raffle and it would bring attention to

College Night. Lutsch said the raffle was not mentioned on the form and asked that the club put it down in the future.

Motion AC-15-F-31 by Lutsch

Moved to approve \$200 in the form of a Bookstore Donation for the Western Hmong Student Association for the College Night event

Seconded: Roberts Vote: 7-0-0 **PASSED**

VI. LARGE EVENT OPPORTUNITY FUND

a. AS Productions Special Event (\$4000)

Rios asked LaVallee for an update on the event. LaVallee said that the tickets price stood at \$18, but the funds from the Activities Council would bring the price down to about \$15. He said that the earlier request to make HER-LARITY a club illustrated that female comedy needed to be actively pushed to the forefront, and this event would do that. Carroll said she personally felt that \$3 makes a difference in the minds of students. She also said that the Large Event Opportunity Fund was new and the council had not gotten an idea of what to do with the fund yet. LaVallee said his office was thought of when the fund was made and each position in any office can only access the fund twice a year, and this request would be one of his. Rios said that the fund had \$65,000 total so this amount was not all that large in comparison. Lutsch said that only program offices could request from this fund so there was a smaller pool of requests and the fund was only open for events of more than 100 people which further limited the potential requests. Rios reminded the council that the request should be in the form of an underwrite so that profits could return to the fund.

Motion AC-15-F-32 by Roberts

Moved to approve \$4000 in the form of a underwrite for the AS Productions Special Events from the Large Event Opportunity Fund to bring Tig Notaro to campus with stipulation that any gains made go back into the fund.

Seconded: Ganbat Vote: 7-0-0 **PASSED**

VII. Other Business

a. Speaker Purchase

Rios announced that dance clubs had been requesting money for speakers. Lutsch said requests had come in several times from different groups asking for speakers for themselves. He said that the Club Hub was going to get two that were available to all clubs, though one would be set aside with the intention for dance clubs to use it. He said that

Sini-GANG was worried that clubs would take speakers and they would be unavailable for their club meetings. Hayden said the dance clubs might get rental priority. Lutsch said requested speaker was \$300 but something similar was bought for much cheaper. LaVallee asked if it would be a Club Hub check out or put in the EMS reserve. Hayden said they can do it as pilot and gage demand. He added that small items were hard for the VU to do rentals on. He said that they could put the speakers at the Info desk, but there was not a lot of space at that desk. LaVallee asked how that would work with returning the speakers late at night. Lutsch said they were planning on modeling the process off of ATUS where the clubs can have items rented overnight and then return them during the next business day.

Rios said that minutes would start circulating the following week. He reminded the council to look them over.

Rios introduced new council member, Bryce Hammer, and said they would be getting three new members next week.

Israel Rios adjourned the meeting at 7:40pm