



AS Structural Review Committee

Tuesday, November 17, 2015

4:00 p.m. VU567

- Members:** *Present:* Hannah Brock (AS VP for Business and Operations, Chair); Mason Hawk (Student-At-Large); Kevin Recto (Residence Hall Association Representative); Emma Palumbo (AS VP for Student Life); Patrick Eckroth (AS VP for Governmental Affairs); Daniel Edgel (Student-At-Large); Jordan Walley (Athletics Representative); Hannah van Amen (Student-At-Large)
Absent: Luciane DeAlmeida (AS Queer Resource Center Assistant Coordinator); BreAnn Sherrill (Student-At-Large); Samantha Goldblatt (Student-At-Large)
- Advisors:** Absent, Lisa Rosenberg (Assistant Director for Student Activities); Eric Alexander (Associate Dean of Students and Director of the Viking Union, Laciitator)
- Secretary:** Octavia Schultz (AS Board Assistant for Internal Committees)

Motions: *No motions were made.*

Brock called the meeting to order at 4:04pm.

I. Information Item

a. Introduction to the Offices of the AS

Brock noted that every student enrolled in the university was a part of the Associate Students. She mentioned the AS was funded by the Services and Activities Lee that all students paid along with tuition. She noted that there was a Services and Activities Lee Committee. Alexander entered at 4:07pm. Eckroth gave the committee a brief overview of what the Representation and Engagement Office was involved in, including Western Votes and lobbying for legislature concerning student affairs. He noted that the AS held elections each spring to elect the following year's Board of Directors, and noted that other items were on the same ballot including initiatives that the AS was hoping to pass. He noted that a goal of the committee was to restructure the way AS elections happened due to low voting numbers. Brock noted that WWU had registered the most students to vote in the state of Washington the previous year. Brock explained how the AS Club Activities Office functioned, noting that there were resources in the office that clubs could access. She noted that the AS Club Business Director position was new that year. She noted that feedback had been very positive about having the position in the Club Activities Office. Palumbo exited at 4:14pm. Brock noted that the Ethnic Student Center acted as a "hub" for many clubs, she stated that clubs in the Ethnic Student Center could have used the resources in both the AS Club Activities Office and the Ethnic Student Center. She mentioned the Ethnic Student Center also had its own commencement ceremony. Palumbo entered at 4:19pm. Alexander noted that there were some work study positions in the Ethnic Student Center. Eckroth noted that the Ethnic Student Centered was funded by both the Associated Students and the university. Alexander mentioned that it was primarily funded by the AS. Brock noted that a relocation of the Ethnic Student Center was being considered, due to a lack of accessibility and a need for more space. Brock noted that the Resource and Outreach Programs Office contained many other program offices. She noted that each program office had a coordinator and assistant

coordinator, and that the AS Resource and Outreach Programs Director was the supervisor of each of those positions. She gave brief explanations of what each program office was involved in. She noted that the AS Legal Information Center did a lot of advising for students. Alexander exited at 4:25pm. Eckroth noted that because social issues changed, the themes for programs of the Social Issues Resource Center changed as well. He noted that the Social Issues Resource Center and the AS Club Activities Office often collaborated. Brock noted that employees of the Resource and Outreach Programs Office were often overworked, and the office was one that the committee would be reviewing extensively. She noted that the AS Productions Office also contained five individual program offices. Alexander entered at 4:29pm. Brock noted that events put on by AS Productions were open to the public. She noted that the Underground Coffee House put on a variety of events. She stated the four AS Production Assistants worked in any of the program offices of AS Productions as needed. She noted that AS Productions did ongoing assessments of their events. She mentioned that every student paid into the Sustainable Action Fund and could access that fund through grants for projects on campus that improved sustainability. She mentioned that the AS Outback Farm and the AS Environmental Center collaborated to host events often. She noted that many community members used the AS Outback Farm. She stated that the AS Outdoor Center contained multiple programs, including the Challenge Course. Alexander stated it would have been helpful to explain the connection between the Viking Union and the Associated Students. He noted that the Viking Union was an organization that supported and advised the AS. He explained that the Viking Union was split into three core groups; facilities and services, activities and events, and outdoor recreation. Brock stated that a lot of offices and positions overlapped between the Viking Union and the Associated Students. She noted that the AS Outdoor Center Bike Shop contained a repair station for students to repair their own bikes. She also stated the Fakewood Boathouse and Viqueen Fodge were areas that were owned and managed by the Viking Union but were resources available to students and the AS. She stated that KUGS had many volunteers as well as paid employees. She noted that almost all of the DJs on the station were volunteers. Alexander mentioned that KUGS had recently been recognized as one of the top fifty college radio stations in the United States. He noted that KVIK previously had a channel on local television but had then focused on filmmaking. Brock noted that the AS Review contained a variety of content and was a good way for students to be involved and learn about the AS. Eckroth noted that the Representation and Engagement Programs Office provided The New York Times for students.

b. Internal Offices of the AS

Brock stated the AS Publicity Center was a full design center. She mentioned that was a distributor position to post advertisements and posters around campus. She noted that all designs made by the Publicity Center were created by students. She stated that the Publicity Center was also able to receive discounts on printed t-shirts and promotional items as well. She stated that the AS Club Business Director was technically employed by the Business Office but worked more closely with the Club Activities Office. She mentioned that the AS Communications Office was involved heavily in public relations, and worked closely with the Publicity Center, and the AS Review. She noted that the Personnel Office addressed anything that involved personnel matters, employment policies, staff development, evaluations, hiring, and

employee recognition. Alexander stated that the Child Development Center in Fairhaven was also a part of the AS. He noted that the AS Recycle Center was listed as an AS program but received no funding from the organization. He explained that the program started as an AS program but had evolved into a university program, but retained the AS name. He stated that while assessing office structures within the AS was important, the goal of the AS Structure Review Committee was to review and assess the structure of the Associated Students as an entire organization.

II. Adjourn

Brock adjourned the Meeting 5:00pm.