

Above Expectations		Meets Expectations		Needs Improvement	N/A
5	4	3	2	1	0

6. Individual and Group Supervision- Supervisor holds staff -and individual supervision meetings-. Supervisor holds staff accountable for job responsibilities and is well-informed about staff performance. Supervisor provides regular informal feedback about your job performance and is open to hearing your feedback about their job performance.

Above Expectations		Meets Expectations		Needs Improvement	N/A
5	4	3	2	1	0

7. General- Has a positive attitude towards job, displays positive self-care, sets and meets goals, maintains healthy balance

Strengths - Areas supervisor excels in. Comment on things they have done which have been helpful to you.

Areas for Improvement - Things that Supervisor could do to increase their work performance.

Training and Development Suggestions-

By signing this, I acknowledge that this document has been filled out by the employee, reviewed by the supervisor, discussed between the two, and will be delivered to the Personnel Office.

EMPLOYEE SIGNATURE

(date)

SUPERVISOR SIGNATURE

(date)