

Western Washington University Associated Students
Facilities and Services Council
Thursday, October 31th, 2013 **VU 543**

Present: Hung Le (VP for Bus Ops), Kirsten Zoba (CDC), Sarah Carlson (PC), Shelby Allman (Lakewood), Cristina Rodriguez (DOC), Greg McBride (VU Assistant Director), Jason Davis (OC)
Absent: Kiva Stevens (RC),
Advisor: Jim Schuster, Director of VU Facilities
Secretary: Max Zentner
Guest: Patricia Ashby (Child Development Center)

MOTIONS

FSC-13-F-1 Approve the minutes of October 17, 2013. *Passed*

Hung Le, AS Vice President for Business & Operations, called the meeting to order at 3:05 pm

I. APPROVAL OF MINUTES

MOTION FSC-13-F-1 by Allman

Approve minutes of October 17, 2013.

Second: Zoba Vote: 5 - 0 - 1 Action: Passed

II. Information Items

- A. Patricia Ashby attended the Facilities and Services Committee (FSC) meeting, representing the Child Development Center (CDC). Ashby introduced to the committee the basics about the CDC. Students who are parents benefit from having the CDC to help their child learn. Interns, practicum students, industrial design students, and speech and hearing students all interact with the CDC. Students are also hired to work with the children, giving them hands on experience in their field of study. Those with a common interest in serving children and families often connect through the CDC. 56 children currently attend the CDC, with 52% of those children being parented by Western Washington University (WWU) students. The children learn many skills at the CDC, primarily around their ability to manage their behaviors and make friends. There is a lot of emphasis placed on social and emotional skills at the CDC. The staff is predominantly female based. One of the goals is the university is to focus on inclusivity, which is also a goal of the CDC whether that be with the children or their parents. Professional development is another benefit for those on staff. The Associated Students (AS) funds 20% of the CDC's budget, much of which goes to subsidizing WWU student-parent costs. A lot of precedent is placed on healthy meals at the CDC, which the AS also subsidizes. 84% of the CDC's budget goes to employees' salary. 12% goes to food expenses. 4% funds operational expenses. The environment plays a role in the curriculum of the CDC, where children are able to connect with the nature around them. Some issues facing the CDC include the potential that for the playground to need a new surface and tuition might need to rise next year for parents.

- B. Greg McBride presented on behalf of the AS Vehicles. The AS has its own motor-pool of vehicles for students and/or offices to use. The motor-pool consists of a 2007 Ford Expedition (\$.43 per mile), a 2007 Ford Freestar (\$.43 per mile), and an Equipment Trailer. There is a fee of \$50 for failing to cancel a reservation in order to incentivize the use of the vehicles, and not to reserve the vehicles and then fail to use them. The AS Outdoor Center (OC) used the vehicles the most in the 2012-2013 academic year. The sports clubs van is not include in the AS motor-pool. The budget model leaves room for unforeseen expenses through higher revenue than expenses. The collision reserve fund provides money to fund major repairs and equipment replacement. Within the AS Reserve fund, approximately \$80,000 is set aside for the replacement of current vehicles in the AS motor-pool. Current issues include an aging AS motor-pool, and the question of whether to expand or contract the size of the motor-pool.

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 3:58 pm

Meeting Minutes Approved by Council Chair May20,2014