



AS Facilities and Services Council

Tuesday October 28, 2014,

4:00 p.m.

VU567

- I. Icebreaker- "Toss a Question¹ "**
 - a. Name, Position, and Preferred Pronouns

- II. Charge and Charter**
 - a. Vice President for Business and Operations (Document)

- III. Expectations**
 - a. How should we conduct business?
 - i. Strict Parliamentary Procedure
 - ii. Conversational
 - b. Timelines and Calendar management. Let the AS VP for Business and Operations (Chelsea Ghant) know when you cannot attend meetings.

- IV. Timeline for Reviewing Proposals**

- V. Office Update**
 - a. Each person share a general update from their office

- VI. Next Time**
 - a. Proposal Training (Tentative)

- VII. Adjourn**

All Agenda items for Management Council are due by noon the Friday before Tuesday's meeting.