

**Western Washington University Associated Students
Activities Council**

Meeting Minutes for Monday, April 11th, 2016

Non-Voting Members: Casey Hayden (Student Activities Advisor)

Voting Members: Israel Rios (AS VP for Activities), George Vadino (Club Representative), Alex LaVallee (AS Representative), Walter Lutsch (AS Club Coordinator), Bryce Hammer (Student at Large), Ryan Roberts (AS Club Business Director), Merrill Hunt-Paez (Student at Large), Nikola Bocko (Club Representative)

Absent: Anujin Ganbat (Club Representative)

Secretary: Jessi Navarre (AS Board Assistant for Club Committees)

Guests: Reilly Kintzele (ESC), Christ Turner (ESC), Wyatt Heimichner Gueber (PALS), Anna Marie Yanny (PALS), Corey Godfrey (Humans vs. Zombies), Teresa DeSitter (The GIST), Lori Vail (Pottery Club), Devin DeGagne (WWU Film Club)

Motions

AC-16-SPR-13- Approval of the amount of \$800 in form of a grant to Poets and Lyricists Society from Grants/Loans/Underwrites, for their workshop event. -**PASSED**

AC-16-SPR-14- Approval of the amount of \$200 in the form of a Bookstore Donation to the Ethnic Student Center for their alumni event with the stipulation that tickets for the drawing are given to all attendees and the items attained from the bookstore are not solely targeted towards alumni. - **PASSED**

AC-16-SPR-15- Approval of the amount of \$1000 in form of an underwrite to The GIST from Grants/Loans/Underwrites, for their graduate event. - **PASSED**

AC-16-SPR-16- Approval of the amount of \$1165 in form of a grant and \$1165 in the form of a loan to CSCMP from Grants/Loans/Underwrites, for their event. - **PASSED**

Israel Rios, A.S. Vice President for Activities, called the meeting to order at 6:10p.m. May 2nd, 2016.

I. REVISIONS TO THE AGENDA

Rios said that the Poets and Lyricists Society had asked to be moved up on the agenda because they were hosting an event that evening. Rios said they were also adding a Large Event Opportunity Fund Request from the Social Issues Resource Center. Hayden said that they were actually coming the next week. Lutsch said that they also needed to add Pottery Club as an information item.

II. BUSINESS DIRECTORS REPORT

Rio said that Roberts was absent, but the Council now had more money in their account. He said the Board of Directors had approved their request for an extra \$3000 and money had come back from the underwrite given to Viking Radio Theatre. He also said there was a mistake an extra money was given to Pottery Club in their Fall Request. He said they lost a \$1000. Lutsch said that their total request for the night were more than \$7000, more than they had, so they had to be critical of their remaining funds.

III. ACTION ITEMS

a. Poets and Lyricists Society (\$1200)

Anna Marie Yanny said that the event was May 5th and they were trying to partner with the Queer Resource Center. She said that they had reached out to the performer and asked if he would like to book travel himself and were waiting for a response. Rios asked how the council felt about the \$1200 request. Hammer said it was a bit high. Rio asked how much the club had in personal funds. Yanny said they were a new club and would try to fundraise but would not be about to come up with a lot before May 5th. Roberts suggested a reasonable goal and having donations at the events. Hayden said that even if the council funded the \$1200 the club would still have more costs to cover like the PAC and Old Main Theatre rental. He said it would be cheaper to host the event in a lecture hall. Roberts agreed. Yanny said that they could move the event. She also said that she could not put a number on how much the club could raise. LaVallee suggested finding a cosponsor in AS Productions. He suggested the council give \$800 or \$900 to the event and then finding the rest from AS Productions. He said that may still require \$100 in fundraising from the club. He said AS Productions could most likely give them \$600.

Motion AC-16-SPR-13 by Roberts

Moved to approve the amount of \$800 in form of a grant to Poets and Lyricists Society from Grants/Loans/Underwrites, for their workshop event.

Seconded: Bocko Vote: 8-0-0 **PASSED**

IV. Bookstore Donation

a. ESC (\$200)

Reilly Kintzele said they were coordinating the 25th reunion for the ESC. He said the \$250 would be souvenirs for the alumni of the event. He said that the items would be alumni specific. He said that they were covering all of the other costs. Rios asked if the items were going specifically to

