

**Western Washington University Associated Students
Board of Directors Meeting**

Wednesday April 7, 2010

VU 567

AS Board Officers: *Present:* Matt Jarrell (President), Virgilio Cintron (VP Bus Ops), Ramon Rinonos-Diaz (VP Academics), Colin Watrin (VP Activities), Bernard Ikegwuoha (VP Diversity), Morgan Holmgren (VP Governmental Affairs) and Mike Pond (VP Student Life)

Advisor(s): Kevin Majkut, Director of Student Activities

AS Student Senate Rep: Anne Jansen, Student Senate Chair

Guests: Anna Ellermeier (The AS Review), Chris Chatbum, Kooper Wynkoop, BreAnna Jones (Black Student Union/MECha/Admissions), John Lawson (Vice Provost for Information Technology CIO), Samantha Sorden (Western Front), Brian Conner (AS Personnel Director)

MOTIONS

ASB-10-S-01 Approve the minutes from Wednesday March 3, 2010. *Passed*

ASB-10-S-02 Approve the minutes from Friday March 5, 2010. *Passed*

ASB-10-S-03 Approve the minutes from Wednesday March 10, 2010. *Passed*

ASB-10-S-04 Approve the minutes from Thursday, March 11, 2010. *Passed*

ASB-10-S-05 Terminate the LGBTQA Programs Coordinator. *Passed*

ASB-10-S-06 Approval of Branson Anderson as the AS Publicity Center Graphic Design Coordinator and Nick Spring as the AS Outback OELP Coordinator. *Passed*

ASB-10-S-07 Approve the recommended list of replacements for the LGBTQA Programs Coordinator. *Passed*

ASB-10-S-08 Approve the AS Charter as stated in Doc. 1 with the stipulation that April 2010 be changed to just 2010. *Passed*

ASB-10-S-09 Delegate the approval of the Election Board and the ratification of the Election Board Chair to the Election Appeals Panel. *Passed*

ASB-10-S-10 Change C to Services & Activities Fee Committee- Nate Wallace, AS Business Director. Approve Consent Items A-D as stated on the Agenda with changes. *Passed*

Matt Jarrell, AS President, called the meeting to order at 6:08 p.m.

I. APPROVAL OF MINUTES

MOTION ASB-10-S-01 by Holmgren

Approve the minutes from Wednesday March 3, 2010.

Second: Cintron Vote: 6 - 0 - 1 Action: Passed

MOTION ASB-10-S-02 by Rinonos-Diaz

Approve the minutes from Friday March 5, 2010.

Second: Cintron Vote: 7 - 0 - 0 Action: Passed

MOTION ASB-10-S-03 by Cintron

Approve the minutes from Wednesday March 10, 2010.

Second: Holmgren Vote: 7 - 0 - 0 Action: Passed

MOTION ASB-10-S-04 by Pond

Approve the minutes from Thursday, March 11, 2010.

