

**Western Washington University Associated Students
Management Council Meeting
Monday, June 3, 2013 VU567**

Present: Hung Le (AS Vice President for Business & Operations); John von Volkli (AS Assessment Associate Director); Nina Olivier (AS Environmental & Sustainability Programs Associate Director); Daniel Espinoza-Gonzalez (AS Ethnic Student Center Program Support); Lauren Stelling (AS KUGS Program Director); Daley Smith (AS Productions Director); Jered McCardle (AS Representation & Engagement Programs Associate Director); Brandi Ball (AS Resource & Outreach Programs Director); Marina Philip (AS Publicity Center Account Executive);

Absent:

Advisor: Lisa Rosenberg

Secretary: Madeline Espeseth

Guest: Morgan Burke, Graham Marmion, Polly Woodbury, Matt Smith, TaylorCone

The meeting was called to order by Hung Le, Chair at 5:08 pm

I. DISCUSSION ITEMS

A. What did we do this year?

Le explained what Management Council does. Le explained the Charge and Charter, which is the guiding document by which all decisions and meetings are focused around. Le explained some of the highlights of the committee work this year. Program Saturation cleaned up some of the job descriptions to accurately represent the work that certain positions do, as well as limited the amount of events offices could do in order to have intentional programming. The Water Bottle Free Policy was brought to this group by Olivier and was written by this group; this policy made it clear when non-reusable water bottles can be used. The Gender Neutral Bathroom proposal was put together by Ben Crowther, and this group decided to put it in the AS Program Standards. The demographics menu was prepared by von Volkli to help offices assess their programs by the same standards.

B. What worked/did not work

Stelling said that she would have liked the meetings to be more formal and following parliamentary procedure. She felt that there needs to be more structure, and because it is something fun to do. Von Volkli noted that he and Stelling are the only two returners from last year; he really liked the workshop style that the committee used. Espeseth felt that it was hard to schedule meetings when people did not have their schedules in their calendars. Le agreed and said that it is part of every director and office coordinator's job to be at Management Council, so there should be 16 people at every meeting. Le asked that everyone update their calendars so that the Board Assistant next year can have an easier time scheduling meetings. Le said that there is someone designated from every office to be here. Stelling really liked the weekly updates so that she could get a better idea of what other offices were doing. Ball liked having agendas in advance. Smith wanted the binders to be at every meeting. Von Volkli wanted ditto cards. Stelling dittoed. Stelling appreciated how considerate Le was with people's time. Smith and von Volkli liked not having meetings when they weren't needed.

II. MEMBER REPORTS

The Meeting was adjourned at 5:35p.m.

Minutes approved by Hung Le, Chair, 6-13-13.