



Facilities and Services

Tuesday, February 24th, 2014

4:00 p.m.

VU567

- Members:** *Present:* Chelsea Ghant, (AS VP for Business and Operations, Chair); Emma Palumbo (Student Representative, Viking Union); Ian Fisk (Student Representative, Outdoor Center); Camilla Paine (Student Representative, Recycle Center)
- Advisor:** Greg McBride (Viking Union Director of Facilities); Eric Alexander (Assistant Dean of Student Engagement/Director of Viking Union Facilities)
- Secretary:** Emma J. Opsal (AS Board Assistant for Internal Committees)
- Missing:** Mirabelle Blech (Disability Outreach Center Coordinator); Andrew McKinley (Student Representative at Large); Daniel Billick (Student Representative, Publicity Center); Daniel Cole Blattenberg (Student Representative, Lakewood)

Ghant called the meeting to order at 5:03p.m.

I. Approval of Minutes

Minutes were postponed until the following meeting, due to lack of quorum.

II. AS Motor Pool Proposal

Ghant explained the work she was doing to present a proposal to the AS Board for the expansion of the AS Motor Pool. She filled in Paine on what she had missed during the previous meetings. Ghant stated she would soon be sending out a proposal to the council to vote on via email, then would proceed to the board.

III. Proposal Recommendation Training

Ghant explained that the purpose of the committee was to review recommendations sent to the committee to improve the offices of the AS and the VU. However, the AS did not have the money to improve their offices in their own budget, and the money came from the VU budget, and it was the duty of the committee to review and approve the proposals, in order to prioritize the needs of the offices.

IV. Review Proposal

Ghant discussed the first of the proposals, which wanted a glass door for the AS Review. She stated it would cost approximately \$1,200 to \$1,500. McBride added the door would need to be up to the fire code, as it had recently been updated. The proposal highlighted the benefits of a glass door, which would make it a more welcoming environment. Ghant tabled the request until there was quorum.

V. Timeline for reviewing Proposals

Ghant explained the timeline for reviewing the proposals, explaining how the committee would first look at and discuss the proposals, then reconvene to vote.

VI. Office Update

Fisk stated the OC was always doing something, so it was business as usual. Paine discussed how the Recycling Center was working with other on campus green groups to organize larger meetings, so all could participate in the meetings. This removed any issues of hearsay for her position, as well as the others. Palumbo explained the process of digitizing the old files, which was a large process for her office. Ghant discussed how she was working to update some old policies, and had just begun meetings with the budget committee.

VII. Next Time

Ghant explained what would happen the following meeting, which would include budget training, so the council would review the proposals with critical, fiscal, objective, and fair eyes. This would allow the council to make the best decisions for using the student fees.

VIII. Adjourn

The Meeting was adjourned at 5:46p.m.