Second: Cintron Vote: 7 - 0 - 0 Action: Passed

II. REVISIONS TO THE AGENDA

III. FINANCIAL REPORT

IV. PUBLIC FORUM (comments from students and the community)

V. INFORMATION ITEMS - Guests**A. Student Technology Fee Presentation**

Rinonos-Diaz

John Lawson, Vice Provost for Information Technology and Chief Information Officer presented information on the Tech Fee. Lawson doesn't see the Tech Fee increasing for a while because of the significant increase last year. So far the revenue is about on target, but there is still summer term to take in. They projected about 1,041,537.50 and rounded this off to one million dollars. The guidelines stated they would spend 60% or 600,000 on lab renewal and replacement, 12% or 120,000 on the Student Technology Center, and 4% or \$40,000 to Telecommunications for replacement of the wireless network and 24% or \$240,000 to the proposal fund. Faculty members or students can apply to the proposal funds for grants. The Tech Fee started meeting in winter to look at proposals. They had 18 requests for over \$833,000 when they had \$240,000 to look at. They ended up funding 12 proposals, either fully or partially \$239,912. The committee was concerned that this year they got basically replacement requests and that there wasn't a lot of new and exciting technology requests. The committee asked telecommunications to upgrade to N standard wireless plans, so that they have the newest technology. They approved an expenditure of \$40,650 they will upgrade 44 access points to N and upgrade 28 of the oldest access points to B & G instead of A. They did a survey of the labs on campus that lists all of the labs on campus and how they were originally funded, what type they are and what they have as a proposed replacement cost and then how old they are to look at when they should be replaced. To replace all labs on a four year cycle it would be almost \$500,000. They are uncomfortable looking at moving it to a 5 year cycle. Included in this are department labs that are also supported by course fees. If these labs are removed from the cycle, then they would be able to do a 4 year cycle. Computer Science feels like they want to keep their course fees and take their machines off the replacement schedule. He was unsure about how he feels about this because students pay the tech fee as well. But someone on the committee pointed out that if it is an art student then they have to buy paints, canvas etc and therefore have to pay more. But it seems that these costs are about the same as computer science students paying more. Lawson said that they have taken into account things like the Miller Hall Remodel. He feels this puts a lot of pressure on people creating new labs, because they are not necessarily going to be able to renew them on the same schedule. Lawson said that they will look at lab renewable every year, but is hoping not to deviate too much from the list. Overall the process is going well and the funds are being used wisely. Rinonos-Diaz said that the Tech Fee is a student voted on fee and academic fees are figured out in a different way. They are currently looking at how these fees interact and are trying to make sure that students are not paying any more than absolutely necessary. Lawson commended the Student Tech Fee Committee for their hard work and thanked the chair.

VI. ACTION ITEMS - Guests

The Board moved into executive session to discuss a personnel issue at 6:22p.m.

VII. PERSONNEL ITEMS (subject to immediate action)**A. Executive Session**

The Board reconvened at 6:45p.m.

Jarrell said that they decided to stick to the policies of the Associated Students. They recognize the work that she has put in and feel that it is really unfortunate.

MOTION ASB-10-S-05 by Cintron

Terminate the LGBTA Programs Coordinator.

Second: Holmgren

Vote: 7 - 0 - 0

Action: Passed

B. Ratification of Employees

Brian Conner, AS Personnel Director said that the hiring committee recommends hiring Branson Anderson as PC Graphic Design Coordinator for this quarter and four quarters next year. They will now need to find someone for the Web Design Coordinator. They are going to

pull from the pool of people who have applied for next year. It will be asked at the end of the interview, not used as a determination for hiring of people for next year. A hiring committee recommends Nick Spring for the Outback OELP Coordinator for this quarter and four quarters next year. But he graduates Winter Quarter. They are looking at having this position start in the winter permanently because of farming seasons. Holmgren would like to have a note in a legacy document so that there is time for training.

MOTION ASB-10-S-06 by Holmgren

Approval of Branson Anderson as the AS Publicity Center Graphic Design Coordinator and Nick Spring as the AS Outback OELP Coordinator.

Second: Pond Vote: 7 - 0 - 0 Action: Passed

The Lesbian Gay Bisexual Transgender Alliance Coordinator and Brian Conner recommended a list of three candidates for the position of LGBTQA Programs Coordinator. Conner asked Elle Peters Coordinator to describe the recommended students' experience and qualifications. The policy for Spring Time is that people who have some knowledge in the office can be appointed. Ikegwuoha confirmed that Casey Hall was involved in the process. Majkut confirmed that these people have not been contacted yet about taking the position. Majkut said that they are asking for approval of the list in descending order.

MOTION ASB-10-S-07 by Watrin

Approve the recommended list of replacements for the LGBTQA Programs Coordinator.

Second: Rinonos-Diaz Vote: 7 - 0 - 0 Action: Passed

VIII. ACTION ITEMS- Board

A. AS Charter

Cintron Doc. 1

The final document will say 2010. Jarrell took this to President's Cabinet. There Majkut gave a timeline and rationale about creating the document. President Shepard would like this document to be printed on parchment and have the university seal on it. There will be a signing ceremony on May 5, 2010. All Board Members will be able to sign it. Jarrell said the motion today is approving the content of the document.

MOTION ASB-10-S-08 by Ikegwuoha

Approve the AS Charter as stated in Doc. 1 with the stipulation that April 2010 be changed to just 2010.

Second: Cintron Vote: 7 - 0 - 0 Action: Passed

IX. INFORMATION ITEMS - Board

A. Washington Student Association (WSA) Dues

Holmgren Doc.