alumni and not students. Kintzele said that there would be a majority of alumni at the event, but that there would be a handful of students staffing the event. Hammer asked who was planning the event. Kintzele said the ESC. Roberts asked about the policy about Bookstore Donations to alumni and not students. Rios said that policy said the donations needed to be for students and the money could not be used for gifts. Kintzele said that all 19 ESC clubs would be there and they would also be at Back to Bellingham. He said that the alumni would be connecting with current students. Rios asked how they decided who would get the prizes. Kintzele said they would be having a raffle at the door. Rios asked if the raffle was free. Kintzele said yes. Hayden said that it would technically be called a drawing and not a raffle. He asked the council if they thought it qualified for a bookstore donation. LaVallee said that if all the ESC clubs were attending then the event would benefit students. Hammer asked for clarification if the ESC students could participate in the drawing. Kintzele said on the Friday of Back to Bellingham they would be having an event for the ESC students to be able to table. He said the raffle tickets could also go to the ESC students. Bocko suggested not getting alumni specific prizes so that the current students could participate as well. Lutsch said the fund was made of student fees and the fund should go back to the students. Kintzele said everyone there would be at least a former student of Western. Rios said that when they approved Heritage Dinner requests community members could also win those prizes as well. LaVallee suggested adding a stipulation that the prizes needed to be universal and all attendees, including the current ESC students, would be able to participate in the drawing.

Motion AC- 16-SPR-14 by LaVallee

Moved to approve the amount of \$200 in the form of a Bookstore Donation to the Ethnic Student Center for their alumni event with the stipulation that tickets for the drawing are given to all attendees and the items attained from the bookstore are not solely targeted towards alumni.

Seconded: Hammer Vote: 7-1-0 **PASSED**

V. ACTION ITEMS

a. The Graduate Inspiration and Sanity maintenance Team (\$1300)

Teresa DeSitter said they knew the Council's funds were low and they had lower their request to \$997. She said that they were having publicity, set up/take down, and refreshments covered. She said they were also looking for other avenues for departmental funds. She said the event was for all grad students to showcase their research. She said the event was on May 21st and would be an all-day event. She said this would be the 5th annual event of this kind. She said they provided breakfast and lunch and this request would be to cover those costs. She said the event last year had

about 70 people and they were aiming to have 100 this year. Lutsch said that they were very low on funds and suggested listening to all of the requests and then deciding. Roberts said that they could fund 75% of the requests. He said they would come out positive if they did that. LaVallee asked if he had factored in the info items. Roberts said no. Lutsch said that at 75% some events would not happen. Hammer said they should also think at which events served the most students. She disagreed with the 75%. Hayden said that the council should be consistent. He asked if it was fair if clubs got a different level of evaluations for requests at the beginning of the year versus the end of the year. Hammer said that the requests all had equal merit. She said that they had a lot of requests and the council was not always aware that they would run out of funds. Roberts agreed with Hayden and said that they should not change their criteria because they had less funds. He said that the council had funded a lot. He retracted the 75% he had suggested. He said that if they ran out of funds it would send a message to the Associated Students that they would need more funds next year. Hammer agreed, but she said they need to be looking at how many students an event served to be able to reach as many students with the funds they had as possible. Lutsch said that it hurt him to have to turn so many clubs away. He said that he didn't know if they should use the funds now to send a message or try to stretch the funds as much as possible. Roberts said that the current requests took president over requests that had yet to be put in. He said that it felt wrong to give clubs less money because they were running out. He didn't want to try clubs at the beginning and end of year differently. LaVallee said that due to resnet cancelation of an event AS Productions could fund some more the club events, specifically Humans vs. Zombies. Hammer said that was great, but they should not set that president for future councils because they will not always have connections with AS Productions. Bockko said that they needed to ask the clubs if the event would happen with or with the help of the Activities Council. Rios asked the GIST if the event would happen with the funds from the Activities Council. DeSitter said no. Hayden said that this event happened every year and relied on the Activities Council for funds. Roberts said that he agreed with Bockko. Hammer said that they should also ask what funds the club was bringing to the table. Hayden said to remember that there were other clubs that would be coming to council soon for money. Rios told the council to remember that this request was for food costs. Roberts suggested \$1000. DeSitter said that they had 4 businesses that were donating food. Roberts asked if they needed the full \$1000. DeSitter said yes.

Motion AC-16-SPR-15 by Roberts

Moved to approve the amount of \$1000 in form of an underwrite to The GIST from Grants/Loans/Underwrites, for their graduate event.

Seconded: Lutsch Vote: 7-0-0 **PASSED**

b. Humans vs. Zombies (\$500)

Corey Godfrey said that nothing had changed and they had at least 150 students interested. He said that the amount they needed was definite. Hammer suggested contacting AS Productions and coming back next week. LaVallee said AS Productions could provide \$500. Hammer asked when the event was. Rios said April 30th. Hammer suggested partially funding the event or tabling the rest. Godfrey said he would withdraw the request if AS Productions could fund the full \$500.

c. Council of Supply Chain Management Professionals (\$2081.18)

