



"Funding for Challenge Program Helmets"

Proposed Motion: Board approval of the funds to purchase of 44 helmets

Sponsor: AS VP for Business and Operations // Morgan Burke

Persons of Contact: Challenge Program Coordinator//Jonathan Mayfield

Date: March 3, 2014

Attached Document

Helmet Description / Justification

Background & Context

This proposal is a request for the funds required to replace the Challenge Program's helmets. Helmets are a critical piece of safety gear for the Lakewood high ropes course. Our current helmets were purchased in 1997 and have been used far past their safety life. All of the 9 current helmets meet the manufacturer's (Petzl) signs for retirement.

Additionally, Challenge Program policies mandate that all participants (and facilitators) in the vicinity of the high ropes course must at all times wear a helmet. The 9 helmets currently owned by the Challenge Program do not allow for this guideline to be followed safely.

Summary of Proposal

The proposal is for the purchase of 36 participant helmets (18 S/M and 18 M/L) and 8 facilitator helmets (4 S/M and 4 M/L). The number of helmets is increasing in order to be able to properly follow out safety and risk management policies. Current Challenge Program policy dictates that all personnel (both facilitators and participants) must wear a helmet when operating or participating on any high ropes element. The Challenge Program currently has 36 participant harnesses; and in order to operate in a safe manner, the Challenge Program must have a helmet for each of the possible 36 participants.

The request for 8 facilitator helmets is based upon the fact that with a group of 36 participants; the maximum number of facilitators that could be required to work is 8. With a group of 36 participants; the group would be broken down into 3-4 groups with 2 facilitators with each subgroup. The funds for this purchase will come from two sources: FXXGRR for the replacement of the existing 9 helmets and FXXNEE for the cost of the additional 35 helmets.

Fiscal Impacts

The funds for this purchase will come from two sources: FXXGRR for the replacement of the existing 9 helmets and FXXNEE for the cost of the additional 35 helmets.

The total estimated fiscal impact to AS Budgets is \$1870.37. This estimate includes the replacement of the existing 9 helmets; the purchase of 35 new helmets, and estimated tax and shipping. The breakdown of the expenses is below:

Impact to FXXGRR (VU General Repair & Replacement)

9 participant helmets [x] \$35.97 = \$323.73
Total (FXXGRR) = \$323.73

Impact to FXXNEE (New Equipment Expenses)

27 participant helmet [x] 35.97 = \$971.19
8 facilitator helmets [x] \$35.97 = \$287.76
Estimated tax = \$1582.68 [x] 0.087 = \$137.69
Estimated shipping = \$150
Total (FXXNEE) = \$1546.64

Rationale

By replacing the current helmets used by the Challenge Program, there would be distinct benefit to the Challenge Program and the AS as a whole. Primarily; purchasing the new helmets would allow the Challenge Program to operate safely and in accordance with our policies and procedures. By purchasing the proper number of helmets, it will allow the Challenge Program to serve groups better; by having the appropriate number of helmets, the Challenge Program will be able to allow the whole group to participate; rather than only a select number of the group's participants.