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Holmgren said that the document is the quarterly report from the WSA. He was hoping to have the budget, but didn't get it in time for this meeting. This is the first year the WSA hired an Organizing Director. The current budget does not allow for maintaining this position year after year. WAS would also like to update their database. At the May 15th meeting they will discuss increasing the dues from \$.75 per FTE to \$1 per FTE. Western currently pays \$9,000, this would increase to \$14,000. The Legislative Action Fee would not need to increase to cover the increase in dues and could still maintain its current level of activity. Holmgren asked the Board if they feel that the Washington Student Association has been enough of a benefit to Western to pay the increased dues. Several students from Western went to a training and were mostly paid for by the WSA. Some of the services they provide support staff, training and an office for Jamie Marine, AS Legislative Liaison while she is in Olympia. They also have a Lobbyist that is in Olympia year round. Rinonos-Diaz doesn't feel like he could make a suggestion on this because he does not know the value of these services. Holmgren said that

Western used to pay \$14,000 because all donations went directly to the organization and then they changed the way that dues were collected and the amount went down for Western. Holmgren said that it would be nearly impossible to lobby without help from someone in. He thinks that the WSA is a good group to work with. Cintron would like more information on what the Organizing Director does. Ikegwuoha clarified that the fee will increase for each school. Holmgren thinks that Western has utilized more of the resources this year than other schools. Holmgren will try to get the budget to the Board.

X. CONSENT ITEMS *(subject to immediate action)*

- A. Student Senate- Danielle Dickson (Senator 08-09)
- B. Student Academic Grievance Board- Sarah Smith (AS Board Asst), Rachel Dunham (Geology Grad Student), Jacob Massine (English Grad Student), Ramon Rinonos-Diaz (AS VP Academics)
- C. S & A Fee Committee -Nate Wallace (AS Business Director)
- D. Academic Coordinating Committee- Jessica Terwisscha (Pre-Community Health)

Majkut is concerned about an issue of fairness and feels that the people running for the Board should not be allowed to vote on the Election Board Members. However removing them would make them below quorum. Cintron suggested delegating the authority to select to the Election Board Members.

MOTION ASB-10-S-09 by Ikegwuoha

Delegate the approval of the Election Board and the ratification of the Election Board Chair to the Election Appeals Panel.

Second: Holmgren Vote: 7 - 0 - 0 Action: Passed

MOTION ASB-10-S-10 by Pond

Approve items A-D as stated on the Agenda with stated changes

Second: Watrin Vote: 7 - 0 - 0 Action: Passed

XI. STUDENT SENATE REPORT

Student Senate Meeting Information

Anne Jansen, Student Senate Chair was not at the meeting because she is at a Western Preview Meeting. The Student Senate has open spots and anyone who wants to serve on Tuesdays from 6-8 p.m. Rinonos-Diaz said that he has class during Senate and so Morgan Holmgren will be attending meetings.

XII. BOARD REPORTS

VP for Business & Operations

Virgilio Cintron reported that he has been working on the strategic plan for the Associated Students. He hopes to have this to the Board by the end of the quarter. Management Council met this week and began plans for legacy documentation for the next management team. Hiring is going well so far but if people do have concerns please contact Cintron or the Personnel Office. Cintron will be working with Rinonos-Diaz on the Strategic Plan, he sees it as sort of a legacy document to the new Board. Hiring is going well and they have been dealing with issues as they arise. Management Council only has \$500 left in Supplemental. Cintron is not sure if Management Council should continue to hear funding proposals.

VP for Academic Affairs

Ramon Rinonos-Diaz reported that the quarter is starting off well. The Student Technology Fee has begun meeting to discuss the computer lab replacement cycle. The Faculty Award Committees have also been a focus this quarter. The Graduate Studies Advisory Committee will also begin meeting shortly. Other Academic-related issues which are currently being discussed include: assessment of the capitol planning process, Sophomore Survey, vetting of

All University Programs, course evaluations, and student registration difficulties. Rinonos-Diaz will be working on assessment of the processes that they have started university-wide this quarter such as assessment of GURs and course outcomes, etc.

VP for Student Life

Mike Pond reported that he attended the AS pre quarter training. Congratulations to the AS Personal Office on their very successful training. He is excited to get going on his Hiring Committees. Student Tec Fee had another meeting discussing computer lab replacements. University Dining Committee met with a lot of discussion about next year. The Alternative Transportation Fee committee met with a lot of updates. Gender Neutral Task Force had its first meeting of the quarter. He has been working a lot on the Green Energy Fee Task Force, and a safety slack lining issue. Pond went to the Campus Sustainability meeting and heard about campus sustainability projects.

