



Associated Students of Western Washington University
Ethnic Student Center Executive Committee Charge & Charter
March 2016

I. CHARGE

This Committee will represent the voice of the Ethnic Student Center during the planning and implantation of a new space in coordination with Enrollment and Student Services and to advocate on behalf of the ESC community for their needs. As a representative of the ESC, it is the responsibility of the members to gain student input when a decision making process is requested. Ultimately, this group will have deciding rights when decisions needs to made for administration.

II. MEMBERSHIP -AS Vice President for Diversity (non-voting Chair)

- AS ESC Internal Coordinator
- Up to 6 student voting representatives (each rep must have sponsorship from their respective club officers)
- Secretary (non-voting)
- ESC Coordinator (non-voting advisor)

Membership is to be voted on by the ESC Presidents council and appointed in spring. The term will be one full year and then a new voting process will occur. All student members must be in good standing (2.0 cum GPA).

III. CHAIR

The Chairperson shall be the Vice President for Diversity. They shall convene the meetings, approve agendas, and preside at all meetings. There shall be a floating co-chairperson to assist the Chair in facilitating each meeting. The floating co-chairperson shall be appointed at the end of each meeting form the voting representatives. Each voting representative is required to act as co-chairperson at least once during the academic year.

IV. MEETINGS

Meetings shall be called by the Chair. The committee shall meet as necessary, at least ones a month with a minimum of twenty four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five (25%) of the seated, voting membership.

V. VOTING

Decisions shall be made by consensus. If consensus cannot be made, any voting member can make a motion. In order for a motion to pass it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VII. SUBCOMMITTEES In order to provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee with respect to procedure.

VIII. RULES

OF OPERATION The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the AS Board of Directors.

IX. AMENDMENTS

This Charter may be amended by a majority vote of the AS Board of Directors

X. REPORTAGE

This committee shall report to the AS Board of Directors through the AS Vice President for Diversity.