Someone from CSCMP said that nothing had changed. He said the speaker was booked for May 15th. Hammer asked when funds could come back to the council if they did a loan. Someone said that their goal was to be self-sustaining and they would pay off any loan before the end of the year. Rios said they were expecting \$1500 in revenue. Hayden asked if there was anything in their club account. Someone said no. Rios suggested either the whole or part of the request as a loan. He said that giving part as a loan would allow the club to be more successful. Roberts agreed. He asked what the club would need to host the event. Someone said that since they were a new club the officers decided that they could do with half the request as a loan and half as a grant. Roberts said his goal was for the club to make enough money so they would not need to come back next year for the same event. Hayden said that that wasn't really possible. He said they would have to make a lot at the event for that to be possible. Hammer said even with a loan they wouldn't be making much money so they would most likely be coming back next year. She asked how much the club would be able to pay back. Roberts asked how much the club would need to not come back the following year. Someone said they would need a \$1000 to not have to come back the next year. Hammer said that since it was a spring event the club should be fundraising during the year to prepare. Rio said that the request should be part loan and part grant. Bryce suggested making the loan higher than the grant. She said that it was a large request and she knew with the fundraising they could do and the sponsorships the club had talked about that they could pay the loan back. Roberts said that the grant should be higher than the loan. He said that club showed that they had put in work to the event. He asked the club if they could pay back \$1200. Someone said that they could try, but they would need to come back the following year for more funding. They said that having half of the request as a loan would be better. Roberts said they needed to be realistic about the funds that they had left. Someone said that they had reservations. Rios agreed with Roberts on the amount. Lutsch said that a \$1000 was a large chunk of what they had. Hammer asked about the amount. She noted that the request was for \$2081.18 but their budget sheet said they were requesting \$2300. Someone said that

the \$2300 was correct. Hammer also said that a loan would not be coming back until May 13th. Rios said that they could spend into the red because they knew money was coming back.

Motion AC-16-SPR-16 by LaVallee

Moved to approve the amount of \$1165 in form of a grant and \$1165 in the form of a loan to CSCMP from Grants/Loans/Underwrites, for their event.

Seconded: Roberts Vote: 6-1-1 **PASSED**

VI. INFO ITEMS

a. WWU Glee Club (\$800)

Rios tabled the request due to the lack of a representative.

b. WWU Weightlifting Club (\$500)

Rios tabled the request due to the lack of a representative.

c. WWU Film Club (\$1070)

Devin DeGagne said that they were planning on showing the movie Jaws in the pool on Western's campus. She said that she had been talking to the Pool Manager and Facilities Coordinator about renting the space. She said the event would start at 9pm on May 1st. She said the movie would be 2 hours and they would have an intermission to play games. She said they had a food budget, but they wanted to use that for prizes possibly. She said the event should end around midnight. She said that the film rights were \$425 and the rental fee was \$460. She said that they were getting half price on the setup fee. She said that they got a publicity package so that could be removed from the request. She said that they were possibly collaborating with AS Productions for prizes. LaVallee said that that wasn't a possibility. He said it was a little late in the year. DeGagne said she was talking to the AS Film Coordinator for film rights. She said they were also talking to Surf Rider Club on a collaboration. Hammer suggested selling tickets to raise money for wild life. DeGagne said that was a good idea. Hayden suggested having a donation bucket. DeGagne suggested selling popsicles or ice cream for \$2. She said they already had food handlers permits. LaVallee suggested talking to the Film Coordinator about film rights.

d. Pottery Club

Lori Vail said that she was coming to the Council asking for operating costs. She said they had been trying to raise money but they weren't having much luck. She said that they had stretched the request from Fall to cover most of the three quarters instead of two. Rios said they had allotted for two quarters. Vail said they would need more funds to operate. She said they would need just a couple hundred. Rios asked if they need summer funding. Vail said yes. Rios asked how much they needed. Vail said that they would need about \$1000. She also said that the 5 officers were not paying dues. Rios asked if they were operating all summer. Vail said yes. Rios said they did not allocate money for past June. She said that she had put so much work into the club that she had not been able to make anything herself. Lutsch said that it felt like they were paying the officers for their time. Vail said that the Council was paying for the lab fee. Lutsch asked if the dues went towards the lab fee. Vail said yes. Lutsch said then yes they were compensating for the Officers. Vail said that she put in hours of her week to operate the club. She said that it was hard enough to get five officers and she didn't want to give them a reason to quit. Hayden said they should look at it as raising participation instead of compensating. Vail said that they definitely needed some funding for summer. LaVallee asked if glaze had a good shelf life. Vail said that it would last six months before going bad. Rios asked how much they were given for their last request. Vail said \$1330. Rios said that he would look into it. Roberts said that they were approved for \$890.

VII. Other Business

a. AS Elections

Rios reminded the Council to pay attention to elections and to not mention your own campaign during Council if you were running. LaVallee asked for clarification. Rios said to not mention your own campaign while in the Council room.

Israel Rios adjourned the meeting at 7:55pm.