VP for Governmental Affairs

Morgan Holmgren reported that since the last board meeting he has been actively following the activity in Olympia during the Special Legislative Session. At this time they do not have a budget that can be passed by both houses of the legislature and there is no agreement on tax increases. Until the houses reach agreement on taxes there will not be a supplemental budget passed and the legislature will continue to meet. Holmgren went with Virgilio Cintron, Matt Jarrell, Jamie Marine, and Annie Jansen to Washington, DC to meet with members of Washington State's Congressional delegation. The Student Loan reform that the Board supported in the form of a resolution was signed into law on Tuesday, March 30th. On Thursday at 1pm Representative Larsen congressman for Bellingham and Everett area will be on Western's campus to meet with students and to talk about student loan reform. Next Wednesday Secretary of State Same Reed will be visiting Western's campus at 8 am in VU 462A to talk about college civics participation. Next Tuesday is the 30th day of the special session of the State Legislature. If they don't come up with a budget and revenue package by then, the Governor will not call another session. By the next Board Meeting they should have a State-wide Budget and new taxes that will be implemented July 1st.

VP for Activities

Colin Watrin reported that AS Clubs have had a busy start to the quarter with Activities Council Meetings. Watrin met with Music and Theater Department Faculty to discuss issues regarding the health and safety of student participating in related clubs. Inter-Club Council met to discuss issues related to communication within the Club System. A new club event called Brown Bag Lunch Series meeting every Thursday at 11 in the Activities Center will host informal workshops for club leaders. Additionally in club news this quarters Calling All Clubs meeting will be held on April 21st. Watrin has also been working with the personnel office to plan the End of Year Banquet and Club Celebration. On the University side of things Watrin met with Joanne Demark to discuss the role of the AS in next year's Compass to Campus visit. Watrin also met with Dr. Coughlin and other department directors to discuss next year's family visit weekends and fundraising ideas. Watrin met with AS advisors to discuss next year's Project Leadership Event and the possibility of making the Project Leadership Planning Committee an official AS committee. Lastly Watrin has been meeting with 5 different AS hiring committees to prepare interview questions for the Spring hiring process. He is working on making Interclub Council and Project Leadership recognized committees. Watrin is looking at approaching the Marketing Department to try to get some help with AS marketing. He has been looking into doing a photo contest in conjunction with the City of Bellingham as part of the Essence of Bellingham program.

VP for Diversity

Bernard Ikegwuoha reported that he has been keeping busy with committee personnel issues and bylaw implementation. He has been trying to develop an assessment or survey of Steering Committee in hopes for a better spring quarter as well as addressing Ethnic Student Center personnel issues. He has also met with representatives of ESC clubs regarding their budget and event proposals in hopes to help them formulate a plan and seek resources. He is getting ready for hiring committees as well as participating in a leadership research. He has also been outreaching to a few different offices in the AS in hopes to create a better community and atmosphere. Finally, also been pooling resources for this quarter's proceedings as well as planning for it. He is meeting about ESC Scholarships with Michael Vendiola and Admissions. He is meeting with Maria Corona about an Immigration Rights Events. There is also a Rally this weekend from 10am-5pm on Immigration Rights. The Latino Student Union dinner is on April 17th.

VP for President

Matt Jarrell reported that he has sent out two campus wide emails to students; one, reminding them of deadlines for AS jobs and scholarships, the other being an invitation to participate in a survey for the university rebranding initiative. He has met with four of his five hiring committees to determine questions, and has met with the vice presidents to talk about their goals for the rest of the year. He was asked by Ramiro Espinoza to speak at the Employee Recognition Program in May. He has done several interviews with the Western Front and Sodexo, as well as gearing up for the Alumni Board Meeting and Trustees meeting in the coming weeks. Next week he will be looking at the Cold Beverage Charge and Charter with Linda Beckman and preparing for the Services and Activities Fee budget presentation. Jarrell will be working on the Charter language and will show the Board drafts. The AS is also preparing for the Services & Activities Budget Proposal. Dr. Coughlin also wanted to meet about what Student Affairs is cutting from their budget and the possibility of the AS picking some of that up.

XIII. OTHER BUSINESS-

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:32 P.M.