



**Associated Students of Western Washington University**  
Associated Students Structural Review Committee Charge & Charter  
April 2016

**I. CHARGE**

The AS Structural Review Committee will evaluate the Associated Students of Western Washington University's structure. This committee will work to determine:

- How to maximize student engagement with the AS in all services.
- How the AS can create better opportunities for students in leadership development.
- How to increase student representation
- Improvements to how the AS tells its story and highlights the student experience.

The committee timeline would include three phases.

Phase I: Learning Phase, in which committee members gauge student opinion and do research to further understand the Associated Students structure.

Phase II: Synthesis Phase, in which committee members compile and analyze the information.

Phase III: Output Phase, in which committee members may bring initial recommendations to the Board. The committee will give updates to the ASWWU Board of Directors on progress with desired initial recommendations in Spring 2016.

**I. MEMBERSHIP** Chair: ASWWU Vice President for Governmental Affairs (or designee)

Vice Chair: ASWWU Vice President for Business and Operations (or designee)

ASWWU Vice President for Diversity (or designee)

AS Assessment Coordinator

- 1 Residence Hall Association Representative
- 1 Athletic/ Campus Recreation Representative
- 1 AS Club Representative
- 1 Associated Student Representative
- 1 Ethnic Student Center Club Representative
- 4-5 Students At Large
- Facilitator: Eric Alexander (non-voting)
- 1 Dean of Students Unit Advisor (non-voting)

**II. CHAIR** The Chairperson shall be the ASWWU AS Vice President for Governmental Affairs or designee. The Chairperson shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be ASWWU Vice President for Business and Operations or designee and acts in the absence of the Chairperson.

**III. MEETINGS** Meetings shall be called by the Chair. The committee shall meet once a week with a minimum of twenty-four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

**IV. VOTING** In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

**V. QUORUM** A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

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**VI. SUBCOMMITTEES** In order to provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee with respect to procedure.

**VII. RULES OF OPERATION** The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the AS Board of Directors.

**VIII. AMENDMENTS** This Charter may be amended by a majority vote of the AS Board of Directors .

**IX. REPORTAGE** This committee shall report to the AS Board of Directors through the ASWWU Vice President for Governmental Affairs.